

# TOWN OF WINDSOR LOCKS, CONNECTICUT

FINANCIAL STATEMENTS  
JUNE 30, 2019

**TOWN OF WINDSOR LOCKS, CONNECTICUT**  
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**JUNE 30, 2019**

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## **Independent Auditors' Report**

To the Board of Finance  
Town of Windsor Locks, Connecticut

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Windsor Locks, Connecticut, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Town of Windsor Locks, Connecticut's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Windsor Locks, Connecticut, as of June 30, 2019 and the respective changes in financial position and, where applicable, cash flows thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Other Matters***

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison information and the pension and OPEB schedules, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Windsor Locks, Connecticut's basic financial statements. The combining and individual nonmajor fund financial statements and schedules, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

The statistical section has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we do not express an opinion or provide any assurance on it.

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statements of the Town of Windsor Locks, Connecticut, as of and for the year ended June 30, 2018 (not presented herein), and have issued our report thereon dated December 20, 2018, which contained unmodified opinions on the respective financial statements of the governmental activities, each major fund, and the aggregate remaining fund information. The accompanying General Fund balance sheet as of June 30, 2018 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and related directly to the underlying accounting and other records used to prepare the 2018 financial statements. The accompanying General Fund balance sheet has been subjected to the auditing procedures applied in the audit of the 2018 basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare those financial statements or to those financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the General Fund balance sheet is fairly stated in all material respects in relation to the basic financial statements as a whole for the year ended June 30, 2018.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 19, 2019 on our consideration of the Town of Windsor Locks, Connecticut's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Windsor Locks, Connecticut's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Windsor Locks, Connecticut's internal control over financial reporting and compliance.

*Blum, Shapiro & Company, P.C.*

West Hartford, Connecticut  
December 19, 2019

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2019**

Management of the Town of Windsor Locks, Connecticut (the Town) offers readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2019. Please read it in conjunction with the Town's financial statements, which immediately follow this section.

**FINANCIAL HIGHLIGHTS**

- The assets of the Town exceeded its liabilities at the close of the most recent fiscal year by \$88.4 million (net position). Of this amount, \$17.1 million (unrestricted net position) may be used to meet the Town's ongoing obligations to citizens and creditors.
- On a government-wide basis during the year, the Town's total net position was nominally increased to \$88.4 million.
- As of the close of the fiscal year, the Town's governmental funds reported combined ending fund balances of \$19.8 million, a decrease of \$2.7 million in comparison with the prior fiscal year. This was primarily due spending in the Capital Projects funds in anticipation of a debt issuance.
- At the close of the fiscal year, unassigned fund balance for the General Fund was \$12.3 million, or 24.1% of total General Fund expenditures and transfers.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-Wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the Town's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position, together with information from the accompanying notes, may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The statement of activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements present only governmental activities whose functions are principally supported by taxes and intergovernmental revenues, since the Town does not operate any business-type activities. The governmental activities of the Town include general government, public safety, public works, health and welfare, recreation, education and debt service.

## **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

### **Governmental Funds**

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements utilize the current financial resources measurement focus. This means that the funds are presented with a focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Town's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains seventeen individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balance for the General Fund, Sewer Administration Fund, combined Capital Projects Funds, and the Special Grants fund, all of which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements in exhibit B1 and B2.

The Town adopts an annual budget for its General Fund. A budgetary comparison statement has been provided as required supplementary information.

### **Proprietary Funds**

The Town maintains one type of proprietary fund. Internal service funds are an accounting device used to accumulate and allocate costs internally among the Town's various functions. The Town uses an internal service fund to account for its medical insurance benefits. Because these services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

### **Fiduciary Funds**

The Town maintains four fiduciary funds. These funds are used to account for resources held for the benefit of parties outside the Town government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary type funds.



## **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

The Town's current year net position nominally increased from last fiscal year to fiscal year 2019. The unrestricted net position is the portion of net position that can be used to finance day to day operations without constraints established by debt covenants, enabling legislation or other legal requirements. The analysis below focuses on the net position (Table 1) and changes in net position (Table 2) of the Town's governmental activities.

**TABLE 1  
NET POSITION  
In Thousands**

	<b>Governmental Activities</b>	
	<b>2019</b>	<b>2018</b>
Current and other assets	\$ 35,467	\$ 40,133
Capital assets, net of accumulated depreciation	94,732	91,028
Total assets	<u>130,199</u>	<u>131,161</u>
Deferred outflows of resources	<u>9,835</u>	<u>2,095</u>
Long-term debt outstanding	43,800	34,506
Other liabilities	5,319	8,649
Total liabilities	<u>49,119</u>	<u>43,155</u>
Deferred inflows of resources	<u>2,491</u>	<u>2,246</u>
Net Position:		
Net investment in capital assets	71,308	65,248
Restricted	4	4
Unrestricted	<u>17,112</u>	<u>22,603</u>
Total Net Position	<u>\$ 88,424</u>	<u>\$ 87,855</u>

**TABLE 2  
CHANGE IN NET POSITION  
In Thousands**

	<b>Governmental Activities</b>	
	<b>2019</b>	<b>2018</b>
Revenues:		
Program revenues:		
Charges for services:	\$ 6,221	\$ 7,442
Operating grants and contributions	13,287	18,803
Capital grants and contributions	-	44
General revenues:		
Property taxes	36,081	35,235
Grants and contributions not restricted to specific purposes	5,815	3,920
Investment income	650	202
Miscellaneous	234	145
Total revenues	62,288	65,791
Expenses:		
General government	2,957	2,675
Public safety	6,270	6,063
Public works	6,973	7,588
Health and welfare	565	554
Recreation	1,086	1,175
Education	43,185	44,901
Interest on long-term debt	683	728
Total program expenses	61,719	63,684
Increase in Net Position	\$ 569	\$ 2,107

**Governmental Activities**

Approximately 57.9% of the revenues were derived from property taxes, followed by 21.3% from operating grants and contributions, and 10.0% charges for services. The remaining 10.8% was derived from other types of grants, investment earnings, and miscellaneous revenue.

Major revenue and expenditure factors included:

- The Town initiated a business personal property audit in fiscal year 2018, which was conducted by an outside firm. The audits were substantially complete at the end of fiscal year 2019. Revenue collected for the multi-year process totaled \$2.6 million as of June 30, 2019. This amount is comprised of taxes, penalties, and interest.
- The Internal Service Fund experienced an uncharacteristically high claims year. Both the number of large claims and the amounts of the claims exceeded budgeted expectation. The Town received significant reimbursements from the stop loss carrier, and utilized the existing fund balance in the Medical Insurance fund to ensure all cash flows and obligations were met. No additional appropriations or transfers from the General Fund were needed to cover claims expenditures.

- The town contracted with an outside firm to conduct a dependent eligibility audit for the medical and dental plans. While the audit did not have any substantial findings of loss due to claims incurred from dependents deemed ineligible, the Town's management can be confident that ongoing medical claims are representative of the appropriate population.
- Spending on Capital Projects was high due to several large projects. Cash flows were met through fund balance, with an anticipated debt issuance in calendar year 2020.

Table 3 presents the cost of the Town's major programs - general government, public safety, public works, health and welfare, recreation and education - as well as each program's net cost (total cost less revenues generated by the activities). The net cost shows the financial burden that was placed on the Town's taxpayers by each of these functions.

**TABLE 3  
GOVERNMENTAL ACTIVITIES  
In Thousands**

	Total Cost of Services		Net Cost of Services	
	2019	2018	2019	2018
General government	\$ 2,957	\$ 2,675	\$ 498	\$ (2,733)
Public safety	6,270	6,063	5,524	5,532
Public works	6,973	7,588	3,816	3,910
Health and welfare	565	554	483	474
Recreation	1,086	1,175	666	782
Education	43,185	44,901	30,540	28,702
Interest	683	728	684	728
Totals	\$ 61,719	\$ 63,684	\$ 42,211	\$ 37,395

## **TOWN FUNDS FINANCIAL ANALYSIS**

### **Governmental Funds**

As the Town completed the year, its governmental funds (as presented in the balance sheet - Exhibit III) reported a combined fund balance of \$19.8 million, which is a decrease from last year's total of \$22.5 million. Approximately \$11.6 million of this total amount constitutes unassigned fund balance, which is available for spending at the Town's discretion. \$173 thousand is assigned as encumbrances and subsequent years' appropriations. \$4.5 million is committed to designated use. The remainder of fund balance, \$3.4 million, is classified as either restricted or non-spendable to indicate that it is not available for liquidation due to external or legislative constraints.

### **General Fund Budgetary Highlights**

The General Fund is the operating fund of the Town. At the end of the current fiscal year, total fund balance and unassigned fund balance of the General Fund was \$12.5 million and \$12.3 million, respectively.

As a measure of the General Fund's liquidity, it may be useful to compare unassigned fund balance to total general fund expenditures and transfers out. Unassigned fund balance represents 24.1% of total General Fund expenditures and transfers. This is within the range of the Town's fund balance policy target range of 18% to 25%. The increase of the percentage of unassigned fund balance relating to total expenditures and transfers is attributable not only to the fund balance increase, but also to the reduction in General Fund expenditures and transfers out during fiscal year 2019.

## **Sewer Administration Fund**

The total fund balance increased by approximately \$266 thousand. Income from sewer use charges increased by 13% while there was a decrease in fees collected. Overall revenue collections were relatively flat. Expenditures increased by approximately 6%. The transfers out consisted of \$421 thousand to the General Fund for debt service, \$84 thousand to the General Fund to cover shared operating expenses, and \$143 thousand to the WPCA Capital fund.

## **Capital Projects Funds**

These funds account for financial resources to be used for the acquisition of major equipment, construction and upgrades of facilities, and Infrastructure improvements. Appropriations are made annually by the Board of Finance and citizen referendum pursuant to the Town Charter. Expenditures for capital projects and equipment for 2019 totaled \$6.1 million.

The Town continues with ongoing renovations and upgrade projects for Town Hall, and moves forward with existing sewer and road reconstruction projects. Roadway projects consist of reclaiming, grading, resurfacing, sanitary sewer replacements, and repair and modifications to drainage. The Town's 2019 roads include portions of Oak, Jackson, Vadnais, Cannon, Birge, View, Coolidge, and Taft lane. Roadway projects usually span more than one fiscal year, with portions of current and prior year projects being worked on in the year.

The WPCA continued the process of completing a multi-year project that includes renovations and upgrades to the Dexter Pump Station, radio communication upgrades, and equipment and system upgrades at the WPCA treatment facility. Although these projects started prior to this fiscal year, there was significant progress made this fiscal year, which resulted in a significant uptick in spending.

## **CAPITAL ASSET AND DEBT ADMINISTRATION**

### **Capital Assets**

At June 30, 2019, the Town had invested in a broad range of capital assets, including land, construction in progress, land improvements, buildings, building improvements, machinery and equipment, vehicles, furniture and fixtures and infrastructure (roads, sewer lines, sidewalks) on a gross basis of \$149 million and \$94.7 million net of accumulated depreciation.

**TABLE 4**  
**CAPITAL ASSETS (Net of Depreciation)**  
**In Thousands**

	<b>Governmental Activities</b>	
	<b>2019</b>	<b>2018</b>
Land	\$ 5,278	\$ 5,278
Construction in progress	12,763	7,573
Land improvements	1,774	1,737
Buildings	6,732	6,933
Building improvements	34,983	35,962
Machinery and equipment	5,965	6,209
Vehicles	2,984	2,966
Furniture and fixtures	1,022	564
Infrastructure	23,231	23,806
Totals	<u>\$ 94,732</u>	<u>\$ 91,028</u>

This year's major additions included:

- Assessor software conversion
- Finance ERP software conversion
- Cruiser replacements
- Middle School Roof repair
- High School HVAC improvements
- Various equipment purchases

More detailed information about the Town's capital assets is presented in Note 1 and Note 5 to the financial statements.

### **Long-Term Debt**

At June 30, 2019, the Town had general obligation bonded debt outstanding of \$21.2 million, with \$1.7 million due within the next year. The Town also had \$292 thousand of clean water notes with \$98 thousand due within one year. All of this debt comprises debt backed by the full faith and credit of the Town.

The Town maintains a "Aa1" rating from Moody's Investors Service for general obligation debt in the Fiscal Year. The State limits the amount of general obligation debt that towns can issue on a formula determined under State Statutes based on type of debt and tax base. The Town's outstanding general obligation debt is significantly below this \$239.7 million State-imposed limit.

The Town's total debt increased by a net of \$6.3 million. The increase to the net pension liability comprised the majority of the increase. This increase in net pension liability is due to MERS decreasing the assumption for the expected rate of return from 8% to 7%. This decrease impacted all municipalities participating in MERS and resulted in varying increased pension liabilities. Total long-term debt is inclusive of General Obligation Bonds, Capital Leases, Net Pension Liability, OPEB (Other Post-Employment Benefits) liability, MERS service costs, compensated absences and Heart and Hypertension claims. More detailed information about the Town's long-term liabilities is presented in Note 7 to the financial statements.

### **ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

According to the Connecticut Department of Labor, the October 2019 unemployment rate for the Town is currently 3.5%, representing a decrease from 4.2% a year ago. The Town is in line with the Connecticut average unemployment rate of 3.5%, and slightly higher than the National Average of 3.3% (statistics are not seasonally adjusted).

The State of Connecticut continues to have an uncertain economic forecast with factors including balanced budgeting, the housing market, and debt issuance. The State's economic health has an impact on grants and funding sources received by municipalities from the State. With new leadership in the Governor's office, cities and towns saw an improvement in the biennial budget process with a more timely approval, affording Windsor Locks and other towns more certainty surrounding State funding. The Town will continue to offer needed services to its citizens while remaining as fiscally prudent as possible.

The Town completed a full revaluation for the October 1, 2018 assessment date. The town contracted with an outside vendor that specializes in revaluations. The Town saw a 13% growth in the Grand List from both the revaluation, and the efforts of the business personal property audits that were conducted in fiscal year 2019. This grand list growth afforded the Town the ability to reduce the Mill rate from 26.66, where it was held level for 3 years, down to 25.83.

The Town continues to take measures to improve the budget process, utilizing further collaboration between departments. This includes expanded analysis, and additional levels of review with internal management and outside expertise.

### **CONTACTING THE TOWN'S FINANCIAL MANAGEMENT**

This financial report is designed to provide citizens, taxpayers, customers, investors and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Finance Department, 50 Church Street, Windsor Locks, Connecticut 06096-2348.

**TOWN OF WINDSOR LOCKS, CONNECTICUT**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2019**

	<b>Governmental Activities</b>
<b>Assets:</b>	
Cash and cash equivalents	\$ 18,957,308
Investments	6,595,473
Receivables, net	5,611,463
Inventories	10,463
Brownfield note receivable	3,768,939
Net OPEB asset	523,912
Capital assets:	
Assets not being depreciated	18,040,411
Assets being depreciated, net	76,691,432
Total assets	<u>130,199,401</u>
<b>Deferred Outflows of Resources:</b>	
Deferred outflows related to pensions	9,684,187
Deferred outflows relates to OPEB	28,888
Deferred charge on refunding	122,109
Total deferred outflows of resources	<u>9,835,184</u>
<b>Liabilities:</b>	
Accounts and other payables	4,008,475
Due to fiduciary funds	8,608
Unearned revenue	1,302,841
Noncurrent liabilities:	
Due within one year	2,264,967
Due in more than one year	41,534,746
Total liabilities	<u>49,119,637</u>
<b>Deferred Inflows of Resources:</b>	
Deferred inflows related to OPEB	1,818,483
Deferred inflows related to pension	655,839
Advance property tax collections	16,603
Total deferred inflows of resources	<u>2,490,925</u>
<b>Net Position:</b>	
Net investment in capital assets	71,308,686
Restricted for trust purposes:	
Nonexpendable	3,835
Unrestricted	17,111,502
Total Net Position	<u>\$ 88,424,023</u>

The accompanying notes are an integral part of the financial statements

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2019**

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	
				Governmental Activities
Governmental activities:				
General government	\$ 2,956,890	\$ 672,300	\$ 1,786,394	\$ (498,196)
Public safety	6,269,978	319,294	426,700	(5,523,984)
Public works	6,972,819	2,892,256	264,257	(3,816,306)
Health and welfare	565,510	53,740	28,368	(483,402)
Recreation	1,085,683	419,310	200	(666,173)
Education	43,184,862	1,864,296	10,780,759	(30,539,807)
Interest on long-term debt	682,965			(682,965)
<b>Total Governmental Activities</b>	<b>\$ 61,718,707</b>	<b>\$ 6,221,196</b>	<b>\$ 13,286,678</b>	<b>\$ (42,210,833)</b>
General revenues:				
Property taxes				36,080,592
Grants and contributions not restricted to specific programs				5,814,774
Unrestricted investment earnings				650,307
Miscellaneous				233,863
Total general revenues				<u>42,779,536</u>
Change in net position				568,703
Net Position at Beginning of Year				<u>87,855,320</u>
Net Position at End of Year				<u>\$ 88,424,023</u>

