

WINDSOR LOCKS PARK COMMISSION

Minutes of Regular Meeting

Monday, December 12, 2016, 7:00 p.m. Town Hall, Park Office

Commissioners present:	Todd Annis, Paul Ciarcia, Glenn Flanders, Andrew Hebebrand, Chairman Bob Norris, and Director David Wrabel
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Also Present:	N/A
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- 1) **Meeting Called to Order** – The meeting was called to order at 7:00 p.m.
- 2) **Minutes** – The minutes of the regular meeting on November 14, 2016 were read.
MOTION: To accept the minutes as read for the November 14, 2016 meeting.
Glenn Flanders **Seconded by Paul Ciarcia**
Motion passed unanimously.
- 3) **Public Input** – None.
- 4) **Old Business** –
 - a) **Capital Improvements 17/18** – Discussed five year plan and proposal is due December 23, 2016. For Reed Park Renovations, Dave Wrabel presented information received from discussion with Public Works Director, Mr. Sissick. The suggested plan includes raising 3rd base area of baseball field, replacing irrigation systems and renovating fields; total estimated cost is \$190,000. The projects would be contracted out since Public Works department is not staffed for this project. Commissioners put “3rd base area of baseball field” as priority project due to safety hazard and estimated cost is \$40,000; Director David Wrabel will get a firm quote. Commissioners considered removing walking path/exercise stations from 5-year plan and instead, adding irrigation and renovation of Reed Park fields. Next year is Lion’s Club 100 year anniversary and that organization suggested partnership with Park Commission to install splash pad. For year 2021-2022 plan, add soccer nets for \$10,000.
MOTION: To submit 5 Year Plan as discussed at this meeting.
Todd Annis **Seconded by Glenn Flanders**
Motion passed unanimously
 - b) **Bike Rack** – Assembly complete. Public Works Department cannot guarantee installation by March, 2017.
- 5) **New Business** – Budget for 2017/18 is due February 1, 2017. Discussed budget.
- 6) **Correspondence** – None.
- 7) **Report From Recreation Director** – Basketball is in session and recreation games have been going on for past two weeks. There are 16 basketball teams for travel and recreation. Holiday Decorating Contest is this weekend. Invitation extended for Christmas Party to be held on Friday at noon at Senior Center and Commissioners need to R.S.V.P. to Dave Wrabel. Presentation for Park Commission budget is February 14, 2017.
- 8) **Report From Chairman** – There is a plan to set up ice skating rink at Veterans Park. Codey Way Park and Ahern Park are good.
- 9) **Report From Commissioners** – Circle Drive Park is good; Spring Park needs items painted (reported by Todd Annis). Woodland Park – The fence has been extended about 10 feet at a 90-degree angle from end of existing fence. Southwest Family Park is beautiful except for rusty swing which needs to be switched out or painted (reported by Paul Ciarcia). Pesci Park is fine; Reed Park softball field 3rd base dugout has inappropriate graffiti, near slides (reported by Glenn Flanders).

10) **Meeting Adjourned**

MOTION: To adjourn meeting at 8:14 p.m.

Todd Annis

Motion passed unanimously.

Seconded by Glenn Flanders

Next meeting: Monday, January 9, 2017 at 7:00 p.m.

Respectfully submitted,

**Jennifer Dearborn
Recording Secretary**