

**TOWN OF WINDSOR LOCKS, CONNECTICUT
CAPITAL IMPROVEMENT ADVISORY COMMITTEE (CIAC)
Regular Meeting**

January 9, 2017

Present: Dave Wrabel, Park Director; Chairman Neal Cunningham, Citizen at Large; Chris Kervick, First Selectman; Emily Ahern, Fire Department; Pat King, Board of Education; Les Koziara, WLPS; Dennis Gragnolati, Board of Finance; Paul Harrington, Board of Finance; Glenn Flanders, Park Commission; Mark Doody, Building Department; Gary Ruggiero, Fire Chief; Liz Duffy, Assessor; Phil Sissick, Director of Public Works; Kirk Monstream, DPW; Peter Lambert, DPW; Mandi Moore, Director of Finance; Eve Eichwald, Asst, Director of Finance

Absent: Andy Kulas, Police Commission; Sue Caldon, EIDC; Eric Osanitsch, Police Chief; Barry Bernabe, Financial Advisor

Also in Attendance: Susie Bell, Superintendent of Schools

1. **Call to Order** – Neal Cunningham called the meeting to order at 6:00 pm.
2. **Public Input** – None
3. **Department Heads make presentations to Committee** – Copies of completed Town Of Windsor Locks CIAC – Capital Request Forms for Fiscal Year Ending 2017-18 were available for CIAC members in attendance. .
 - a. **Park Commission** (represented by Dave Wrabel) – Request for \$108,500 for two projects: renovation of third base dugout at Reed Park (work to be done by DPW) and lighting for Veteran’s Memorial Park walkway .
 - b. **Ambulance** (represented by Chris Kervick) – request final payment for lease totaling \$96,500.
 - c. **Assessor** (represented by Liz Duffy) – Request for \$385,000 for 2018 Reevaluation and software upgrade. This reevaluation will require visiting each improvement as part of the process.
 - d. **Planning & Zoning** (represented by Mark Doody) - \$10,000 for GIS Geographic Information System Upgrade. System is very out of date but is used extensively by the town, Board of Ed, schools, community, contractors and developers.
 - e. **EIDC** (represented by Chris Kervick) - \$356,000 for three areas: Main Street redevelopment, Transit Oriented Development and Train Station Restoration. Main Street funding will create some financial flexibility while dealing with grants. TOD funds will cover town’s responsibility

of 10% of total construction costs. The remaining funding designated for Train Station improvements.

f. **Police Department** (represented by Neal Cunningham) – Request for \$64,000 for two police cruisers and \$16,500 for hardware/software to increase network security.

g. **Board of Education** (represented by Superintendent Suzie Bell, Les Koziara and Pat King) – Requesting \$944,340 for various projects: a replacement dump truck, proposal for architectural services for the Athletic Fields Renovation Project, iPad and Chromebook replacement, lawn mower replacement, oil tank removal and replacement of one tank at the High School, student parking lot paving, outside storage replacement, Middle School Auditorium video and audio upgrade, Boys Gym lockers and shower stall replacement, sink replacement in three schools to correct code violations.

h. **Fire Department** (represented by Gary Ruggiero) – Requesting \$15,000 for self contained breathing apparatus replacement to comply with code.

i. **Public Works** (represented by Phil Sissick, Peter Lambert and Kirk Monstream) – Requesting \$2,427,500 for Roadways, Projects and Equipment. Requests include but are not limited to, road projects chosen for this timeframe, drainage and erosion issues, tank removals, evaluation of Public Works facility, replacement of mowers and trucks, Town Hall lockdown system and an evaluation of the Library roof.

j. **Selectman** (represented by Chris Kervick) – Requesting \$30,000 for Town Hall Renovation, \$15,000 for 50% of the cost of a replacement Senior Center bus, \$45,000 for a fire and security system at the Noden Reed house and \$235,000 for the Finance Department Bond/BAN Issuance Costs and Financial ERP software system.

4. **Discuss Department Requests** – There was discussion about the department requests.

5. **Public Input** – Paul Harrington commented on the timely disbursement of approved CIAC funds by the recipients.

6. **Adjournment** – Motion to adjourn by Chris Kervick and seconded by Dennis Gragnolati. Motion passed unanimously. Meeting adjourned at 8:35 pm.

Respectfully submitted,

Rosemary Hogan
Temporary Recording Secretary