The accompanying notes are an integral part of the financial statements



**TOWN OF WINDSOR LOCKS, CONNECTICUT  
BALANCE SHEET - GOVERNMENTAL FUNDS  
JUNE 30, 2019**

	<u>General</u>	<u>Sewer Administration</u>	<u>Capital Projects</u>	<u>Special Grants</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>						
Cash and cash equivalents	\$ 6,587,008	\$ 2,026,694	\$ 4,616,172	\$	\$ 3,150,237	\$ 16,380,111
Investments	5,211,444	1,380,194			3,835	6,595,473
Receivables, net	1,981,963	355,648	5,000	207,795	196,860	2,747,266
Due from other funds	3,089,542	1,000,000	590	1,359,163	554,426	6,003,721
Inventories					10,463	10,463
Total Assets	<u>\$ 16,869,957</u>	<u>\$ 4,762,536</u>	<u>\$ 4,621,762</u>	<u>\$ 1,566,958</u>	<u>\$ 3,915,821</u>	<u>\$ 31,737,034</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>						
Liabilities:						
Accounts and other payables	\$ 1,107,755	\$ 266,311	\$ 1,182,611	\$ 154,356	\$ 435,099	\$ 3,146,132
Due to other funds	1,914,179	851,674	3,093,315		99,744	5,958,912
Unearned revenue	149,056			1,085,598	68,187	1,302,841
Total liabilities	<u>3,170,990</u>	<u>1,117,985</u>	<u>4,275,926</u>	<u>1,239,954</u>	<u>603,030</u>	<u>10,407,885</u>
Deferred Inflows of Resources:						
Advance property tax collections	16,603					16,603
Unavailable revenue - property taxes	1,211,491					1,211,491
Unavailable revenue - special assessments		335,808				335,808
Total deferred inflows of resources	<u>1,228,094</u>	<u>335,808</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,563,902</u>
Fund Balances:						
Nonspendable					13,463	13,463
Restricted				327,004	3,071,622	3,398,626
Committed		3,308,743	999,087		241,960	4,549,790
Assigned	172,530					172,530
Unassigned	12,298,343		(653,251)		(14,254)	11,630,838
Total fund balances	<u>12,470,873</u>	<u>3,308,743</u>	<u>345,836</u>	<u>327,004</u>	<u>3,312,791</u>	<u>19,765,247</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 16,869,957</u>	<u>\$ 4,762,536</u>	<u>\$ 4,621,762</u>	<u>\$ 1,566,958</u>	<u>\$ 3,915,821</u>	<u>\$ 31,737,034</u>

(Continued on next page)

**TOWN OF WINDSOR LOCKS, CONNECTICUT**  
**BALANCE SHEET - GOVERNMENTAL FUNDS (CONTINUED)**  
**JUNE 30, 2019**

Reconciliation of the Balance Sheet - Governmental Funds  
to the Statement of Net Position:

Amounts reported for governmental activities in the statement of net position (Exhibit I)  
are different because of the following:

Fund balances - total governmental funds (Exhibit III)	\$ 19,765,247
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Capital assets used in governmental activities are not financial  
resources and, therefore, are not reported in the funds:

Governmental capital assets	\$ 149,311,723	
Less accumulated depreciation	<u>(54,579,880)</u>	
Net capital assets		94,731,843

Other long-term assets are not available to pay for current-period  
expenditures and, therefore, are not recorded in the funds:

Property tax receivables greater than 60 days	1,211,491
Brownfield note receivable	3,768,939
Interest and lien receivable on property taxes	604,599
Assessments receivable	335,808
Interest and lien receivable on assessments	136,154
Net OPEB asset	523,912
Deferred outflows related to pension	9,684,187
Deferred outflows related to OPEB	28,888

Internal service funds are used by management to charge the costs of  
risk management to individual funds. The assets and liabilities of  
the internal service funds are reported with governmental activities  
in the statement of net position.

3,987,224

Long-term liabilities, including bonds payable, are not due and payable  
in the current period and, therefore, are not reported in the funds:

Brownfield note payable	(3,768,939)
Bonds and notes payable	(22,325,544)
Interest payable on bonds and notes	(202,343)
Compensated absences	(1,272,000)
Capital leases	(1,219,722)
Net pension liability	(15,076,544)
Payable to MERS	(34,464)
Deferred inflows related to pension	(655,839)
Deferred inflows related to OPEB	(1,818,483)
Heart and hypertension	(102,500)
Deferred charge on refunding	<u>122,109</u>

Net Position of Governmental Activities (Exhibit I)

\$ 88,424,023

The accompanying notes are an integral part of the financial statements

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2019**

	<u>General</u>	<u>Sewer Administration</u>	<u>Capital Projects</u>	<u>Special Grants</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:						
Property taxes	\$ 36,061,700	\$	\$	\$	\$	\$ 36,061,700
Intergovernmental	13,311,330	359		1,460,600	4,001,132	18,773,421
Charges for services	1,237,768	2,582,574			2,867,224	6,687,566
Contributions				40,723	4,116	44,839
Income on investments	388,719	102,258	77,202		8,107	576,286
Other revenues	94,778	1,972			85,000	181,750
Total revenues	<u>51,094,295</u>	<u>2,687,163</u>	<u>77,202</u>	<u>1,501,323</u>	<u>6,965,579</u>	<u>62,325,562</u>
Expenditures:						
Current:						
General government	2,227,527			98,973		2,326,500
Public safety	5,179,147			37,738	317,785	5,534,670
Public works	2,535,246	1,681,416		2,077,848	92,175	6,386,685
Health and welfare	452,889			51,669	80,040	584,598
Recreation	864,926			22,220	234,753	1,121,899
Employee benefits and insurance	3,010,777					3,010,777
Education	32,486,319				5,152,964	37,639,283
Capital outlay			6,101,643			6,101,643
Debt service	3,100,309	91,338				3,191,647
Total expenditures	<u>49,857,140</u>	<u>1,772,754</u>	<u>6,101,643</u>	<u>2,288,448</u>	<u>5,877,717</u>	<u>65,897,702</u>
Excess (Deficiency) of Revenues over Expenditures	<u>1,237,155</u>	<u>914,409</u>	<u>(6,024,441)</u>	<u>(787,125)</u>	<u>1,087,862</u>	<u>(3,572,140)</u>
Other Financing Sources (Uses):						
Issuance of capital leases			131,854			131,854
Brownfield note proceeds				751,481		751,481
Transfers in	534,882		1,083,842		85,000	1,703,724
Transfers out	(1,026,092)	(647,630)			(30,002)	(1,703,724)
Total other financing sources (uses)	<u>(491,210)</u>	<u>(647,630)</u>	<u>1,215,696</u>	<u>751,481</u>	<u>54,998</u>	<u>883,335</u>
Net Change in Fund Balances	745,945	266,779	(4,808,745)	(35,644)	1,142,860	(2,688,805)
Fund Balances at Beginning of Year	<u>11,724,928</u>	<u>3,041,964</u>	<u>5,154,581</u>	<u>362,648</u>	<u>2,169,931</u>	<u>22,454,052</u>
Fund Balances at End of Year	<u>\$ 12,470,873</u>	<u>\$ 3,308,743</u>	<u>\$ 345,836</u>	<u>\$ 327,004</u>	<u>\$ 3,312,791</u>	<u>\$ 19,765,247</u>

(Continued on next page)

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - GOVERNMENTAL FUNDS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2019**

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund

Balances of Governmental Funds to the Statement of Activities:

Amounts reported for governmental activities in the statement of activities (Exhibit II) are different because:

Net change in fund balances - total governmental funds (Exhibit IV) \$ (2,688,805)

Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital outlay 6,593,181  
Depreciation expense (2,868,493)

In the statement of activities, only the gain on the sale of capital assets is reported. However, in the governmental funds, the proceeds from the sale increase financial resources.

Thus the change in net position differs from the change in fund balance by the cost of the assets sold. (21,255)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds, and revenues recognized in the funds are not reported in the statement of activities:

School building grant receipts (53,473)  
Brownfield note receivable - accrual basis change 751,481  
Property tax receivable - accrual basis change (95,732)  
Property tax interest and lien receivable - accrual basis change 114,624  
Sewer use receivable - accrual basis change (46,814)  
Net OPEB asset 235,558  
Sewer use interest and lien receivable - accrual change (30,778)  
Change in deferred outflows related to pensions 7,736,161  
Change in deferred outflows related to OPEB 60,077

The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. Also, governmental funds report the effect of premiums, discounts and similar items when debt is first issued, whereas these amounts are amortized and deferred in the statement of activities. The details of these differences in the treatment of long-term debt and related items are as follows:

Brownfield note proceeds (751,481)  
Bond and note principal payments 2,101,294  
Capital lease proceeds (131,854)  
Capital lease payments 331,856

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds:

Compensated absences (36,356)  
Change in deferred inflows related to pensions (587,446)  
Change in deferred inflows related to OPEB 306,698  
Accrued interest 20,282  
Amortization of bond premiums 79,671  
Amortization of payable to MERS 8,624  
Amortization of deferred charge on refunding (24,421)  
Net pension liability (7,878,341)

Internal service funds are used by management to charge costs to individual funds. The net revenue of certain activities of internal services funds is reported with governmental activities.

(2,555,555)

Change in Net Position of Governmental Activities (Exhibit II) \$ 568,703

The accompanying notes are an integral part of the financial statements

**TOWN OF WINDSOR LOCKS, CONNECTICUT**  
**STATEMENT OF NET POSITION - PROPRIETARY FUND**  
**JUNE 30, 2019**

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	<b>Governmental Activities Internal Service Fund</b>
Assets:	
Current:	
Cash and cash equivalents	\$ 2,577,197
Accounts receivable	2,123,444
Due from other funds	<u>1,608</u>
Total assets	<u>4,702,249</u>
Liabilities:	
Claims payable	660,000
Due to other funds	<u>55,025</u>
Total liabilities	<u>715,025</u>
Net Position:	
Unrestricted	<u>\$ 3,987,224</u>

The accompanying notes are an integral part of the financial statements

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
STATEMENT OF REVENUES, EXPENSES AND CHANGES  
IN FUND NET POSITION - PROPRIETARY FUND  
FOR THE YEAR ENDED JUNE 30, 2019**

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	<b>Governmental Activities</b>
	<b>Internal Service Fund</b>
Operating Revenues:	
Premiums	\$ <u>4,021,235</u>
Operating Expenses:	
Claims	6,373,127
Administration	<u>277,684</u>
Total operating expenses	<u>6,650,811</u>
Operating Loss	(2,629,576)
Nonoperating Revenue:	
Income on investments	<u>74,021</u>
Change in Net Position	(2,555,555)
Net Position at Beginning of Year	<u>6,542,779</u>
Net Position at End of Year	\$ <u><u>3,987,224</u></u>

The accompanying notes are an integral part of the financial statements

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
STATEMENT OF CASH FLOWS - PROPRIETARY FUND  
FOR THE YEAR ENDED JUNE 30, 2019**

	<b>Governmental Activities</b>
	<b>Internal Service Fund</b>
Cash Flows from Operating Activities:	
Cash received from customers and users	\$ 3,520,867
Cash payments to providers of benefits and administration	(6,437,940)
Net cash provided by (used in) operating activities	<u>(2,917,073)</u>
Cash Flows from Investing Activities:	
Income on investments	<u>74,021</u>
Net Increase (Decrease) in Cash and Cash Equivalents	(2,843,052)
Cash and Cash Equivalents at Beginning of Year	<u>5,420,249</u>
Cash and Cash Equivalents at End of Year	<u>\$ 2,577,197</u>
Reconciliation of Operating Income (Loss) to Net Cash Provided by (Used in) Operating Activities:	
Operating income (loss)	\$ (2,629,576)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:	
(Increase) decrease in due from other funds	2,111
(Increase) decrease in accounts receivable	(487,282)
Increase (decrease) in claims and accounts payable	189,098
Increase (decrease) in claims and unearned revenue	(15,197)
Increase (decrease) in due to other funds	<u>23,773</u>
Net Cash Provided by (Used in) Operating Activities	<u>\$ (2,917,073)</u>

The accompanying notes are an integral part of the financial statements

**TOWN OF WINDSOR LOCKS, CONNECTICUT**  
**STATEMENT OF FIDUCIARY NET POSITION - FIDUCIARY FUNDS**  
**JUNE 30, 2019**

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	<u>OPEB Trust Fund</u>	<u>Agency Funds</u>
Assets:		
Cash and cash equivalents	\$	\$ 363,163
Investments	3,877,740	
Accounts receivable	56,748	
Due from other funds	<u>8,608</u>	
Total assets	3,943,096	<u>\$ 363,163</u>
Liabilities:		
Accounts and other payables		<u>\$ 363,163</u>
Net Position:		
Restricted for OPEB benefits	<u>\$ 3,943,096</u>	

The accompanying notes are an integral part of the financial statements



**TOWN OF WINDSOR LOCKS, CONNECTICUT  
STATEMENT OF CHANGES IN PLAN NET POSITION - OPEB TRUST FUND  
FOR THE YEAR ENDED JUNE 30, 2019**

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	<b><u>OPEB Trust Fund</u></b>
Additions:	
Contributions:	
Employer	\$ 475,382
Other income	<u>53,147</u>
Total contributions	528,529
Investment income:	
Net change in fair value of investments	<u>175,178</u>
Total additions	703,707
Deductions:	
Benefits	<u>395,635</u>
Change in Net Position	308,072
Net Position - Beginning of Year	<u>3,635,024</u>
Net Position - End of Year	<u><u>\$ 3,943,096</u></u>

The accompanying notes are an integral part of the financial statements

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Town of Windsor Locks, Connecticut (the Town) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant policies of the Town are described below.

**A. Reporting Entity**

The Town of Windsor Locks was incorporated in 1854, under the General Statutes of the State of Connecticut. The Town adopted a Town Charter effective January 5, 1981, which was last revised on January 1, 2003. The form of government includes a Board of Selectmen consisting of a First Selectman, who is the chief administrative and executive official of the Town, and two other members. The Board of Selectmen and the Town Meeting have the legislative power of the Town, and may enact ordinances consistent with the General Statutes of the State of Connecticut and specific provisions of the Town Charter. The Board of Education, which is not a separate legal entity, is responsible for the operation of the public school system.

Additionally, the Charter includes a Board of Finance and a Treasurer. The Board of Finance is responsible for presenting fiscal operating budgets for Town approval. The Treasurer receives all money belonging to the Town and makes expenditures based upon the appropriate authority.

**B. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

**C. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

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Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Agency funds do not have a measurement focus but are accounted for using the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, charges for services, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received.

The Town reports the following major governmental funds:

The General Fund is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund.

The Sewer Administration Fund accounts for sewer services provided to certain residents of the Town. The major source of revenue is sewer use charges.

The Capital Projects Fund accounts for the financial revenues to be used for major capital asset construction and/or purchases. The major sources of revenue are grants, capital leases and bond issuances.

The Special Grants Fund accounts for various grant programs not included in the general fund budget. The major source of revenue for this fund is state and federal grants.

Additionally, the Town reports the following fund types:

The Internal Service Fund accounts for risk financing activities for medical insurance benefits as allowed by GASB Statement No. 10.

The OPEB Trust Fund accounts for the activities of the Windsor Locks other postemployment benefits for town retirees and their beneficiaries.

The Agency Fund is used to account for monies held on behalf of students.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes and other charges between certain Town's functions because the elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include property taxes.

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

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Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Town's internal service fund are charges to customers for medical insurance benefits. Operating expenses for the internal service fund include the cost of claims and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as they are needed. Unrestricted resources are used in the following order: committed, assigned then unassigned.

**D. Deposits and Investments**

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Town to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds, repurchase agreements and certain other investments as described in Note 3.

Investments are reported at fair value.

**E. Receivables and Payables**

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances." An amount of \$211,507 has been established as an allowance for uncollectible taxes. At June 30, 2019, this represents 12.2% of all property taxes receivable.

In the fund financial statements, all property taxes receivable at June 30, 2019, which have not been collected within 60 days of June 30, have been recorded as deferred revenue since they are not considered to be available to finance expenditures of the current fiscal year. Taxes collected during the 60-day period have been recorded as revenue.

Property taxes are assessed on property as of October 1. Taxes are billed in the following July and are due in two installments, July 1 and the following January 1. Liens are effective on the assessment date and are continued by filing before the end of the fiscal year following the due date. Payments not received within one month after the due date become delinquent, with interest charged at 1-1/2% per month.

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
 NOTES TO FINANCIAL STATEMENTS  
 JUNE 30, 2019**

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**F. Capital Assets**

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the applicable government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 for equipment, \$20,000 for improvements and \$100,000 for infrastructure and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	75
Building improvements	75
Land improvements	20
Roads	25-50
Sidewalks	25
Sewer plant	50
Sewer lines	70
Storm drains	70
Vehicles	8
Office equipment	5-10

**G. Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to a future period or periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town reports a deferred charge on refunding in the government-wide statement of net position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The Town reports deferred outflows related to pension and OPEB in the government-wide statement of net position. A deferred outflow of resources related to pension and OPEB results from differences between expected and actual experience, changes in assumptions or other inputs. These amounts are deferred and included in pension and OPEB expense in a systematic and rational manner over a period equal to the average of the expected remaining service lives of all employees that are provided with benefits through the pension and OPEB plans (active employees and inactive employees).

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

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In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position or fund balance that applies to a future period or periods and so will not be recognized as an inflow of resources (revenue) until that time. The Town reports advance property tax collections and deferred inflows of resources related to pensions and OPEB in the government-wide statement of net position. A deferred inflow of resources related to pension and OPEB results from differences between expected and actual experience, changes in assumptions or other inputs. These amounts are deferred and included in pension and OPEB expense in a systematic and rational manner over a period equal to the average of the expected remaining service lives of all employees that are provided with benefits through the pension and OPEB plan (active employees and inactive employees). Advance property tax collections represent taxes inherently associated with a future period. This amount is recognized during the period in which the revenue is associated. For governmental funds, the Town reports unavailable revenue, which arises only under the modified accrual basis of accounting. The governmental funds report unavailable revenues from property taxes and special assessments. These amounts are deferred and recognized as an inflow of resources (revenue) in the period in which the amounts become available.

