

**BOARD OF FINANCE
TOWN OF WINDSOR LOCKS
50 Church Street, Windsor Locks, Connecticut 06096
REGULAR MEETING
Tuesday, November 12, 2024
6:30 PM**

On Tuesday, November 12, 2024, this Board will hold a REGULAR meeting at 6:30 p.m. **that will be held in person at the Town Hall and via teleconferencing using Zoom.** Please see instructions on **page three** of this agenda for login information.

AGENDA

- 1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**
- 2. PUBLIC INPUT-BOARD OF FINANCE MATTERS ONLY**
- 3. CORRESPONDENCE**
- 4. MINUTES OF PREVIOUS MEETING APPROVAL: October 22, 2024**
- 5. ADDED AGENDA ITEMS**
- 6. FINANCE OFFICE UPDATE**
- 7. TRANSFERS**
- 8. NEW BUSINESS**
 - a. Superintendent of School – State of the School
 - b. Barry Bernaby – Bonding Overview
 - c. Building Department on additional hire presentation of additional information that was requested
 - d. Presentation from Dan Flanagan on his meeting regarding current senior center and Chestnut Street property
 - e. ARPA Update the amount of funds returned 1.5 million. Meet to see if there is a project or two that can go quickly. Remainder of funds to replace lost revenue?
 - f. Update on Annual Report submissions and photo for cover- list of late submissions
 - First Selectman and BOS
 - Conservation Commission
 - EIDC
 - Housing Authority
 - Police Department
 - Registrar of Voters
 - Youth Services Bureau
 - Zoning Board of Appeals

- 9. OLD BUSINESS (the below items were previously discussed in prior meetings and will need follow up)**
- a. **Debt Policy-** Selectman level (on hold)
 - b. **Roofing Update** – Phil and Selectman Storms (future meeting)
 - c. **ARPA Update** did committee meet? The amount of funds returned 1.5 million. Meet to see if there is a project or two that can go quickly. Remainder of funds to replace lost revenue?
 - d. **Radio System** – Selectman Storms met with Chief of Police, Fire and State regarding system, update when finalized or additional information is provided
 - e. **Old Train Station** -bid was accepted work beginning quickly (follow up in January meeting)
 - f. **Canal Path** – **waiting on Dana Steele** (future meeting)

 - g. **Erosion Issues** discussed the fact that the Federal grant was not submitted at last meeting even though there was work performed in order to prepare for grant submission. (Staying on agenda as it is an ongoing issue). There is no litigation as stated on previous agendas. This statement has been removed.
 - h. **Current Senior Citizen Center** Dan Flanagan providing update at this meeting 11-12-2024 meeting
 - i. **North Street School Chimney – (Capital Project referred back to school)** (Purchasing guidelines) Superintendent coming in 11/12 for a “State of the Schools Discussion” and will discuss this with him as well, in public meeting
 - j. **Building Department additional staffing** – (Presentation to be made at 11/12 meeting)
 - k. **High School Track** (Capital Project - Engineering design) Superintendent coming in 11/12 for a “State of the Schools Discussion” and will discuss this with him as well, in public meeting
 - l. **Jason (interim Finance Director) provide update on year-ending closing and medical insurance**
 - m. **Ambulance Building** – DPW has done signification work (Follow up for completion of project)
 - n. **Old County Road** – will update further when completed
 - o. **Reevaluation of properties** – Ongoing discussion and planning regarding the future of the Revaluations and the repercussions.

 - p. **Quarterly Reporting will begin on January 14, 2025 for the following topics:**
 - i. **Finance Office Funding**
 - ii. **Old Train Station**
 - iii. **Outstanding grants (list and funds expended, not expended, and reimbursement status)**
 - iv. **Current Senior Citizen Center Update**

10. PUBLIC INPUT- BOARD OF FINANCE MATTERS ONLY

11. BOARD MEMBER INPUT

12. ADJOURNMENT

The finance department is inviting you to a scheduled Zoom meeting.

Topic: BOF 11-12-24 Meeting

Time: Nov 12, 2024 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82934245355?pwd=6BTMSqndwrW9E2JX8ItGXmmrmLOaX8.1>

Meeting ID: 829 3424 5355

Passcode: 368764

One tap mobile

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Dial by your location

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- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
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Meeting ID: 829 3424 5355