TOWN FACILITIES COMMITTEE MINUTES
TUESDAY, November 13, 2007

MEMBERS PRESENT: Chairman Joseph Calsetta, Sandra Ferrari, Steve Molinari, Neal Cunningham, Stephan Brown

ALSO PRESENT: Matthew Engelhardt of the Journal Inquirer; George Hall (Police Commission); Jane Hall, Ed Diamond of Russell & Dawson, Chirag B. Thaker of Russell & Dawson; Amy Whalen, Recording Secretary

CALL TO ORDER:
Chairman Calsetta called the meeting to order at 7:05 p.m.

APPROVAL OF PREVIOUS MINUTES: Motion to approve minutes dated October 23, 2007 was made by Stephen Brown; seconded by Sandra Ferrari; all agreed.

CORRESPONDENCE:
Letter from David Montemerlo was addressed in summary from Ed Diamond of Russell & Dawson.

OLD BUSINESS:
Discussions began with Ed Diamond presenting preliminary drawings and cost summaries, which were handed to and reviewed with each member as follows:
- Project Summary
- Fire Program
- Police Program
- Site Plan
- FD Floor Plan
- PD Floor Plan

Other questions / advisements from Ed as follows:
- The next step in the process would be to define exactly where space will be allocated for specific areas (i.e. police department break room)
- It would less costly to enlarge the proposed new storage facility rather than add additional sq. footage to FD to accommodate vehicles if additional space is needed.
- Questioned whether the secured and covered parking space as proposed would be adequate for the police

There are additional items to be addressed by both commissions as follows:
Fire Commission
- Can FD live with split level
- Can existing FD vehicles fit into the new facility
- Where to add an additional 250 sq. ft. for EMS storage

Police Commission
- Covered and secured parking requirements

Chairman Calsetta advised he would like to have the questions answered before any additional changes are made by the architects.

November 13, 2007
The next meeting has been scheduled for Tuesday, December 11th, 7:00 p.m. at the Public Works facility.

NEW BUSINESS: NONE

ADJOURNMENT:
A Motion to adjourn the meeting at 7:52 was made by Neal Cunningham and seconded by Stephan Brown.

Respectfully submitted,

Amy Whalen
Recording Secretary

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