**H. Compensated Absences**

Employees are paid by prescribed formula for absence due to vacation or sickness. For certain Town employees and Board of Education employees, vacation time and sick time may be accumulated and paid upon death or retirement, up to certain limits.

**I. Net Pension Liability**

The net pension liability is measured as the portion of the actuarial present value of projected benefits that is attributed to past periods of employee service (total pension liability), net of the pension plan's fiduciary net position. The pension plan's fiduciary net position is determined using the same valuation methods that are used by the pension plan for purposes of preparing its statement of fiduciary net position. The net pension liability is measured as of a date (measurement date) no earlier than the end of the employer's prior fiscal year, consistently applied from period to period.

**J. Net Other Postemployment Benefits Other than Pensions (OPEB) Liability**

The net OPEB liability is measured as the portion of the present value of projected benefit payments to be provided to current active and inactive employees that is attributed to those employees' past periods of service (total OPEB liability), less the amount of the OPEB plan's fiduciary net position. The OPEB plan's fiduciary net position is determined using the same valuation methods that are used by the OPEB plan for purposes of preparing its statement of fiduciary net position. The net OPEB liability is measured as of a date (measurement date) no earlier than the end of the employer's prior fiscal year, consistently applied from period to period.

**K. Long-Term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of any significant applicable bond premium or discount. Bond issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

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In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

**L. Fund Equity**

Equity in the government-wide financial statements is defined as “net position” and is classified in the following categories:

**Net Investment in Capital Assets**

This component of net position consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets.

**Restricted Net Position**

Net position is restricted because it is externally imposed by creditors (such as through debt covenants), grantors, contributors or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

**Unrestricted Net Position**

This component consists of net position that does not meet the definition of “restricted” or “net investment in capital assets.”

The equity of the fund financial statements is defined as “fund balance” and is classified in the following categories:

**Nonspendable Fund Balance**

This represents amounts that cannot be spent due to form (e.g., inventories and prepaid amounts).

**Restricted Fund Balance**

This represents amounts constrained for a specific purpose by external parties, such as grantors, creditors, contributors or laws and regulations of their governments.

**Committed Fund Balance**

This represents amounts constrained for a specific purpose by a government using its highest level of decision-making authority (Windsor Locks Board of Finance and Town Meeting). Amounts can be committed, modified or rescinded by resolution of the Board of Finance or vote at Town Meeting.

**Assigned Fund Balance**

This includes amounts constrained for the intent to be used for a specific purpose by a governing board or a body or official that has been delegated authority to assign amounts by the Town Charter (Windsor Locks Finance Director and Board of Education Business Manager).

**Unassigned Fund Balance**

This represents fund balance in the General Fund in excess of nonspendable, restricted, committed and assigned fund balance. If another governmental fund has a fund balance deficit, it is reported as a negative amount in unassigned fund balance.

**M. Estimates**

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities including disclosures of contingent assets and liabilities and reported revenues, expenses and expenditures during the fiscal year.

**2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**A. Budgetary Information**

The Town adheres to the following procedures in establishing the budgetary data included in the general fund financial statements. On or before February 1 of each year, each officer and the head of each office, board or commission supported wholly or in part from Town funds, files a detailed estimate of the expenditures to be made and revenues to be collected in the ensuing year with the Board of Finance.

The Board of Finance then prepares a proposed general Town budget and tax mill rate, holds a public hearing and presents the budget to the annual Town budget meeting, at which time it is legally adopted.

Funds for any additional appropriations less than \$10,000 or any emergency appropriations shall be drawn as directed by the Board of Finance from any available fund balance, an approved contingency fund or funds received or to be received from State, Federal or other sources.

Additional appropriations in excess of \$10,000 (except for emergency situations) require Town Meeting approval. Appropriations for capital expenditures in excess of \$200,000, to be funded by borrowing, require a referendum.

Formal budgetary integration is employed as a management control device during the year.

The legal level of control (the level at which expenditures may not legally exceed appropriations) is at the department level.

The Board of Education, which is not a separate legal entity but a department of the Town, is authorized under state law to make any transfers required within their budget at their discretion. Any additional appropriations must have Board of Education, Board of Finance and Town Meeting approval (in excess of \$10,000 in the aggregate for the year). During the year ended June 30, 2019, the Town approved additional appropriations of \$125,500 from fund balance.

Encumbrances are recognized as a valid and proper charge against a budget appropriation in the year in which the purchase order, contract or other commitment is issued, and, accordingly, encumbrances outstanding at year end are reported in budgetary reports as expenditures in the current year. Generally, all unencumbered appropriations lapse at year end, except those for the Capital Projects Funds. Appropriations for capital projects are continued until completion of applicable projects, even when projects extend more than one fiscal year.



**TOWN OF WINDSOR LOCKS, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

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**B. Fund Deficits**

The Commission on Needs of the Aging fund, a nonmajor special revenue fund, had a fund deficit of \$11,297, which will be financed by General Fund transfers and charges for services, respectively.

**3. CASH, CASH EQUIVALENTS AND INVESTMENTS**

The deposit of public funds is controlled by the Connecticut General Statutes (Section 7-402). Deposits may be made in a “qualified public depository” as defined by Statute or, in amounts not exceeding the Federal Deposit Insurance Corporation insurance limit, in an “out of state bank” as defined by the Statutes, which is not a “qualified public depository.”

The Connecticut General Statutes (Section 7-400) permit municipalities to invest in: 1) obligations of the United States and its agencies, 2) highly rated obligations of any state of the United States or of any political subdivision, authority or agency thereof, and 3) shares or other interests in custodial arrangements or pools maintaining constant net asset values and in highly rated no-load open end money market and mutual funds (with constant or fluctuating net asset values) whose portfolios are limited to obligations of the United States and its agencies, and repurchase agreements fully collateralized by such obligations. Other provisions of the Statutes cover specific municipal funds with particular investment authority. The provisions of the Statutes regarding the investment of municipal pension funds do not specify permitted investments. Therefore, investment of such funds is generally controlled by the laws applicable to fiduciaries and the provisions of the applicable plan.

The Statutes (Sections 3-24f and 3-27f) also provide for investment in shares of the State Short-Term Investment Fund (STIF). This investment pool is under the control of the State Treasurer, with oversight provided by the Treasurer’s Cash Management Advisory Board, and is regulated under the State Statutes and subject to annual audit by the Auditors of Public Accounts. Investment yields are accounted for on an amortized-cost basis with an investment portfolio that is designed to attain a market-average rate of return throughout budgetary and economic cycles. Investors accrue interest daily based on actual earnings, less expenses and transfers to the designated surplus reserve, and the fair value of the position in the pool is the same as the value of the pool shares.

**Deposits**

**Deposit Custodial Credit Risk**

Custodial credit risk is the risk that, in the event of a bank failure, the Town’s deposit will not be returned. The Town does not have a deposit policy for custodial credit risk. The deposit of public funds is controlled by the Connecticut General Statutes. Deposits may be placed with any qualified public depository that has its main place of business in the State of Connecticut. Connecticut General Statutes require that each depository maintain segregated collateral (not required to be based on a security agreement between the depository and the municipality and, therefore, not perfected in accordance with federal law) in an amount equal to a defined percentage of its public deposits based upon the depository’s risk-based capital ratio.

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
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Based on the criteria described in GASB Statement No. 40, *Deposits and Investment Risk Disclosures*, \$17,602,963 of the Town's bank balance of \$18,206,335 was exposed to custodial credit risk as follows:

Uninsured and uncollateralized	\$ 15,821,322
Uninsured and collateral held by the pledging bank's trust department, not in the Town's name	<u>1,781,641</u>
Total Amount Subject to Custodial Credit Risk	<u>\$ 17,602,963</u>

**Cash Equivalents**

At June 30, 2019, the Town's cash equivalents amounted to \$7,609,399. The following table provides a summary of the Town's cash equivalents (excluding U.S. government guaranteed obligations) as rated by nationally recognized statistical rating organizations. The pools all have maturities of less than one year.

	<u><b>Standard &amp; Poor's</b></u>
State Short-Term Investment Fund (STIF) Money Market Funds*	AAAm

\*Not rated

**Investments**

As of June 30, 2019, the Town had the following investments:

<u>Investment Type</u>	<u>Credit Rating</u>	<u>Fair Value</u>	<u>Investment Maturities (Years)</u>		
			<u>Less Than 1</u>	<u>1-10</u>	<u>More Than 10</u>
Interest-bearing investments:					
Certificates of deposit	*	\$ 6,595,473	\$ <u>982,189</u>	\$ <u>5,613,284</u>	\$ <u>-</u>
Other investments:					
Mutual funds	n/a	<u>3,877,740</u>			
Total Investments		<u>\$ 10,473,213</u>			

\*Subject to coverage by Federal Depository Insurance and collateralization.

**Interest Rate Risk**

The Town limits their maximum final stated maturities to five years, unless specific authority is given to exceed. To the extent possible, the Town will attempt to match its investments with anticipated cash flow requirements.

**TOWN OF WINDSOR LOCKS, CONNECTICUT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2019**

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**Credit Risk - Investments**

As indicated above, State Statutes limit the investment options of cities and towns. The Town has no investment policy that would further its investment choices.

**Concentration of Credit Risk**

At the time of acquisition, no more than 10% of the overall portfolio may be invested in deposits with a single bank, unless the deposits are fully insured or fully collateralized, or in repurchase agreements for a period longer than two days conducted through a single dealer.

**Custodial Credit Risk**

Custodial credit risk for an investment is the risk that, in the event of the failure of the counterparty (the institution that pledges collateral or repurchase agreement securities to the Town or that sells investments to or buys them for the Town), the Town will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Town does not have a policy for custodial credit risk. At June 30, 2019, the Town did not have any uninsured and unregistered securities held by the counterparty, or by its trust department or agent, that were not in the Town's name.

**Fair Value Measurements**

The Town categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements); followed by quoted prices in inactive markets or for similar assets or with observable inputs (Level 2 measurements); and the lowest priority to unobservable inputs (Level 3 measurements). The Town has the following recurring fair value measurements as of June 30, 2019:

	<u>Fair Value</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Investments by Fair Value Level:				
Mutual funds	\$ 3,877,740	\$ 3,877,740	\$ -	\$ -
Total investments measured at fair value	3,877,740			
Certificates of deposit	<u>6,595,473</u>			
Total Investments	<u>\$ 10,473,213</u>			

Debt and equity securities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities.

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

**4. RECEIVABLES**

Receivables as of year end for the Town’s individual major funds and nonmajor, internal service and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	<u>General</u>	<u>Sewer Administration</u>	<u>Capital Projects</u>	<u>Special Grants</u>	<u>Nonmajor and Other Funds</u>	<u>Total</u>
Receivables:						
Taxes	\$ 1,745,372	\$	\$	\$	\$	\$ 1,745,372
Accounts	295,587	6,759	5,000		2,271,477	2,578,823
Sewer use		353,389				353,389
Intergovernmental	<u>152,511</u>			<u>207,795</u>	<u>105,575</u>	<u>465,881</u>
Gross receivables	2,193,470	360,148	5,000	207,795	2,377,052	5,143,465
Less allowance for uncollectibles	<u>(211,507)</u>	<u>(4,500)</u>				<u>(216,007)</u>
Net Total Receivables	<u>\$ 1,981,963</u>	<u>\$ 355,648</u>	<u>\$ 5,000</u>	<u>\$ 207,795</u>	<u>\$ 2,377,052</u>	<u>\$ 4,927,458</u>

Note: Above does not include accrued interest and liens on property taxes of \$604,599 and sewer use charges of \$136,154.

During the year ended June 30, 2018, the Town entered into a \$4,000,000 Brownfield Loan agreement with the State of Connecticut Department of Economic and Community Development, to redevelop the Montgomery Mill. The agreement requires the Town to make payments in accordance with a promissory note of \$25,161, inclusive of interest at 1% per annum, per month commencing 60 months after the initial funding was advanced to the Town. The outstanding principal, plus all accrued and unpaid interest on the note, shall be forgiven upon the issuance of a final certificate of occupancy for the entire project to the satisfaction of the State.

Additionally, the Town has entered into a mirrored agreement with BC Montgomery Mills LLC, a Connecticut Limited Liability Company (sub-recipient), whereby the sub-recipient is responsible to make payments to the Town that equal the amounts the Town is required to make to the State of Connecticut. Furthermore, the Town has agreed to forgive the loan with the sub-recipient upon the issuance of a final certificate of occupancy for the entire project.

As of June 30, 2019, the Town has recorded a Brownfield note receivable and a Brownfield note payable in the Statement of Net position for the Governmental Activities of \$3,768,939.

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

**5. CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2019 was as follows:

	<u>Beginning Balance</u>	<u>Transfers</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities:					
Capital assets not being depreciated:					
Land	\$ 5,277,647	\$	\$	\$	\$ 5,277,647
Construction in progress	7,573,113	(352,648)	5,542,299		12,762,764
Total capital assets not being depreciated	<u>12,850,760</u>	<u>(352,648)</u>	<u>5,542,299</u>	<u>-</u>	<u>18,040,411</u>
Capital assets being depreciated:					
Buildings	14,970,217				14,970,217
Building improvements	48,225,657				48,225,657
Land improvements	2,952,207		130,093		3,082,300
Machinery and equipment	16,239,072	352,648	76,723	(121,756)	16,546,687
Vehicles	6,290,762		345,418	(130,840)	6,505,340
Furniture and fixtures	701,119		498,648		1,199,767
Infrastructure	40,760,409			(19,065)	40,741,344
Total capital assets being depreciated	<u>130,139,443</u>	<u>352,648</u>	<u>1,050,882</u>	<u>(271,661)</u>	<u>131,271,312</u>
Less accumulated depreciation for:					
Buildings	(8,037,137)		(200,983)		(8,238,120)
Building improvements	(12,262,667)		(979,788)		(13,242,455)
Land improvements	(1,214,947)		(93,415)		(1,308,362)
Machinery and equipment	(10,030,080)		(662,916)	110,926	(10,582,070)
Vehicles	(3,324,966)		(327,076)	130,840	(3,521,202)
Furniture and fixtures	(137,257)		(40,466)		(177,723)
Infrastructure	(16,954,739)		(563,849)	8,640	(17,509,948)
Total accumulated depreciation	<u>(51,961,793)</u>	<u>-</u>	<u>(2,868,493)</u>	<u>250,406</u>	<u>(54,579,880)</u>
Total capital assets being depreciated, net	<u>78,177,650</u>	<u>352,648</u>	<u>(1,817,611)</u>	<u>(21,255)</u>	<u>76,691,432</u>
Governmental Activities Capital Assets, Net	<u>\$ 91,028,410</u>	<u>\$ -</u>	<u>\$ 3,724,688</u>	<u>\$ (21,255)</u>	<u>\$ 94,731,843</u>

Depreciation expense was charged to functions/programs as follows:

General government	\$ 197,958
Public safety	375,699
Public works	1,082,814
Recreation	59,848
Education	<u>1,152,174</u>
Total	<u>\$ 2,868,493</u>

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

**6. INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS**

Individual fund interfund receivable and payable balances at June 30, 2019 are as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	Capital Projects Fund	\$ 2,093,315
	Sewer Administration Fund	851,674
	Internal Service Funds	46,417
	Nonmajor Governmental Funds	98,136
		<u>3,089,542</u>
Sewer Administration Fund	Capital Projects Fund	<u>1,000,000</u>
Capital Projects Fund	General Fund	<u>590</u>
Special Grants Fund	General Fund	<u>1,359,163</u>
Nonmajor Governmental Funds	General Fund	<u>554,426</u>
Internal Service Fund	Nonmajor Governmental Funds	<u>1,608</u>
OPEB Trust Fund	Internal Service Fund	<u>8,608</u>
		<u>\$ 6,013,937</u>

All interfund receivables and payables are the result of regularly recurring transactions and represent temporary balances.

	<u>Transfers In</u>			<u>Total Transfers Out</u>
	<u>General Fund</u>	<u>Capital Projects</u>	<u>Nonmajor Governmental</u>	
Transfers out:				
General Fund	\$	\$ 941,092	\$ 85,000	\$ 1,026,092
Sewer Administration Fund	504,880	142,750		647,630
Nonmajor Governmental	<u>30,002</u>			<u>30,002</u>
Total Transfers In	<u>\$ 534,882</u>	<u>\$ 1,083,842</u>	<u>\$ 85,000</u>	<u>\$ 1,703,724</u>

All transfers represent routine transactions that occur annually to move resources from one fund to another.

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

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**7. LONG-TERM DEBT**

**Changes in Long-Term Liabilities**

Long-term liability activity for the year ended June 30, 2019 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental Activities:					
Bonds and serial notes payable:					
General obligation bonds	\$ 23,240,000	\$	\$ 2,005,000	\$ 21,235,000	\$ 1,730,000
Clean water notes	388,398		96,294	292,104	98,238
Bond premiums	<u>878,111</u>		<u>79,671</u>	<u>798,440</u>	
Total	24,506,509	-	2,180,965	22,325,544	1,828,238
Capital leases	1,419,724	131,854	331,856	1,219,722	359,782
Brownfield note payable	3,017,458	751,481		3,768,939	
Net pension liability	7,198,203	7,878,341		15,076,544	
MERS prior service costs	43,088		8,624	34,464	8,624
Compensated absences	1,235,644	140,138	103,782	1,272,000	68,323
Heart and hypertension claims	<u>102,500</u>			<u>102,500</u>	
Total Governmental Activities Long-Term Liabilities	<u>\$ 37,523,126</u>	<u>\$ 8,901,814</u>	<u>\$ 2,625,227</u>	<u>\$ 43,799,713</u>	<u>\$ 2,264,967</u>

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

The following is a summary of bond and note issues at June 30, 2019:

<u>Description</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate (%)</u>	<u>Amount of Original Issue</u>	<u>Balance Outstanding June 30, 2019</u>
Bonds/notes:					
Town:					
General obligation	10/4/2013	10/1/2028	2.0-4.1	\$ 2,775,000	\$ 1,844,146
Refunding bond	7/1/2014	8/1/2024	2.0-3.0	3,400,000	1,337,282
General obligation	3/16/2016	3/15/2036	2.0-4.0	2,941,500	2,497,965
General obligation	3/13/2018	3/15/2038	3.0-4.0	1,841,000	1,724,259
Schools:					
General obligation	10/4/2013	10/1/2028	2.0-4.1	1,965,000	1,305,854
Refunding bond	7/1/2014	8/1/2024	2.0-3.0	3,185,000	1,252,718
General obligation	3/16/2016	3/15/2036	2.0-4.0	6,608,500	5,612,035
General obligation	3/13/2018	3/15/2038	3.0-4.0	1,419,000	1,329,019
Sewer:					
Clean water loan	5/31/2003	5/31/2022	2.0	1,715,669	292,104
General obligation	3/13/2018	3/15/2038	3.0-4.0	4,625,000	4,331,722
					<u>\$ 21,527,104</u>

All long-term liabilities are generally liquidated by the General Fund.

The following is a summary of long-term debt principal and interest maturities:

<u>Year Ending June 30,</u>	<u>Bonds</u>		<u>Notes</u>		<u>Total</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2020	\$ 1,730,000	\$ 662,837	\$ 98,238	\$ 4,945	\$ 1,828,238	\$ 667,782
2021	1,735,000	601,137	100,221	2,962	1,835,221	604,099
2022	1,740,000	541,994	93,645	939	1,833,645	542,933
2023	1,745,000	481,937			1,745,000	481,937
2024	1,750,000	421,162			1,750,000	421,162
2025-2029	6,780,000	1,403,965			6,780,000	1,403,965
2030-2034	3,645,000	659,580			3,645,000	659,580
2035-2038	<u>2,110,000</u>	<u>138,285</u>			<u>2,110,000</u>	<u>138,285</u>
Total	<u>\$ 21,235,000</u>	<u>\$ 4,910,897</u>	<u>\$ 292,104</u>	<u>\$ 8,846</u>	<u>\$ 21,527,104</u>	<u>\$ 4,919,743</u>

**Capital Projects**

As of June 30, 2019, the Town had authorized unissued bonds of \$12,398,483 available to fund capital projects.



**TOWN OF WINDSOR LOCKS, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

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**Debt Limit**

The Town's indebtedness does not exceed the legal debt limitations as established by Connecticut General Statutes as reflected in the following schedule:

<u>Category</u>	<u>Debt Limitation</u>	<u>Indebtedness</u>	<u>Balance</u>
General purpose	\$ 77,060,473	\$ 8,356,152	\$ 68,704,321
Schools	154,120,946	10,125,609	143,995,337
Sewers	128,434,121	6,698,826	121,735,295
Urban renewal	111,309,572		111,309,572
Pension deficit	102,747,297		102,747,297

The total overall statutory debt limit for the Town is equal to seven times annual receipts from taxation, \$239.7 million.

The indebtedness reflected above includes bonds outstanding in addition to the amount of bonds authorized and unissued against which bond anticipation notes are issued and outstanding.

**Capital Leases**

The Town has entered into several capital lease agreements for the purchase of various equipment.

The assets acquired through capital leases are as follows:

	<u>Amount</u>
Asset:	
Equipment	\$ 2,348,633
Less accumulated depreciation	<u>370,719</u>
Total	<u>\$ 1,977,914</u>

The following is a schedule of the future minimum lease payments under the capitalized leases together with the present value of the minimum lease payments as of June 30, 2019:

<u>Year Ending June 30</u>	
2020	\$ 381,517
2021	381,518
2022	244,645
2023	145,066
2024	<u>120,345</u>
Total minimum lease payments	1,273,091
Less amount representing interest	<u>(53,369)</u>
Present Value of Future Minimum Lease Payment	<u>\$ 1,219,722</u>

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
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**Brownfield Note Payable**

During the year ended June 30, 2018, the Town entered into a \$4,000,000 Brownfield Loan agreement with the State of Connecticut Department of Economic and Community Development, to redevelop the Montgomery Mill. The agreement requires the Town to make payments in accordance with a promissory note of \$25,161, inclusive of interest at 1% per annum, per month commencing 60 months after the initial funding was advanced to the Town. The outstanding principal, plus all accrued and unpaid interest on the note, shall be forgiven upon the issuance of a final certificate of occupancy for the entire project to the satisfaction of the State.

**8. FUND BALANCE**

The components of fund balance for governmental funds at June 30, 2019 are as follows:

	<u>General Fund</u>	<u>Sewer Administration Fund</u>	<u>Capital Projects Fund</u>	<u>Special Grants Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total</u>
Fund balances:						
Nonspendable:						
Endowment	\$	\$	\$	\$	\$ 3,000	\$ 3,000
Inventories					10,463	10,463
Restricted for:						
Highway projects					1,211,478	1,211,478
Grants				327,004	1,860,144	2,187,148
Committed to:						
Sewer use		3,308,743				3,308,743
Capital projects			999,087			999,087
General government					835	835
Public safety					93,904	93,904
Public works						-
Health and welfare					21,768	21,768
Recreation					125,453	125,453
Assigned to:						
General government - encumbrances	59,675					59,675
Public safety - encumbrances	19,969					19,969
Public works - encumbrances	40,628					40,628
Recreation - encumbrances	7,581					7,581
Education - encumbrances	44,677					44,677
Unassigned	<u>12,298,343</u>		<u>(653,251)</u>		<u>(14,254)</u>	<u>11,630,838</u>
Total Fund Balances	<u>\$ 12,470,873</u>	<u>\$ 3,308,743</u>	<u>\$ 345,836</u>	<u>\$ 327,004</u>	<u>\$ 3,312,791</u>	<u>\$ 19,765,247</u>

Encumbrances of \$172,530, \$24,908 and \$128,424 are contained in the above table in the assigned category of the General Fund, the restricted and committed categories of the capital projects fund, and the restricted category of the education grants fund, respectively.

**9. RISK MANAGEMENT**

The Town is exposed to various risks of loss including torts; public official liabilities; police liability; heart and hypertension claims; theft of, damage to and destruction of assets; errors and omissions; injuries to employees and natural disasters. The Town purchases commercial insurance for all risks of loss except medical insurance. The Town established an internal service fund, the medical insurance fund, to account for and finance the retained risk of loss for the Town's medical benefits claims. There has not been a significant reduction in coverage in the fiscal year July 1, 2018 to June 30, 2019.

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A third party (Anthem Blue Cross & Blue Shield) administers the medical and dental insurance plan for which the Town pays a fee. The insurance fund provides coverage for most Town employees. The Town has purchased a separate stop loss policy to provide reinsurance protection on any individual claim that exceeds \$125,000. During the year, actual or settled claims exceeded the liability limits established at the start of the plan year. As a result, the Town utilized the funds in the Insurance Reserve Fund to cover the excess liabilities that manifested themselves in the recently completed plan year.

The medical insurance fund is substantially funded by the Town’s General Fund based upon estimates surrounding the number of enrolled employees and type of coverage selected (single or family). These estimates are also influenced by emerging trends in the insurance market as well as the value of the administrative fees accessed by the Town’s third-party administrator and stop loss provider. The claims liability reported is based on the requirements of GASB Statements No. 10 and 30, which require a liability for claims to be reported if information prior to the issuance of the financial statement indicates that it is possible that a liability has been incurred at the state of the financial statements and the amount of the possible loss can be reasonably estimated. The amount of the claim accrual is based on the ultimate cost of settling those claims incurred by enrolled employees and their dependents, which include past experience data, inflation and other economic factors and societal factors and incremental claim adjustment expenses, net of estimated subrogation recoveries. The claim accrual does not include the allocated or unallocated claims adjustment expenses.

An analysis of the activity in the claims liability is as follows:

<b>Medical Insurance Fund</b>	<b>Balance July 1</b>	<b>Current Year Claims And Changes In Estimates</b>	<b>Claims Payments</b>	<b>Balance June 30</b>
2017-2018	\$ 346,000	\$ 4,656,945	\$ 4,580,945	\$ 422,000
2018-2019	422,000	6,373,127	6,135,127	660,000

The Town has Connecticut Interlocal Risk Management Agency (CIRMA) for workers compensation coverage. The premium is subject to payroll audit at the close of the coverage period. CIRMA retains \$1,000,000 per occurrence. To limit liability, the Town has additional umbrella coverage provided by CIRMA in variable amounts per occurrence.

## **10. PENSION PLANS**

### *Municipal Employees' Retirement System*

#### **A. Plan Description**

All full-time employees except teachers who are eligible to participate in the State of Connecticut Teachers' Retirement System, participate in the Municipal Employees' Retirement System (MERS). MERS is a cost-sharing multiple-employer public employee retirement system established by the State of Connecticut and administered by the State Retirement Commission to provide pension benefits to employees of participating municipalities. Chapters 7-425 to 7-451 of the State of Connecticut General Statutes, which can be amended by legislative action, establishes MERS benefits, member contribution rates and other plan provisions. MERS is considered to be part of the State of Connecticut's financial reporting entity and is included in the State's financial reports as a pension trust fund. Those reports can be obtained at [www.ct.gov](http://www.ct.gov).

#### **B. Benefit Provisions**

The plan provides retirement, disability and death benefits and annual cost-of-living adjustments to plan members and their beneficiaries. Employees are eligible to retire at age 55 with 5 years of continuous active service, or 15 year of active non-continuous aggregate service. In addition, compulsory retirement is at age 65 for police and fire members. Employees under the age of 55 are eligible to retire with 25 years of service under certain conditions.

##### **Normal Retirement**

For members not covered by social security, retirement benefits are calculated as 2% of the average of the three highest paid years of service times the years of service. For members covered by social security, retirement benefits are calculated as 1 1/2% of the average of the three highest paid years of service not in excess of the year's breakpoint plus 2% of average of the three highest paid years of service in excess of the year's breakpoint, times years of service. The year's breakpoint is defined as \$10,700 increased by 6.0% each year after 1982, rounded to the nearest multiple of \$100. Maximum benefit is 100% of average final compensation and the minimum benefit is \$1,000 annually.

If any member covered by social security retires before age 62, the member's benefit until the member reaches age 62, or a social security disability award is received, is computed as if the member is not under social security.

##### **Early Retirement**

Members must have 5 years of continuous or 15 years of active aggregate service. Benefits are calculated as a service retirement allowance on the basis of the average of the three highest paid years of service to the date of termination. Deferred to normal retirement age, or an actuarially reduced allowance may begin at the time of separation.

##### **Disability Retirement - Service Connected**

This applies to employees who are totally and permanently disabled and such disability has arisen out of and in the course of employment with the municipality. Disability due to heart and hypertension in the case of fire and police, who began employment prior to July 1, 1996, is presumed to have been suffered in the line of duty. Benefits are calculated as a service retirement allowance based on compensation and service to the date of the disability with a minimum benefit (including worker's compensation benefits) of 50% of compensation at the time of disability.

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**Disability Retirement - Non-Service Connected**

Employees who have 10 years of service and are totally and permanently disabled. Benefits are calculated as a service retirement allowance based on compensation and service to the date of the disability.

**Pre-Retirement Death Benefit**

The plan offers a lump-sum return of contributions with interest or if vested and married, the surviving spouse will receive a lifetime benefit.

**C. Contributions**

**Member**

Contributions for members not covered by social security are 5% of compensation; for members covered by social security, 2¼% of compensation up to the social security taxable wage base plus 5%, if any, in excess of such base.

**Employer**

Participating employers make annual contributions consisting of a normal cost contribution, a contribution for the amortization of the net unfunded accrued liability and a prior service amortization payment, which covers the liabilities of MERS not met by member contributions. In addition, there is also an annual administrative fee per active and retired member.

**D. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2019, the Town reports a total liability of \$15,076,544 for government-wide financials in Exhibit I for its proportionate share of the net pension liability. The net pension liability was measured at June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2018. The actuarial assumptions used in the June 30, 2018 valuation were based on results of an actuarial experience study for the period July 1, 2012 through June 30, 2017. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participants, actuarially determined. At June 30, 2019, the Town's proportion was 1.58%, which represents a decrease in proportion of 1.3% from June 30, 2018.

For the year ended June 30, 2019, the Town recognized pension expense of \$2,560,580 in Exhibit II. At June 30, 2019, the Town reported deferred outflows of resources related to pension from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Net difference between projected and actual earnings on pension plan investments	\$ 952,119	\$
Change in proportionate share	204,511	231,074
Change of assumptions	5,348,061	
Net difference between projected and actual actuarial experience	1,710,294	424,765
Town contributions subsequent to the measurement date	<u>1,469,202</u>	
Total	<u>\$ 9,684,187</u>	<u>\$ 655,839</u>

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Amounts reported as deferred outflows of resources related to Town contributions after the measurement date will be recognized as a reduction of the net pension liability in the subsequent year. Amounts reported as deferred outflows of resources related to pension will be recognized in pension expense as follows:

<u>Year Ending June 30</u>	
2020	\$ 2,396,045
2021	2,021,631
2022	1,443,422
2023	1,698,048

**E. Actuarial Assumptions**

The total pension liability was determined by an actuarial valuation as of June 30, 2018, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary increase	3.50-10.00%, including inflation
Investment rate of return	7.00%, net of pension plan investment expense, including inflation

Mortality rates were based on:

RP-2014 Combined Mortality Table adjusted to 2006 and projected to 2015 with Scale MP-2017 and projected to 2022 with Scale BB for General Employees.

RP-2014 Blue Collar Mortality Table adjusted to 2006 and projected to 2015 with Scale MP-2017 and projected to 2022 with Scale BB for Police and Fire.

For disabled retirees, the RP-2014 Disabled Mortality Table projected with Scale BB to 2020 was used.

Future cost-of-living adjustments for members who retire on or after January 1, 2002 are 60% of the annual increase in the CPI up to 6%. The minimum annual COLA is 2.5%; the maximum is 6%.

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The long-term expected rate of return on pension plan investments was determined using a statistical analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equity	20.0%	5.3%
Developed market international	11.0%	5.1%
Emerging market international	9.0%	7.4%
Core fixed income	16.0%	1.6%
Inflation linked bond fund	5.0%	1.3%
Emerging market debt	5.0%	2.9%
High yield bond	6.0%	3.4%
Real estate	10.0%	4.7%
Private equity	10.0%	7.3%
Alternative investments	7.0%	3.2%
Liquidity fund	1.0%	0.9%
Total	<u>100.0%</u>	

**F. Discount Rate**

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at the actuarially determined contribution rates in the future years. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**G. Sensitivity of the Net Pension Liability to Changes in the Discount Rate**

The following presents the Town's proportionate share of the net pension liability, calculated using the current discount rate, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	<u>1% Decrease (6.00%)</u>	<u>Current Discount Rate (7.00%)</u>	<u>1% Increase (8.00%)</u>
Town's Proportionate Share of the Net Pension Liability (Asset) \$	22,238,102 \$	15,076,544 \$	9,079,884

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**H. Payable to MERS**

The Town has also recorded \$34,464 as a long-term payable to MERS at June 30, 2019. This amount represents prior service costs calculated when the Town entered the plan.

*Connecticut Teachers' Retirement System - Pension*

**A. Plan Description**

Teachers, principals, superintendents or supervisors engaged in service of public schools are provided with pensions through the Connecticut State Teachers' Retirement System, a cost sharing multiple-employer defined benefit pension plan administered by the Teachers Retirement Board. Chapter 167a of the State Statutes grants authority to establish and amend the benefit terms to the Teachers Retirement Board. The Teachers Retirement Board issues a publicly available financial report that can be obtained at [www.ct.gov](http://www.ct.gov).

**B. Benefit Provisions**

The plan provides retirement, disability and death benefits. Employees are eligible to retire at age 60 with 20 years of credited service in Connecticut, or 35 years of credited service including at least 25 years of service in Connecticut.

**Normal Retirement**

Retirement benefits for employees are calculated as 2% of the average annual salary times the years of credited service (maximum benefit is 75% of average annual salary during the 3 years of highest salary).

**Early Retirement**

Employees are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service with reduced benefit amounts.

**Disability Retirement**

Employees are eligible for service-related disability benefits regardless of length of service. Five years of credited service is required for nonservice-related disability eligibility. Disability benefits are calculated as 2% of average annual salary times credited service to date of disability, but not less than 15% of average annual salary, nor more than 50% of average annual salary.

**C. Contributions**

Per Connecticut General Statutes Section 10-183z (which reflects Public Act 79-436 as amended), contribution requirements of active employees and the State of Connecticut are approved, amended and certified by the State Teachers Retirement Board and appropriated by the General Assembly.

*Employer (School Districts)*

School District employers are not required to make contributions to the plan.

The statutes require the State of Connecticut to contribute 100% of each school districts' required contributions, which are actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of the benefits earned by employees during the year, with any additional amount to finance any unfunded accrued liability.



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*Employees*

Effective July 1, 1992, each teacher is required to contribute 6% of salary for the pension benefit.

Effective January 1, 2018, the required contribution increased to 7% of pensionable salary.

**D. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2019, the Town reports no amounts for its proportionate share of the net pension liability, and related deferred outflows and inflows, due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net pension liability, the related state support, and the total portion of the net pension liability that was associated with the Town were as follows:

Town's proportionate share of the net pension liability	\$	-
State's proportionate share of the net pension liability associated with the Town		<u>51,039,909</u>
Total	\$	<u>51,039,909</u>

The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2018. At June 30, 2019, the Town has no proportionate share of the net pension liability.

For the year ended June 30, 2019, the Town recognized pension expense and revenue of \$5,728,328 in Exhibit II.

**E. Actuarial Assumptions**

The total pension liability was determined by an actuarial valuation as of June 30, 2018, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Salary increase	3.25-6.50%, including inflation
Investment rate of return	8.00%, net of pension plan investment expense, including inflation

Mortality rates were based on the RPH-2014 White Collar table with employee and annuitant rates blended from ages 50 to 80, projected to the year 2020 using the BB improvement scale, and further adjusted to grade in increased rates (5% for females and 8% for males) over age 80 for the period after service retirement and for dependent beneficiaries as well as for active members. The RPH-2014 Disabled Mortality Table projected to 2017 with Scale BB is used for the period after disability retirement.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2010 - June 30, 2015.

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For teachers who retired prior to September 1, 1992, pension benefit adjustments are made in accordance with increases in the Consumer Price Index, with a minimum of 3% and a maximum of 5% per annum.

For teachers who were members of the Teachers' Retirement System before July 1, 2007 and retire on or after September 1, 1992, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted, with a maximum of 6% per annum. If the return on assets in the previous year was less than 8.5%, the maximum increase is 1.5%.

For teachers who were members of the Teachers' Retirement System after July 1, 2007, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted, with a maximum of 5% per annum. If the return on assets in the previous year was less than 11.5%, the maximum increase is 3%, and if the return on the assets in the previous year was less than 8.5%, the maximum increase is 1.0%.

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Large cap U.S. equities	21.0%	5.8%
Developed non-U.S. equities	18.0%	6.6%
Emerging markets (Non-U.S.)	9.0%	8.3%
Core fixed income	7.0%	1.3%
Inflation linked bond fund	3.0%	1.0%
Emerging market bond	5.0%	3.7%
High yield bonds	5.0%	3.9%
Real estate	7.0%	5.1%
Private equity	11.0%	7.6%
Alternative investments	8.0%	4.1%
Cash	6.0%	0.4%
Total	<u>100.0%</u>	

**F. Discount Rate**

The discount rate used to measure the total pension liability was 8.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that State contributions will be made at the actuarially determined contribution rates in the future years. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**G. Sensitivity of the Net Pension Liability to Changes in the Discount Rate**

The Town’s proportionate share of the net pension liability is \$-0- and, therefore, the change in the discount rate would only impact the amount recorded by the State of Connecticut.

**H. Other Information**

Additional information is included in the required supplementary information section of the financial statements. A schedule of contributions is not presented as the Town has no obligation to contribute to the plan.

**11. POSTEMPLOYMENT HEALTHCARE PLAN - RETIREE HEALTH PLAN**

**A. Summary of Significant Accounting Policies**

**Basis of Accounting**

The financial statements of the Retiree Health Plan (RHP) are prepared using the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan. Administrative costs of the plan are paid by the Town.

**B. Plan Description**

The RHP is a single-employer defined benefit healthcare plan administered by the Town of Windsor Locks. The RHP provides medical benefits to eligible retirees and their spouses. All employees of the Town are eligible to participate in the plan. Benefit provisions are established through negotiations between the Town and the various unions representing the employees.

The plan is considered to be part of the Town’s financial reporting entity and is included in the Town’s financial report as the Other Postemployment Benefits Trust Fund. The plan does not issue a stand-alone financial report.

Management of the post employment benefits plan is vested with the Director of Finance. Policy oversight is provided by the OPEB Board of Trustees, which consists of seven members: 2 Board of Finance members, 1 Board of Education member, 1 Board of Selectman member, the Superintendent of Schools, the Board of Education Business Manager and the Finance Director.

At July 1, 2017, plan membership consisted of the following:

	<b>Retiree Health Plan</b>
Retired members and their spouses	30
Active plan members	<u>333</u>
Total Participants	<u><u>363</u></u>

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**C. Funding Policy**

The contribution requirements of plan members and the Town are also negotiated with the various unions representing the employees. Retired plan members and beneficiaries currently receiving benefits are required to contribute specified amounts monthly towards the cost of health insurance premiums as follows:

*Town Employees*

The cost per month for Town retirees receiving coverage is dependent upon the negotiated union contract in effect at the date of retirement.

*Board of Education Employees*

The Town is required to contribute the balance of the current premium cost and may contribute an additional amount as determined by the Town in order to prefund benefits.

**D. Investments**

**Investment Policy**

The OPEB Plan’s policy in regard to the allocation of invested assets is established and may be amended by the OPEB Board of Trustees by a majority vote of its members. It is the policy of the OPEB Committee to pursue an investment strategy that reduces risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes. The investment policy of the OPEB Board of Trustees aims to monitor the portfolio for positive performance measures while maintaining a low acceptable risk.

**Rate of Return**

For the year ended June 30, 2019, the annual money-weighted rate of return on investments, net of investment expense, was 5.22%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

**E. Net OPEB Liability (Asset) of the Town**

The Town’s net OPEB liability (asset) was measured as of June 30, 2019. The components of the net OPEB liability of the Town at June 30, 2019 were as follows:

Total OPEB liability	\$	3,419,184
Plan fiduciary net position		<u>3,943,096</u>
Net OPEB Liability (Asset)	\$	<u><u>(523,912)</u></u>
Plan fiduciary net position as a percentage of the total OPEB liability		115.32%

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**Actuarial Assumptions**

The total OPEB liability (asset) was determined by an actuarial valuation as of July 1, 2017, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.60%
Investment rate of return	6.50%, net of investment expenses
Healthcare cost trend rates	7.50% for 2017, decreasing by 0.50% per year down to 5.00% in 2021 and beyond

Mortality rates for all employees except Police were based on the RP-2014 Adjusted to 2006 Total Dataset Mortality Table, projected to the valuation date with Scale MP-2017.

Mortality rates for Police were based on the RP-2014 Adjusted to 2006 Blue Collar Mortality Table, projected to the valuation date with Scale MP-2017.

The actuarial assumptions used in the valuation were based on standard tables modified for certain plan features such as eligibility for full and early retirement where applicable and input from the plan sponsor. A full actuarial experience study has not been completed as of June 30, 2019.

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return are developed. Best estimates of the real rates of return for each major asset class are included in the OPEB plan's target asset allocation. The information below is based on arithmetic means. The target allocation and best estimates of arithmetic real rates of return for each major asset as of June 30, 2019 are summarized in the following table:

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Long-Term Expected Real Rate of Return</b>
US Government/Credit Fixed Income	9.70 %	1.95 %
US Aggregate Bonds	16.05	1.83
TIPS	3.40	-
60% US Large & 40% US Aggregate Bonds	10.00	3.52
US High Yield Bonds	4.85	3.25
US Large Cap	33.65	4.65
US Mid Cap	7.55	5.50
US Small Cap	2.10	5.50
International Equity	11.05	5.50
EM Equity	1.65	6.50
Total	<u>100.00 %</u>	

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**Discount Rate**

The discount rate used to measure the total OPEB liability was 6.50%. The projection of cash flows used to determine the discount rate assumed that Town contributions will be made at rates equal to the actuarially determined contribution rates. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

**F. Changes in the Net OPEB Liability (Asset)**

	Increase (Decrease)		
	Total OPEB Liability	Plan Fiduciary Net Position	Net OPEB Liability (Asset)
	(a)	(b)	(a)-(b)
Balances as of July 1, 2018	\$ 3,346,670	\$ 3,635,024	\$ (288,354)
Changes for the year:			
Service cost	111,234		111,234
Interest on total OPEB liability	212,108		212,108
Differences between expected and actual experience	144,807		144,807
Employer contributions		475,382	(475,382)
Contributions TRB subsidy		53,147	(53,147)
Net investment income (loss)		175,178	(175,178)
Benefit payments	(395,635)	(395,635)	-
Net changes	<u>72,514</u>	<u>308,072</u>	<u>(235,558)</u>
Balances as of June 30, 2019	\$ <u>3,419,184</u>	\$ <u>3,943,096</u>	\$ <u>(523,912)</u>

**G. Sensitivity of the Net OPEB Liability (Asset) to Changes in the Discount Rate**

The following presents the net OPEB liability (asset) of the Town, as well as what the Town's net OPEB liability (asset) would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease (5.5%)	Current Discount Rate (6.5%)	1% Increase (7.5%)
Net OPEB Liability (Asset)	\$ (215,032)	\$ (523,912)	\$ (796,533)

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**H. Sensitivity of The Net OPEB Liability (Asset) to Changes in the Healthcare Cost Trend Rates**

The following presents the net OPEB liability (asset) of the Town, as well as what the Town's net OPEB liability (asset) would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	<b>1% Decrease (6.50% Decreasing to 3.60%)</b>	<b>Healthcare Cost Trend Rates (7.5% Decreasing to 4.60%)</b>	<b>(8.50% Decreasing to 5.60%)</b>
Net OPEB Liability (Asset)	\$ (893,745)	\$ (523,912)	\$ (89,116)

**I. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended June 30, 2019, the Town recognized OPEB expense of \$105,167. At June 30, 2019, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$	\$ 1,818,483
Differences between projected and actual earnings on OPEB plan investments	<u>28,888</u>	<u></u>
Total	<u>\$ 28,888</u>	<u>\$ 1,818,483</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

**Year Ending June 30**

2020	\$ (156,618)
2021	(156,618)
2022	(156,619)
2023	(148,821)
2024	(161,891)
Thereafter	(1,009,028)

**Teachers Retirement Plan - OPEB**

**A. Plan Description**

Teachers, principals, superintendents or supervisors engaged in service of public schools plus professional employees at State Schools of higher education are eligible to participate in the Connecticut State Teachers' Retirement System Retiree Health Insurance Plan (TRS-RHIP), a cost sharing multiple-employer defined benefit other post employment benefit plan administered by the Teachers' Retirement Board (TRB), if they choose to be covered.

Chapter 167a of the State Statutes grants authority to establish and amend the benefit terms to the TRB. TRS-RHIP issues a publicly available financial report that can be obtained at [www.ct.gov/trb](http://www.ct.gov/trb).

**B. Benefit Provisions**

There are two types of the health care benefits offered through the system. Subsidized Local School District Coverage provides a subsidy paid to members still receiving coverage through their former employer and the CTRB Sponsored Medicare Supplement Plans provide coverage for those participating in Medicare but not receiving Subsidized Local School District Coverage.

Any member who is not currently participating in Medicare Parts A & B is eligible to continue health care coverage with their former employer. A subsidy of up to \$110 per month for a retired member plus an additional \$110 per month for a spouse enrolled in a local school district plan is provided to the school district to first offset the retiree's share of the cost of coverage, and any remaining portion is used to offset the district's cost. The subsidy amount is set by statute and has not increased since July 1996. A subsidy amount of \$220 per month may be paid for a retired member, spouse or the surviving spouse of a member who has attained the normal retirement age to participate in Medicare, is not eligible for Part A of Medicare without cost and contributes at least \$220 per month towards coverage under a local school district plan.

Any member who is currently participating in Medicare Parts A & B is eligible to either continue health care coverage with their former employer, if offered, or enroll in the plan sponsored by the System. If they elect to remain in the plan with their former employer, the same subsidies as above will be paid to offset the cost of coverage.

If a member participating in Medicare Parts A & B so elects, they may enroll in one of the CTRB Sponsored Medicare Supplement Plans. Effective July 1, 2018, the System added a Medicare Advantage Plan option. Active members, retirees and the State pay equally toward the cost of the basic coverage (medical and prescription drug benefits) under the Medicare Advantage Plan. Retired members who choose to enroll in the Medicare Supplement Plan are responsible for the full difference in the premium cost between the two plans. Additionally, effective July 1, 2018, retired members who cancel their health care coverage or elect to not enroll in a CTRB sponsored health care coverage option must wait two years to re-enroll.

**Survivor Health Care Coverage**

Survivors of former employees or retirees remain eligible to participate in the plan and continue to be eligible to receive either the \$110 monthly subsidy or participate in the TRB-Sponsored Medicare Supplement Plans, as long as they do not remarry.



**TOWN OF WINDSOR LOCKS, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

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**C. Eligibility**

Any member who is currently receiving a retirement or disability benefit is eligible to participate in the plan.

**Credited Service**

One month for each month of service as a teacher in Connecticut public schools, maximum 10 months for each school year. Ten months of credited service constitutes one year of Credited Service. Certain other types of teaching services, State employment, or wartime military service may be purchased prior to retirement if the member pays one-half the cost.

**Normal Retirement**

Age 60 with 20 years of Credited Service in Connecticut, or 35 years of Credited Service including at least 25 years of service in Connecticut.

**Early Retirement**

Age 55 with 20 years of Credited Service including 15 years of Connecticut service, or 25 years of Credited Service including 20 years of Connecticut service.

**Proratable Retirement**

Age 60 with 10 years of Credited Service.

**Disability Retirement**

No service requirement if incurred in the performance of duty, and 5 years of Credited Service in Connecticut if not incurred in the performance of duty.

**Termination of Employment**

Ten or more years of Credited Service.

**D. Contributions**

*State of Connecticut*

Per Connecticut General Statutes Section 10-183z, contribution requirements of active employees and the State of Connecticut are approved, amended and certified by the State Teachers' Retirement Board and appropriated by the General Assembly. The State contributions are not currently actuarially funded. The State appropriates from the General Fund one third of the annual costs of the Plan. Administrative costs of the Plan are financed by the State. Based upon Chapter 167a, Subsection D of Section 10-183t of the Connecticut statutes, it is assumed the State will pay for any long-term shortfall arising from insufficient active member contributions.

*Employer (School Districts)*

School District employers are not required to make contributions to the plan.

*Employees*

Each member is required to contribute 1.25% of their annual salary up to \$500,000. Contributions in excess of \$500,000 will be credited to the Retiree Health Insurance Plan.

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

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**E. OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

At June 30, 2019, the Town reports no amounts for its proportionate share of the net OPEB liability, and related deferred outflows and inflows, due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net OPEB liability, the related State support and the total portion of the net OPEB liability that was associated with the Town was as follows:

Town's proportionate share of the net OPEB liability	\$ -
State's proportionate share of the net OPEB liability associated with the Town	<u>10,203,211</u>
Total	<u>\$ 10,203,211</u>

The net OPEB liability was measured as of June 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as June 30, 2018. At June 30, 2019, the Town has no proportionate share of the net OPEB liability.

For the year ended June 30, 2019, the Town recognized OPEB expense and revenue of (\$3,389,501) in Exhibit II.

**F. Actuarial Assumptions**

The total OPEB liability was determined by an actuarial valuation as of June 30, 2018, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Healthcare costs trend rate	
Pre-Medicare	5.95% decreasing to 4.75% by 2025
Medicare	5.00% decreasing to 4.75% by 2028
Salary increases	3.25-6.50%, including inflation
Investment rate of return	3.00%, net of OPEB plan investment expense, including inflation
Year fund net position will be depleted	2019

Mortality rates were based on the RPH-2014 White Collar table with employee and annuitant rates blended from ages 50 to 80, projected to the year 2020 using the BB improvement scale, and further adjusted to grade in increases (5% for females and 8% for males) over age 80. For disabled retirees, mortality rates were based on the RPH-2014 Disabled Mortality Table projected to 2020 using the BB improvement scale.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2010 - June 30, 2015.

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

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The long-term expected rate of return on plan assets is reviewed as part of the GASB 75 valuation process. Several factors are considered in evaluating the long-term rate of return assumption, including the plan's current asset allocations and a log-normal distribution analysis using the best-estimate ranges of expected future real rates of return (expected return, net investment expense and inflation) for each major asset class. The long-term expected rate of return was determined by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation. The assumption is not expected to change absent a significant change in the asset allocation, a change in the inflation assumption, or a fundamental change in the market that alters expected returns in future years. The plan is 100% invested in U.S. Treasuries (Cash Equivalents) for which the expected 10-Year Geometric Real Rate of Return is (0.27%).

**G. Discount Rate**

The discount rate used to measure the total OPEB liability was 3.87%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current member contribution rate and that contributions for future plan members were used to reduce the estimated amount of total service costs for future plan members. No future State contributions were assumed to be made. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be depleted in 2019 and, as a result, the Municipal Bond Index Rate was used in the determination.

**H. Sensitivity of the Net OPEB Liability to Changes in the Health Care Cost Trend Rate and the Discount Rate**

The Town's proportionate share of the net OPEB liability is \$-0- and, therefore, the change in the health care cost trend rate or the discount rate would only impact the amount recorded by the State of Connecticut.

**I. Other Information**

Additional information is included in the required supplementary information section of the financial statements. A schedule of contributions is not presented as the Town has no obligation to contribute to the plan. Detailed information about the Connecticut State Teachers OPEB Plan fiduciary net position is available in the separately issued State of Connecticut Comprehensive Annual Financial Report at [www.ct.gov](http://www.ct.gov).

**12. TAX ABATEMENTS**

As of June 30, 2019, the Town entered into Tax Assessment Agreements with electric generating facilities which provide real and personal property tax abatements for real and personal property improvements pursuant to Connecticut General Statutes Section 32-71(a)a and 32-71(e). The agreements are entered into by the Town and are approved by the Town Meeting. The abatements are obtained pursuant to a contract between the Town and the owner of the property. The agreements fix the assessment value prior to improvement and defer the increase in the assessed value attributable to the construction/renovation over a period not to exceed five years. Continuation of the agreement is conditioned upon continued compliance with the provisions of the agreement and is terminated upon sale or transfer of the property for any other purpose unless the Town has consented thereto. For the fiscal year ended June 30, 2019, taxes abated through this program total \$90,018. There are provisions to recapture abated taxes under this program if the company ceases operations at the facility within twenty years of signing the agreement. No other commitments have been made by the Town to the abatement recipients under this program.

**13. CONTINGENT LIABILITIES**

The Town is a defendant in various lawsuits. It is the opinion of Town officials that such pending litigation will not be finally determined so as to result individually or in the aggregate in a final judgment against the Town that would materially adversely affect its financial position.

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
GENERAL FUND  
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
FOR THE YEAR ENDED JUNE 30, 2019**

	<u>Budgeted Amounts</u>			<u>Variance Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
Property Taxes:				
Current taxes	\$ 33,034,840	\$ 33,034,840	\$ 31,867,964	\$ (1,166,876)
Supplemental taxes	1,200,000	1,200,000	1,946,645	746,645
Prior year taxes	1,025,000	1,025,000	1,538,018	513,018
Interest and lien fees	450,000	450,000	636,437	186,437
Telephone access line	45,000	45,000	33,680	(11,320)
Housing authority in lieu of tax	39,000	39,000	38,956	(44)
Total property taxes	<u>35,793,840</u>	<u>35,793,840</u>	<u>36,061,700</u>	<u>267,860</u>
Intergovernmental:				
General government:				
In lieu of tax, State Property	25,283	25,283	45,282	19,999
In lieu of tax, Airport	3,319,685	3,319,685	3,319,686	1
Elderly circuit breaker	50,000	50,000		(50,000)
Totally Disabled Grants	450	450	433	(17)
Capital improvement program	92,295	92,295		(92,295)
Veterans' Exemptions	9,000	9,000	3,573	(5,427)
Office of Emergency Management	6,000	6,000	6,282	282
Off Track Betting/Teletheater	360,000	360,000	365,203	5,203
Mashantucket Pequot/Mohegan Grant	387,713	387,713	387,713	-
Municipal Revenue Sharing	1,907,971	1,907,971	1,913,628	5,657
Senior Center Transportation Grant	14,368	14,368	14,368	-
State Shared Tax Revenue	144,459	144,459	144,459	-
Youth Services	14,000	14,000	14,000	-
Total general government	<u>6,331,224</u>	<u>6,331,224</u>	<u>6,214,627</u>	<u>(116,597)</u>
Education:				
Educational Cost Sharing	4,679,477	4,679,477	4,757,876	78,399
School Building Grants	54,227	54,227		(54,227)
Total education	<u>4,733,704</u>	<u>4,733,704</u>	<u>4,757,876</u>	<u>24,172</u>
Total intergovernmental	<u>11,064,928</u>	<u>11,064,928</u>	<u>10,972,503</u>	<u>(92,425)</u>

(Continued on next page)

**TOWN OF WINDSOR LOCKS, CONNECTICUT**  
**SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES**  
**BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)**  
**FOR THE YEAR ENDED JUNE 30, 2019**

	<u>Budgeted Amounts</u>			<u>Variance Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
Charges for Services:				
Conveyance tax	\$ 110,000	\$ 110,000	\$ 351,353	\$ 241,353
Town Clerk's Office	90,000	90,000	93,309	3,309
Building permits	250,000	250,000	318,246	68,246
Zoning Board of Appeals	1,000	1,000	787	(213)
Planning and Zoning	4,000	4,000	3,994	(6)
Other licenses and permits	10,000	10,000	7,081	(2,919)
Trash haulers permits	1,800	1,800	6,600	4,800
Inland Wetland fees	1,000	1,000	30	(970)
Fire Marshall application fees	24,000	24,000	48,096	24,096
Tobacco valley probate cost share	15,788	15,788	15,209	(579)
Superior Court	9,000	9,000	7,057	(1,943)
Parking tickets	4,000	4,000	3,450	(550)
Airplane registration fees	50,000	50,000	50,200	200
Tuitions	4,300	4,300	4,401	101
Park Revolving Fund	134,230	134,230	133,844	(386)
Police accident reports	2,000	2,000	2,906	906
Senior Citizen Mini-bus fee	3,800	3,800	3,380	(420)
Rent from schools	2,500	2,500	3,375	875
Tower rental	120,000	120,000	122,450	2,450
Town auction	1	1	62,000	61,999
Total charges for services	<u>837,419</u>	<u>837,419</u>	<u>1,237,768</u>	<u>400,349</u>
Investment Income:				
Income on investments	<u>85,000</u>	<u>85,000</u>	<u>388,719</u>	<u>303,719</u>
Other Revenues:				
Miscellaneous receipts	50,000	50,000	28,132	(21,868)
Covanta agreement	7,500	7,500	2,500	(5,000)
Recycling program	2,000	2,000	2,019	19
Foreign Trade Zone	400	400	5,134	4,734
Workers' Compensation	10,000	10,000	68,368	58,368
Total other revenues	<u>69,900</u>	<u>69,900</u>	<u>106,153</u>	<u>36,253</u>
Total revenues	<u>47,851,087</u>	<u>47,851,087</u>	<u>48,766,843</u>	<u>915,756</u>

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**TOWN OF WINDSOR LOCKS, CONNECTICUT  
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2019**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Other Financing Sources:				
Transfers from other funds:				
Sewer administration fund	\$ 504,577	\$ 504,577	\$ 504,880	\$ 303
Police reimbursement	30,000	30,000	30,000	-
James DeForest Phelps fund	3	3	2	(1)
Total other financing sources	<u>534,580</u>	<u>534,580</u>	<u>534,882</u>	<u>302</u>
Total	<u>\$ 48,385,667</u>	<u>\$ 48,385,667</u>	49,301,725	<u>\$ 916,058</u>

Budgetary revenues are different than GAAP revenues because:

State of Connecticut pension expenditures to the Connecticut State  
Teachers' Retirement System for Town teachers are not budgeted.

5,728,328

State of Connecticut OPEB expenditures to the Connecticut State  
Teachers' Retirement System for Town teachers are not budgeted.

(3,389,501)

Cancellation of prior year encumbrances are recognized as budgetary revenue.

(11,375)

Total Revenues and Other Financing Sources as Reported on the Statement of  
Revenues, Expenditures and Changes in Fund Balances - Governmental Funds  
Exhibit IV

\$ 51,629,177

**TOWN OF WINDSOR LOCKS, CONNECTICUT**  
**GENERAL FUND**  
**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES**  
**BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)**  
**FOR THE YEAR ENDED JUNE 30, 2019**

	Budgeted Amounts		Actual	Variance Positive (Negative)
	Original	Final		
General government:				
Assessor	\$ 355,510	\$ 330,180	\$ 327,642	\$ 2,538
Auditing Services	35,676	47,532	41,015	6,517
Board of Assessment Appeals	1,160	1,160	1,054	106
Board of Finance	7,779	9,461	9,458	3
Board of Selectmen	174,163	172,163	172,137	26
Building Official	273,690	278,868	278,498	370
Capital Improvement Advisory Commission	356	356	213	143
Conservation Commission	3,208	3,208	2,058	1,150
Contingency Fund	187,500	30,311		30,311
Economic Development Commission	27,662	23,415	22,283	1,132
Finance Department	262,514	263,384	263,348	36
General expense all buildings	33,000	25,281	25,280	1
Historical Commission	2,865	3,055	2,823	232
Holiday observance	3,000	3,000	3,000	-
Human Resource	58,875	57,404	56,384	1,020
Information Technologies	146,388	132,483	132,414	69
Inland/Wetlands Agency	3,751	3,751	2,755	996
Municipal associations	21,081	21,081	21,081	-
Planning and Zoning Commission	9,771	19,771	18,076	1,695
Probate Court	21,350	20,437	20,038	399
Registrar of Voters	51,754	51,754	51,095	659
Senior Center	94,321	98,955	98,684	271
Tax Collector	238,304	236,398	229,065	7,333
Town Clerk	144,782	136,837	132,319	4,518
Town Counsel	66,000	91,100	90,865	235
Town Engineer	50,000	50,412	50,411	1
Town Office Building	160,714	170,753	169,498	1,255
Town Treasurer	200	200	200	-
Train Station	1,132	1,132	1,016	116
Zoning Board of Appeals	5,224	5,224	3,822	1,402
Total general government	<u>2,441,730</u>	<u>2,289,066</u>	<u>2,226,532</u>	<u>62,534</u>
Public safety:				
Ambulance Association	50,000	50,000	50,000	-
Fire Commission	373,436	362,050	356,876	5,174
Fire Marshal	78,314	76,909	75,742	1,167
Marine services	300	300		300
Nine bay garage/safety complex	1,900	2,400	1,820	580
Spring Street Garage	8,640	9,495	9,401	94
Office of Emergency Management	30,158	29,258	27,402	1,856
Police	3,649,478	3,695,749	3,691,696	4,053
Animal control	5,780	6,605	6,464	141
Safety Complex	161,289	174,552	173,716	836
Water main/street lighting	727,470	703,018	701,853	1,165
Total public safety	<u>5,086,765</u>	<u>5,110,336</u>	<u>5,094,970</u>	<u>15,366</u>

(Continued on next page)



**TOWN OF WINDSOR LOCKS, CONNECTICUT  
GENERAL FUND  
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2019**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Public works:				
Landfill/refuse removal	\$ 973,250	\$ 986,102	\$ 985,336	\$ 766
Public Works Department	1,368,704	1,368,320	1,365,626	2,694
Public Works Garage	28,416	32,299	32,120	179
Snow removal	121,500	135,500	135,383	117
Total public works	<u>2,491,870</u>	<u>2,522,221</u>	<u>2,518,465</u>	<u>3,756</u>
Health and welfare:				
Commission on Needs of the Aging	221,335	219,335	216,411	2,924
Outside services	107,531	107,531	107,530	1
Social services	84,141	80,141	78,936	1,205
Youth Service Bureau	68,680	57,680	50,012	7,668
Total health and welfare	<u>481,687</u>	<u>464,687</u>	<u>452,889</u>	<u>11,798</u>
Recreation:				
Parks and recreation	380,972	379,384	377,463	1,921
Public library	482,268	482,268	482,268	-
Total recreation	<u>863,240</u>	<u>861,652</u>	<u>859,731</u>	<u>1,921</u>
Employee benefits and insurance:				
Employee benefits	2,555,626	2,537,924	2,535,598	2,326
Insurance and bonds	467,000	475,180	475,179	1
Total employee benefits and insurance	<u>3,022,626</u>	<u>3,013,104</u>	<u>3,010,777</u>	<u>2,327</u>
Education	<u>30,208,700</u>	<u>30,208,700</u>	<u>30,204,822</u>	<u>3,878</u>
Debt service:				
Bond redemption	2,337,800	2,346,041	2,346,041	-
Interest	754,269	754,268	754,268	-
Total debt service	<u>3,092,069</u>	<u>3,100,309</u>	<u>3,100,309</u>	<u>-</u>
Total expenditures	<u>47,688,687</u>	<u>47,570,075</u>	<u>47,468,495</u>	<u>101,580</u>

(Continued on next page)

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
GENERAL FUND  
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2019**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Other financing uses:				
Transfers to other funds:				
Capital Improvement Fund	\$ <u>696,980</u>	\$ <u>941,092</u>	\$ <u>941,092</u>	\$ <u>-</u>
Total other financing uses	<u>696,980</u>	<u>941,092</u>	<u>941,092</u>	<u>-</u>
Total	\$ <u>48,385,667</u>	\$ <u>48,511,167</u>	48,409,587	\$ <u>101,580</u>

Budgetary expenditures are different than GAAP expenditures because:

State of Connecticut pension expenditures to the Connecticut State Teachers' Retirement System for Town teachers are not budgeted.	5,728,328
State of Connecticut OPEB expenditures to the Connecticut State Teachers' Retirement System for Town teachers are not budgeted.	(3,389,501)

Encumbrances for purchases and commitments ordered in the previous year that were received and liquidated in the current year are reported for GAAP financial statement reporting purposes, while encumbrances are reported in the year the order is placed for budgetary purposes, but in the year received for financial reporting purposes.

134,818

Total Expenditures and Other Financing Uses as Reported on the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds - Exhibit IV

\$ 50,883,232

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
SEWER ADMINISTRATION FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
FOR THE YEAR ENDED JUNE 30, 2019**

	<u>Budgeted Amounts</u>			<u>Variance Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
Revenues:				
Sewer use charges and interest	\$ 2,263,491	\$ 2,263,491	\$ 2,564,724	\$ 301,233
Fees	17,250	17,250	17,850	600
Investment income	12,500	12,500	102,258	89,758
Intergovernmental			359	359
Miscellaneous			1,972	1,972
Total revenues	<u>2,293,241</u>	<u>2,293,241</u>	<u>2,687,163</u>	<u>393,922</u>
Expenditures:				
Salaries	613,942	609,773	609,770	3
Fringe benefits	251,667	253,866	253,863	3
Overtime	38,500	55,786	55,786	-
Audit and legal fees	14,955	13,387	13,386	1
Chemicals/chlorine	84,767	75,330	75,329	1
Contingency	10,000			-
Debt service	88,855	91,339	91,338	1
Electricity	175,000	186,841	184,129	2,712
Equipment rental/hauling	5,916	4,934	4,933	1
Fuel, oil, natural gas	22,435	21,834	21,833	1
Gasoline and diesel	7,723	10,352	10,350	2
Insurance	52,830	52,752	52,750	2
Lab equipment	26,570	30,468	30,468	-
Mechanical maintenance	41,500	53,662	53,660	2
Outside services	26,482	30,112	30,112	-
Refunds		10	10	
Safety training	750			-
Sewer line maintenance	19,855	14,903	14,895	8
Sludge disposal	84,360	89,312	89,312	-
Supplies	53,467	53,413	53,413	-
Telephone	6,310	7,167	7,167	-
User fee administration	6,500	74,011	74,011	-
Vehicle parts, repairs	8,000	6,269	6,268	1
Water	9,424	27,229	27,228	1
Total expenditures	<u>1,649,808</u>	<u>1,762,750</u>	<u>1,760,011</u>	<u>2,739</u>
Excess of Revenues over Expenditures	643,433	530,491	927,152	396,661
Other financing uses:				
Transfers out	<u>(699,145)</u>	<u>(647,630)</u>	<u>(647,630)</u>	<u>-</u>
Net Change in Fund Balance	\$ <u>(55,712)</u>	\$ <u>(117,139)</u>	279,522	\$ <u>396,661</u>
Fund Balance at Beginning of Year			3,041,964	
Fund Balance at End of Year			\$ <u>3,321,486</u>	

Reconciliation to GAAP Basis

	<u>Revenues</u>	<u>Expenditures</u>	<u>Fund Balance</u>
Balance, Budgetary Basis - June 30, 2019	\$ 2,687,163	\$ 2,407,641	\$ 3,321,486
Accrued payroll not budgeted		12,743	(12,743)
Balance, GAAP Basis - June 30, 2019	\$ <u>2,687,163</u>	\$ <u>2,420,384</u>	\$ <u>3,308,743</u>

**TOWN OF WINDSOR LOCKS, CONNECTICUT**  
**SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF NET PENSION LIABILITY**  
**MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM**  
**LAST FIVE FISCAL YEARS\***

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Town's proportion of the net pension liability	1.58%	2.90%	2.61%	3.06%	4.30%
Town's proportionate share of the net pension liability	\$ 15,076,544	\$ 7,198,203	\$ 8,685,833	\$ 5,898,563	\$ 4,240,461
Town's covered-employee payroll	11,038,999	6,565,251	6,322,648	6,033,920	6,192,516
Town's proportionate share of the net pension liability as a percentage of its covered-employee payroll	136.58%	109.64%	137.38%	97.76%	68.48%
Plan fiduciary net position as a percentage of the total pension liability	73.60%	88.29%	88.29%	92.72%	90.48%

\*Note: This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

**TOWN OF WINDSOR LOCKS, CONNECTICUT**  
**SCHEDULE OF EMPLOYER CONTRIBUTIONS - MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM**  
**LAST TEN FISCAL YEARS**

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Actuarially determined contribution	\$ 464,813	\$ 617,037	\$ 700,489	\$ 732,126	\$ 799,677	\$ 902,297	\$ 833,404	\$ 873,983	\$ 932,505	\$ 1,469,202
Contributions in relation to the actuarially determined contribution	464,813	617,037	700,489	732,126	799,677	902,297	833,404	873,983	932,505	1,469,202
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered-employee payroll	\$ 5,151,809	\$ 5,368,347	\$ 5,325,278	\$ 5,396,456	\$ 5,676,638	\$ 6,192,516	\$ 6,033,920	\$ 6,322,648	\$ 6,565,251	\$ 11,038,999
Contributions as a percentage of covered-employee payroll	9.02%	11.49%	13.15%	13.57%	14.09%	14.57%	13.81%	13.82%	14.20%	13.31%

**Notes to Schedule**

Valuation date: June 30, 2018  
Measurement date: June 30, 2018  
Actuarially determined contribution rates are calculated as of June 30, each biennium for the fiscal years ending two and three years after the valuation date.

Methods and assumptions used to determine contribution rates:

Actuarial cost method: Entry Age  
Amortization method: Level dollar, closed  
Single equivalent amortization period: 23 years  
Asset valuation method: 5-years smoothed market (20% write up)  
Inflation: 3.25%  
Salary increases: 4.25% - 11%, including inflation  
Investment rate of return: 8.0%, net of investment-related expense  
Changes in assumptions: In 2013, rates of mortality, withdrawal, retirement and assumed rates of salary increases were adjusted to more closely reflect actual and anticipated experience.

In 2018, the latest experience study for the System updated most of the actuarial assumptions utilized in the June 30, 2018 valuation. Rates of inflation, real investment return mortality, withdrawal, disability, retirement and salary increase were adjusted to more closely reflect actual and anticipated experience. These assumptions were recommended as part of the Experience Study for the System for the five-year period ended June 30, 2017.

**TOWN OF WINDSOR LOCKS, CONNECTICUT**  
**SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF NET PENSION LIABILITY**  
**TEACHERS RETIREMENT PLAN**  
**LAST FIVE FISCAL YEARS\***

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Town's proportion of the net pension liability	0.00%	0.00%	0.00%	0.00%	0.00%
Town's proportionate share of the net pension liability	\$ -	\$ -	\$ -	\$ -	\$ -
State's proportionate share of the net pension liability associated with the Town	<u>51,039,909</u>	<u>51,274,308</u>	<u>54,094,788</u>	<u>38,927,124</u>	<u>35,980,325</u>
<b>Total</b>	<b><u>\$ 51,039,909</u></b>	<b><u>\$ 51,274,308</u></b>	<b><u>\$ 54,094,788</u></b>	<b><u>\$ 38,927,124</u></b>	<b><u>\$ 35,980,325</u></b>
Town's covered payroll	\$ 16,314,268	\$ 15,900,319	\$ 14,366,597	\$ 13,614,238	\$ 14,344,121
Town's proportionate share of the net pension liability as a percentage of its covered payroll	0.00%	0.00%	0.00%	0.00%	0.00%
Plan fiduciary net position as a percentage of the total pension liability	57.69%	55.93%	52.26%	59.50%	61.51%

**Notes to Schedule**

Changes in benefit terms	Beginning January 1, 2018, member contributions increased from 6% to 7% of salary.
Changes of assumptions	During 2016, rates of withdrawal, disability, retirement, mortality and assumed rates of salary increase were adjusted to more closely reflect actual and anticipated experience. These assumptions were recommended as part of the Experience Study for the System for the five-year period ended June 30, 2015.
Actuarial cost method	Entry age
Amortization method	Level percent of salary, closed
Single equivalent amortization period	17.6 years
Asset valuation method	4-year smoothed market
Investment rate of return	8.00%, net of investment-related expense

\*Note: This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

**TOWN OF WINDSOR LOCKS, CONNECTICUT**  
**SCHEDULE OF CHANGES IN NET OPEB LIABILITY (ASSET) AND RELATED RATIOS**  
**LAST THREE FISCAL YEARS\***

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Total OPEB liability:			
Service cost	\$ 111,234	\$ 185,494	\$ 181,058
Interest	212,108	350,555	331,484
Differences between expected and actual experience	144,807	(2,297,960)	(91,675)
Benefit payments	<u>(395,635)</u>	<u>(195,090)</u>	<u>(159,517)</u>
Net change in total OPEB liability	72,514	(1,957,001)	261,350
Total OPEB liability - beginning	<u>3,346,670</u>	<u>5,303,671</u>	<u>5,042,321</u>
Total OPEB liability - ending	<u>3,419,184</u>	<u>3,346,670</u>	<u>5,303,671</u>
Plan fiduciary net position:			
Contributions - employer	475,382	317,449	787,285
Contributions - TRB subsidy	53,147	35,730	45,206
Net investment income	175,178	253,562	307,665
Benefit payments	<u>(395,635)</u>	<u>(195,090)</u>	<u>(159,517)</u>
Net change in plan fiduciary net position	308,072	411,651	980,639
Plan fiduciary net position - beginning	<u>3,635,024</u>	<u>3,223,373</u>	<u>2,242,734</u>
Plan fiduciary net position - ending	<u>3,943,096</u>	<u>3,635,024</u>	<u>3,223,373</u>
Net OPEB Liability (Asset) - Ending	<u>\$ (523,912)</u>	<u>\$ (288,354)</u>	<u>\$ 2,080,298</u>
Plan fiduciary net position as a percentage of the total OPEB liability	115.32%	108.62%	60.78%
Covered-employee payroll	\$ 24,044,881	\$ 23,435,557	\$ 24,860,113
Net OPEB liability as a percentage of covered-employee payroll	-2.18%	-1.23%	8.37%

\*Note: This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
SCHEDULE OF EMPLOYER CONTRIBUTIONS  
OPEB  
LAST TEN FISCAL YEARS**

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Actuarially determined contribution (1)	\$ 609,360	\$ 443,010	\$ 454,196	\$ 375,382	\$ 386,014	\$ 349,769	\$ 360,756	\$ 425,085	\$ 430,226	\$ 115,705
Contributions in relation to the actuarially determined contribution	<u>374,536</u>	<u>330,534</u>	<u>222,980</u>	<u>179,841</u>	<u>356,970</u>	<u>525,885</u>	<u>347,299</u>	<u>787,285</u>	<u>317,449</u>	<u>475,382</u>
Contribution Deficiency (Excess)	<u>\$ 234,824</u>	<u>\$ 112,476</u>	<u>\$ 231,216</u>	<u>\$ 195,541</u>	<u>\$ 29,044</u>	<u>\$ (176,116)</u>	<u>\$ 13,457</u>	<u>\$ (362,200)</u>	<u>\$ 112,777</u>	<u>\$ (359,677)</u>
Covered-employee payroll	\$ 24,096,139	\$ 23,952,238	\$ 23,952,238	\$ 22,136,805	\$ 22,136,805	\$ 24,194,757	\$ 24,194,757	\$ 24,860,113	\$ 23,435,557	\$ 24,044,881
Contributions as a percentage of covered-employee payroll	1.55%	1.38%	0.93%	0.81%	1.61%	2.17%	1.44%	3.17%	1.35%	1.98%

(1) Actuarially Determined Contributions prior to fiscal year ended June 30, 2017 is based on the Annual Required Contribution (ARC) calculated in accordance with GASB No. 45

**Notes to Schedule**

Valuation date: July 1, 2017  
Measurement date: June 30, 2019

Actuarially determined contribution rates are calculated as of June 30, two years prior to the end of the fiscal year in which contributions are reported

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry Age Normal Actuarial Cost Method
Amortization method	Level percentage of salary
Amortization period	20 years
Asset valuation method	Plan assets equal the Market Value of assets
Inflation	2.60%
Healthcare cost trend rates	7.50% in 2017 decreasing 0.50% per year to 5.00% in 2021 and beyond
Investment rate of return	6.50%, net of investment-related and administrative expenses
Retirement age	In the 2017 actuarial valuation, expected retirement ages of general employees were adjusted to more closely reflect actual experience
Mortality	All except Police - RP-2014 Adjusted to 2006 Total Dataset Mortality Table, projected to the valuation date with Scale MP-2017. Police - RP-2014 Adjusted to 2006 Blue Collar Mortality Table, projected to the valuation date with Scale MP-2017.



**TOWN OF WINDSOR LOCKS, CONNECTICUT  
SCHEDULE OF INVESTMENT RETURNS  
OPEB  
LAST THREE FISCAL YEARS\***

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	<u>2019</u>	<u>2018</u>	<u>2017</u>
Annual money-weighted rate of return, net of investment expense	5.22%	7.71%	13.34%

\*Note: This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET OPEB LIABILITY  
TEACHERS RETIREMENT PLAN  
LAST TWO FISCAL YEARS\***

	<u>2019</u>	<u>2018</u>
Town's proportion of the net OPEB liability	0.00%	0.00%
Town's proportionate share of the net OPEB liability	\$ -	\$ -
State's proportionate share of the net OPEB liability associated with the Town	<u>10,203,211</u>	<u>13,197,410</u>
Total	<u>\$ 10,203,211</u>	<u>\$ 13,197,410</u>
Town's covered payroll	\$ 16,314,268	\$ 15,900,319
Town's proportionate share of the net OPEB liability as a percentage of its covered payroll	0.00%	0.00%
Plan fiduciary net position as a percentage of the total OPEB liability	1.49%	1.79%

**Notes to Schedule**

Changes in benefit terms	Effective July 1, 2018, Medicare Advantage Plan was added to available options, changed the base plan to the Medicare Advantage Plan for the purposes of determining retiree subsidies and/or cost sharing amounts, and introduced a two-year waiting period for re-enrollment in a System-sponsored Plan for those who cancel their coverage or choose not to enroll after the effective date.
Changes of assumptions	<p>The expected rate of return on assets was changed from 2.75% to 3.00% to better reflect the anticipated returns on cash and other high quality short-term fixed income investments.</p> <p>Based on the procedure described in GASB 75, the discount rate used to measure Plan obligations for financial accounting purposes as of June 30, 2018 was updated to equal the Municipal Bond Index Rate as of June 30, 2018. The System selected the 3.87% discount rate used to measure the Total OPEB Liability as of the June 30, 2018 measurement date.</p> <p>Expected annual per capita claims costs were updated to better reflect anticipated medical and prescription drug claim experience both before and after the plan change that became effective on July 1, 2018.</p> <p>The assumed age-related annual percentage increases in expected annual per capita health care claim costs were updated to better reflect the expected differences between the Medicare Supplement and Medicare Advantage Plan amounts as part of the plan change that became effective on July 1, 2018.</p> <p>Long-term health care cost trend rates were updated to better reflect the anticipated impact of changes in medical inflation, utilization, leverage in the plan design, improvements in technology, and fees and charges on expected claims and retiree contributions in future periods.</p> <p>The percentage of retired members who are not currently participating in the Plan, but are expected to elect coverage for themselves and their spouses under a System-sponsored health care plan option in the future, was updated to better reflect anticipated plan experience.</p> <p>The percentages of participating retirees who are expected to enroll in the Medicare Supplement Plan and the Medicare Advantage Plan options, as well as the portion who are expected to migrate to the Medicare Advantage Plan over the next several years, were updated to better reflect anticipated plan experience after the plan change that became effective on July 1, 2018.</p> <p>The post-disability mortality table was updated to extend the period of projected mortality improvements from 2017 to 2020. This change was made to better reflect anticipated post-disablement plan experience.</p> <p>The percentages of deferred, vested members who will become ineligible for future health care benefits because they are expected to withdraw their contributions from the System was updated to better reflect anticipated plan experience.</p>
Actuarial cost method	Entry age
Amortization method	Level percent of payroll
Remaining amortization period	30 years, open
Asset valuation method	Market value of assets
Investment rate of return	4.25%, net of investment related expense including price inflation

\* This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
GENERAL FUND  
COMPARATIVE BALANCE SHEET  
JUNE 30, 2019 AND 2018**

	<u>2019</u>	<u>2018</u>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 6,587,008	\$ 9,283,855
Investments	5,211,444	3,228,860
Property taxes receivable, net of allowance for \$211,507 in 2019 and \$204,257 in 2018	1,533,865	1,699,894
Accounts receivable	448,098	510,148
Due from other funds	<u>3,089,542</u>	<u>2,225,726</u>
Total Assets	<u>\$ 16,869,957</u>	<u>\$ 16,948,483</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>		
Liabilities:		
Accounts payable	\$ 1,107,755	\$ 2,175,002
Due to other funds	1,914,179	1,592,468
Unearned revenue	<u>149,056</u>	<u>74,587</u>
Total liabilities	<u>3,170,990</u>	<u>3,842,057</u>
Deferred inflows of resources:		
Advance property tax collections	16,603	20,802
Unavailable revenue - property taxes	1,211,491	1,307,223
Unavailable revenue - long-term receivable	<u>53,473</u>	<u>53,473</u>
Total deferred inflows of resources	<u>1,228,094</u>	<u>1,381,498</u>
Fund balance:		
Assigned	172,530	172,709
Unassigned	<u>12,298,343</u>	<u>11,552,219</u>
Total fund balance	<u>12,470,873</u>	<u>11,724,928</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 16,869,957</u>	<u>\$ 16,948,483</u>

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
GENERAL FUND  
REPORT OF TAX COLLECTOR  
FOR THE YEAR ENDED JUNE 30, 2019**

Grand List	Uncollected Taxes July 1, 2018	Current Tax Levy	Additions	Deductions	Transfers To Suspense	Adjusted Taxes Collectible	Collections			Uncollected Taxes June 30, 2019	
							Taxes	Interest and Lien Fees	Total		
2002	\$ 1,591	\$	\$	\$ 1,491	\$	\$ 100	\$ 100	\$	\$ 100	\$ -	
2003	2,058					2,058			-	2,058	
2004	1,425					1,425			-	1,425	
2005	1,473					1,473			-	1,473	
2006	1,508		637			2,145	637		637	1,508	
2007	5,074					5,074	3,394	4,028	7,422	1,680	
2008	16,317					16,317	3,083	5,018	8,101	13,234	
2009	15,415					15,415	3,297	4,623	7,920	12,118	
2010	19,108					19,108	5,672	5,746	11,418	13,436	
2011	28,022					28,022	8,152	7,701	15,853	19,870	
2012	33,863					33,863	12,056	9,506	21,562	21,807	
2013	47,722		77			47,799	17,262	13,907	31,169	30,537	
2014	90,940		382,418	209,086		264,272	115,753	66,676	182,429	148,519	
2015	588,566		524,203	305,041	77,713	730,015	491,926	202,178	694,104	238,089	
2016	1,051,069		636,363	228,690		1,458,742	940,696	189,012	1,129,708	518,046	
Total prior years	1,904,151		1,543,698	744,308	77,713	2,625,828	1,602,028	508,395	2,110,423	1,023,800	
2017		35,373,455	477,783	1,415,334		34,435,904	33,714,332	108,687	33,823,019	721,572	
Total	\$ 1,904,151	\$ 35,373,455	\$ 2,021,481	\$ 2,159,642	\$ 77,713	\$ 37,061,732	35,316,360	617,082	35,933,442	\$ 1,745,372	
							Suspense Collections	32,292	22,603	54,895	
							Total	35,348,652	\$ 639,685	\$ 35,988,337	
							Prior year refunds expended:	35,266			
							Property taxes receivable considered available:				
							June 30, 2018	(392,671)			
							June 30, 2019	247,905			
							Total Taxes	\$ 35,239,152			

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
 COMBINING BALANCE SHEET  
 NONMAJOR GOVERNMENTAL FUNDS  
 JUNE 30, 2019**

	<b>Special Revenue</b>					
	<b>Special Education Grants</b>	<b>Dog</b>	<b>Highway</b>	<b>School Cafeteria</b>	<b>Police Revolving</b>	<b>Parks and Recreation</b>
<b>ASSETS</b>						
Cash and cash equivalents	\$ 1,094,560	\$ 35,416	\$ 1,227,398	\$ 33,802	\$ 30,994	\$ 176,896
Investments						
Receivables, net	2,577	1,347		100,419	88,839	
Due from other funds	547,129	7,297		63,650		
Inventory				10,463		
<b>Total Assets</b>	<b>\$ 1,644,266</b>	<b>\$ 44,060</b>	<b>\$ 1,227,398</b>	<b>\$ 208,334</b>	<b>\$ 119,833</b>	<b>\$ 176,896</b>
<b>LIABILITIES AND FUND BALANCES</b>						
Liabilities:						
Accounts payable	\$ 161,310	\$ 7,673	\$ 15,920	\$ 190,692	\$ 30,496	\$ 28,576
Due to other funds	63,650				31,820	
Unearned revenue	35,184			10,136		22,867
<b>Total liabilities</b>	<b>260,144</b>	<b>7,673</b>	<b>15,920</b>	<b>200,828</b>	<b>62,316</b>	<b>51,443</b>
Fund Balances:						
Nonspendable				10,463		
Restricted	1,384,122		1,211,478			
Committed		36,387			57,517	125,453
Unassigned				(2,957)		
<b>Total fund balances</b>	<b>1,384,122</b>	<b>36,387</b>	<b>1,211,478</b>	<b>7,506</b>	<b>57,517</b>	<b>125,453</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 1,644,266</b>	<b>\$ 44,060</b>	<b>\$ 1,227,398</b>	<b>\$ 208,334</b>	<b>\$ 119,833</b>	<b>\$ 176,896</b>

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**TOWN OF WINDSOR LOCKS, CONNECTICUT  
 COMBINING BALANCE SHEET (CONTINUED)  
 NONMAJOR GOVERNMENTAL FUNDS  
 JUNE 30, 2019**

	Special Revenue			Permanent Fund	Eliminations	Total Nonmajor Governmental Funds
	Commission on Needs of the Aging	Human Services	Police Department Asset Forfeiture	James DeForest Phelps		
<b>ASSETS</b>						
Cash and cash equivalents	\$ 48,421	\$ 29,307	\$ 473,443	\$	\$	\$ 3,150,237
Investments				3,835		3,835
Receivables, net	1,070	29	2,579			196,860
Due from other funds					(63,650)	554,426
Inventory						10,463
<b>Total Assets</b>	<b>\$ 49,491</b>	<b>\$ 29,336</b>	<b>\$ 476,022</b>	<b>\$ 3,835</b>	<b>\$ (63,650)</b>	<b>\$ 3,915,821</b>
<b>LIABILITIES AND FUND BALANCES</b>						
Liabilities:						
Accounts payable	\$ 432	\$	\$	\$	\$	\$ 435,099
Due to other funds	60,356	7,568			(63,650)	99,744
Unearned revenue						68,187
<b>Total liabilities</b>	<b>60,788</b>	<b>7,568</b>	<b>-</b>	<b>-</b>	<b>(63,650)</b>	<b>603,030</b>
Fund Balances:						
Nonspendable				3,000		13,463
Restricted			476,022			3,071,622
Committed		21,768		835		241,960
Unassigned	(11,297)					(14,254)
<b>Total fund balances</b>	<b>(11,297)</b>	<b>21,768</b>	<b>476,022</b>	<b>3,835</b>	<b>-</b>	<b>3,312,791</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 49,491</b>	<b>\$ 29,336</b>	<b>\$ 476,022</b>	<b>\$ 3,835</b>	<b>\$ (63,650)</b>	<b>\$ 3,915,821</b>

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED JUNE 30, 2019**

	<b>Special Revenue</b>					
	<b>Special Education Grants</b>	<b>Dog</b>	<b>Highway</b>	<b>School Cafeteria</b>	<b>Police Revolving</b>	<b>Parks and Recreation</b>
Revenues:						
Intergovernmental	\$ 3,071,550	\$	\$ 263,603	\$ 665,979	\$	\$
Charges for services	1,672,273	5,583	44,130	184,247	259,259	263,246
Contributions		155				
Income from investments			8,105			
Other revenues				85,000		
Total revenues	<u>4,743,823</u>	<u>5,738</u>	<u>315,838</u>	<u>935,226</u>	<u>259,259</u>	<u>263,246</u>
Expenditures:						
Current:						
Public safety		865			315,629	
Public works			92,175			
Health and welfare						
Recreation						234,753
Education	4,149,536			1,003,428		
Total expenditures	<u>4,149,536</u>	<u>865</u>	<u>92,175</u>	<u>1,003,428</u>	<u>315,629</u>	<u>234,753</u>
Excess (Deficiency) of Revenues over Expenditures	<u>594,287</u>	<u>4,873</u>	<u>223,663</u>	<u>(68,202)</u>	<u>(56,370)</u>	<u>28,493</u>
Other Financing Sources (Uses):						
Transfers in				148,650		
Transfers out	(63,650)				(30,000)	
Total other financing sources (uses)	<u>(63,650)</u>	<u>-</u>	<u>-</u>	<u>148,650</u>	<u>(30,000)</u>	<u>-</u>
Net Change in Fund Balances	530,637	4,873	223,663	80,448	(86,370)	28,493
Fund Balances at Beginning of Year	<u>853,485</u>	<u>31,514</u>	<u>987,815</u>	<u>(72,942)</u>	<u>143,887</u>	<u>96,960</u>
Fund Balances at End of Year	<u>\$ 1,384,122</u>	<u>\$ 36,387</u>	<u>\$ 1,211,478</u>	<u>\$ 7,506</u>	<u>\$ 57,517</u>	<u>\$ 125,453</u>

(Continued on next page)

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED)  
 FOR THE YEAR ENDED JUNE 30, 2019**

	Special Revenue			Permanent Fund	Eliminations	Total Nonmajor Governmental Funds
	Commission on Needs of the Aging	Human Services	Police Department Asset Forfeiture	James DeForest Phelps		
Revenues:						
Intergovernmental	\$	\$	\$	\$	\$	\$ 4,001,132
Charges for services	34,143	15,636	388,707			2,867,224
Contributions	3,961					4,116
Income from investments				2		8,107
Other revenues						85,000
Total revenues	<u>38,104</u>	<u>15,636</u>	<u>388,707</u>	<u>2</u>	<u>-</u>	<u>6,965,579</u>
Expenditures:						
Current:						
Public safety			1,291			317,785
Public works						92,175
Health and welfare	35,942	44,098				80,040
Recreation						234,753
Education						5,152,964
Total expenditures	<u>35,942</u>	<u>44,098</u>	<u>1,291</u>	<u>-</u>	<u>-</u>	<u>5,877,717</u>
Excess (Deficiency) of Revenues over Expenditures	<u>2,162</u>	<u>(28,462)</u>	<u>387,416</u>	<u>2</u>	<u>-</u>	<u>1,087,862</u>
Other Financing Sources (Uses):						
Transfers in					(63,650)	85,000
Transfers out				(2)	63,650	(30,002)
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>(2)</u>	<u>-</u>	<u>54,998</u>
Net Change in Fund Balances	2,162	(28,462)	387,416	-	-	1,142,860
Fund Balances at Beginning of Year	<u>(13,459)</u>	<u>50,230</u>	<u>88,606</u>	<u>3,835</u>		<u>2,169,931</u>
Fund Balances at End of Year	<u>\$ (11,297)</u>	<u>\$ 21,768</u>	<u>\$ 476,022</u>	<u>\$ 3,835</u>	<u>\$ -</u>	<u>\$ 3,312,791</u>



**TOWN OF WINDSOR LOCKS, CONNECTICUT  
 COMBINING BALANCE SHEET  
 CAPITAL PROJECTS FUND - BY PROJECT  
 JUNE 30, 2019**

	<u>Capital Improvements Projects</u>	<u>Capital Projects</u>	<u>WPCA Capital Projects</u>	<u>Eliminations</u>	<u>Total Capital Projects Fund</u>
<b>ASSETS</b>					
Cash and cash equivalents	\$ 1,238,320	\$ 2,224,285	\$ 1,153,567	\$	\$ 4,616,172
Receivables, net	5,000				5,000
Due from other funds	590	15,940		(15,940)	590
Total Assets	<u>\$ 1,243,910</u>	<u>\$ 2,240,225</u>	<u>\$ 1,153,567</u>	<u>\$ (15,940)</u>	<u>\$ 4,621,762</u>
<b>LIABILITIES AND FUND BALANCES</b>					
Liabilities:					
Accounts payable	\$ 228,883	\$ 148,838	\$ 804,890	\$	\$ 1,182,611
Due to other funds	15,940	2,093,315	1,000,000	(15,940)	3,093,315
Total liabilities	<u>244,823</u>	<u>2,242,153</u>	<u>1,804,890</u>	<u>(15,940)</u>	<u>4,275,926</u>
Fund Balances:					
Committed	999,087				999,087
Unassigned		(1,928)	(651,323)		(653,251)
Total fund balances	<u>999,087</u>	<u>(1,928)</u>	<u>(651,323)</u>	<u>-</u>	<u>345,836</u>
Total Liabilities and Fund Balances	<u>\$ 1,243,910</u>	<u>\$ 2,240,225</u>	<u>\$ 1,153,567</u>	<u>\$ (15,940)</u>	<u>\$ 4,621,762</u>

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 CAPITAL PROJECTS FUND - BY PROJECT  
 FOR THE YEAR ENDED JUNE 30, 2019**

	<u>Capital Improvements Projects</u>	<u>Capital Projects</u>	<u>WPCA Capital Projects</u>	<u>Total Capital Projects Fund</u>
Revenues:				
Income from investments	\$ 9,117	\$ 14,101	\$ 53,984	\$ 77,202
Expenditures:				
Capital outlay	1,472,817	406,670	4,222,156	6,101,643
Deficiency of Revenues over Expenditures	<u>(1,463,700)</u>	<u>(392,569)</u>	<u>(4,168,172)</u>	<u>(6,024,441)</u>
Other Financing Sources:				
Issuance of capital leases	131,854			131,854
Transfers in	941,092		142,750	1,083,842
Total other financing sources	<u>1,072,946</u>	<u>-</u>	<u>142,750</u>	<u>1,215,696</u>
Net Change in Fund Balances	(390,754)	(392,569)	(4,025,422)	(4,808,745)
Fund Balances at Beginning of Year	<u>1,389,841</u>	<u>390,641</u>	<u>3,374,099</u>	<u>5,154,581</u>
Fund Balances at End of Year	<u>\$ 999,087</u>	<u>\$ (1,928)</u>	<u>\$ (651,323)</u>	<u>\$ 345,836</u>

**TOWN OF WINDSOR LOCKS, CONNECTICUT**  
**AGENCY FUNDS**  
**COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED JUNE 30, 2019**

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	<u>Balance</u> <u>July 1, 2018</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>June 30, 2019</u>
Assets:				
Cash and cash equivalents:				
Student Activities Fund	\$ 223,145	\$ 320,583	\$ 336,935	\$ 206,793
Performance Bond Fund	118,280	38,090		156,370
C-PACE Clean Energy Fund		33,330	33,330	-
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Assets	<u>\$ 341,425</u>	<u>\$ 392,003</u>	<u>\$ 370,265</u>	<u>\$ 363,163</u>
Liabilities:				
Accounts payable:				
Student Activities Fund	\$ 223,145	\$ 320,583	\$ 336,935	\$ 206,793
Performance Bond Fund	118,280	38,090		156,370
C-PACE Clean Energy Fund		33,330	33,330	-
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Liabilities	<u>\$ 341,425</u>	<u>\$ 392,003</u>	<u>\$ 370,265</u>	<u>\$ 363,163</u>

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
SEWER ADMINISTRATION FUND  
REPORT OF SEWER USE CHARGE COLLECTOR  
FOR THE YEAR ENDED JUNE 30, 2019**

List Year	Uncollected Charges July 1, 2018	Current Year Billings and Adjustments	Adjusted Charges Collectible	Collections			Uncollected Charges June 30, 2019
				Charges	Interest and Lien Fees	Total	
2006	\$ 113	\$	\$ 113	\$	\$	\$ -	\$ 113
2007	652		652	331	617	948	321
2008	2,066		2,066	1,344	2,490	3,834	722
2009	3,111		3,111	2,241	3,812	6,053	870
2010	5,133		5,133	3,757	4,730	8,487	1,376
2011	7,920		7,920	5,105	6,079	11,184	2,815
2012	11,631	142	11,773	5,897	7,143	13,040	5,876
2013	18,977	151	19,128	10,925	10,384	21,309	8,203
2014	29,938	160	30,098	17,518	15,552	33,070	12,580
2015	43,624	165	43,789	23,196	15,652	38,848	20,593
2016	86,317	192	86,509	45,249	20,594	65,843	41,260
2017	181,988	199	182,187	94,523	26,686	121,209	87,664
Total prior years	391,470	1,009	392,479	210,086	113,739	323,825	182,393
2018		2,371,175	2,371,175	2,200,179	34,382	2,234,561	170,996
Total	\$ 391,470	\$ 2,372,184	\$ 2,763,654	\$ 2,410,265	\$ 148,121	\$ 2,558,386	\$ 353,389

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
SCHEDULE OF DEBT LIMITATION  
JUNE 30, 2019**

Total tax collections (including interest and lien fees) for 2018 fiscal year					\$ 34,249,099
Base					\$ <u>34,249,099</u>
	<b>General Purpose</b>	<b>Schools</b>	<b>Sewers</b>	<b>Urban Renewal</b>	<b>Pension Deficit</b>
Debt limitation:					
2-1/4 times base	\$ 77,060,473	\$	\$	\$	\$
4-1/2 times base		154,120,946			
3-3/4 times base			128,434,121		
3-1/4 times base				111,309,572	
3 times base					102,747,297
Total debt limitation	<u>77,060,473</u>	<u>154,120,946</u>	<u>128,434,121</u>	<u>111,309,572</u>	<u>102,747,297</u>
Indebtedness:					
Bonds and notes payable	7,403,652	9,499,626	4,623,826		
Bonds authorized and unissued	<u>952,500</u>	<u>625,983</u>	<u>2,075,000</u>		
Net indebtedness	<u>8,356,152</u>	<u>10,125,609</u>	<u>6,698,826</u>	<u>-</u>	<u>-</u>
Debt Limitation in Excess of Outstanding and Authorized Debt	\$ <u>68,704,321</u>	\$ <u>143,995,337</u>	\$ <u>121,735,295</u>	\$ <u>111,309,572</u>	\$ <u>102,747,297</u>

Note: In no case shall total indebtedness exceed seven times annual receipts from taxation (\$239,743,693).

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
FOR THE YEAR ENDED JUNE 30, 2019  
PRINCIPAL TAXPAYERS**

<b>Name</b>	<b>Nature of Business</b>	<b>Taxable Valuation as of 10/1/17</b>	<b>Percent of Net Taxable Grand List*</b>
EAN Holdings LLC / Camrac	Car rental	\$ 53,545,183	4.17 %
PV Holdings	Car rental	38,007,148	2.96
Algonquin Windsor Locks LLC	Manufacturing	35,092,370	2.73
CT Light and Power / Eversource	Utility	31,355,470	2.44
Hertz Vehicles LLC	Car rental	25,955,187	2.02
AREH Windsor Locks LLC	Grocery wholesale	22,040,800	1.72
American Honda Motors Co Inc	Parts distribution center	12,053,632	0.94
Old County Senior Living LLC	Residential	12,053,400	0.94
Roncari Development Co	Parking	9,983,618	0.78
Ahlstrom-Munksjo Nonwovens	Manufacturing	<u>9,979,300</u>	<u>0.78</u>
Total		\$ <u>250,066,108</u>	<u>19.48 %</u>

\* Based on 10/01/17 Net Taxable Grand List of \$ 1,283,733,731

**TOWN OF WINDSOR LOCKS, CONNECTICUT**  
**ASSESSED VALUE OF TAXABLE PROPERTY**  
(\$ in thousands)  
**LAST TEN FISCAL YEARS**

Fiscal Year Ended June 30,	Grand List as of October 1,	Real Property		Other Land Percent	Personal Property Percent	Motor Vehicle Percent	Gross Taxable Grand List	Less Exemptions	Net Taxable Grand List	Percentage Change
		Residential Percent	Commercial and Industrial Percent							
2019	2017	41.4	% 22.0	% 1.2	% 20.8	% 14.6	\$ 1,415,814	\$ 132,080	\$ 1,283,734	6.0
2018	2016	42.7	22.4	1.1	20.7	13.2	1,361,693	150,738	1,210,955	(3.8)
2017	2015	40.6	20.1	1.3	22.4	15.7	1,418,126	159,067	1,259,059	6.9
2016	2014	42.9	21.3	1.4	22.4	12.1	1,338,047	160,752	1,177,295	(3.4)
2015	2013	42.0	21.0	0.0	20.4	15.2	1,364,824	146,477	1,218,347	(4.1)
2014	2012	46.5	22.6	0.0	18.4	12.5	1,410,980	141,149	1,269,831	0.4
2013	2011	50.6	25.2	0.0	8.8	15.4	1,386,837	122,058	1,264,779	2.1
2012	2010	51.3	25.9	0.0	9.4	13.4	1,357,056	118,518	1,238,538	0.2
2011	2009	52.0	25.1	0.0	11.0	11.9	1,360,972	125,283	1,235,689	(1.9)
2010	2008	50.8	25.9	0.0	11.4	11.7	1,369,385	109,493	1,259,892	9.3

Date of Last Revaluation 10/1/18  
Based on Assessor Data

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
CURRENT DEBT STATEMENT  
FOR THE YEAR ENDED JUNE 30, 2019**

Bonded Debt:		
General purpose	\$	7,403,652
Schools		9,499,626
Sewers		4,623,826
Total bonded debt		<u>21,527,104</u>
Total Overall Net Debt	\$	<u><u>21,527,104</u></u>

**CURRENT DEBT RATIOS  
FOR THE YEAR ENDED JUNE 30, 2019**

Population, 2017*	12,563
Per capita income, 2015**	34,035
Net taxable grand list, 10/1/17	1,283,733,731
Estimated full value @ 70%	1,833,905,330
Equalized net grand list, 2017***	2,098,683,808

	<b>Overall Debt</b>	<b>Overall Net Debt</b>
	<b>\$ 21,527,104</b>	<b>\$ 21,527,104</b>
Per capita	\$ 1,714	\$ 1,714
To net taxable grand list	1.68%	1.68%
To estimated full value @ 70%	1.17%	1.17%
To equalized net grand list, 2014	1.03%	1.03%
Ratio of debt per capita to per capita income	5.04%	5.04%

\* Connecticut Economic Resource Center, Inc.

\*\* State of Connecticut Department of Economic and Community Development

\*\*\* Equalized Net Grand List Information, State of Connecticut Office of Policy and Management



TABLE 4

**TOWN OF WINDSOR LOCKS, CONNECTICUT  
PROPERTY TAX LEVIES AND COLLECTIONS  
LAST TEN FISCAL YEARS**

Fiscal Year Ended June 30,	Grand List October 1,	Net Taxable Grand List (thousands)	Mill Rate	Total Adjusted Tax levy (thousands)	Percentage of Annual Levy					
					Collected at End of Fiscal Year	Uncollected at End of Fiscal Year	Uncollected as of June 30, 2019			
2019	2017	\$ 1,283,734	26.66	\$ 34,436	97.9	%	2.1	%	2.1	%
2018	2016	1,210,955	26.66	33,716	96.9		3.0		3.0	
2017	2015	1,259,046	26.66	33,386	97.5		2.5		1.8	
2016	2014	1,177,295	26.79	32,877	98.3		1.9		0.3	
2015	2013	1,218,347	26.23	32,739	98.0		2.0		0.1	
2014	2012	1,269,831	24.54	32,307	98.1		1.8		0.1	
2013	2011	1,264,779	24.27	31,296	97.9		2.1		0.1	
2012	2010	1,238,538	23.40	29,700	97.8		2.2		0.1	
2011	2009	1,235,689	23.15	29,417	98.1		1.9		0.1	
2010	2008	1,259,892	21.65	27,675	97.7		2.3		0.1	