

## WINDSOR LOCKS PARK COMMISSION

Minutes of Special Meeting

Monday, August 15, 2016, 7:00 p.m. Town Hall, Park Office

**Commissioners present:** Paul Ciarcia, Glenn Flanders, Andrew Hebebrand, Scott Nolan, Chairman Bob Norris, and Director David Wrabel

**Also Present:** Joanne Albano, Hal Larson

- 1) **Meeting Called to Order** – The meeting was called to order at 7:00 p.m.  
**MOTION: To move Agenda Item #3 (Public Input) before Agenda Item #2 (Minutes).**  
**Scott Nolan** **Seconded by Andrew Hebebrand**  
**Motion passed unanimously.**
  
- 2) **Public Input** – Joanne Albano, representing Windsor Locks Soccer Club (WLSC), requested the recently purchased supply shed be installed at Veteran’s Park. Pictures of shed available for commissioners to review. WLSC representatives will coordinate site preparation. Discussion about optimal location within park, relative to location of soccer field. There will be a special meeting on Thursday, August 18, 2016 at 6:00 p.m. to approve WLSC request.  
  
Hal Larson talked about three topics; (1) Inquired if there is money available from Park Commission to fund adhoc projects throughout the year. Chairman Bob Norris indicated there are no “slush funds” available to Park Commission and any project requests for capital improvements needs to be submitted by January. (2) For Pesci Park, discussion about price of netting to fix safety concern during baseball games; if less than \$1,000 Little League can pay for supplies. Chairman Bob Norris suggested that President of Little League should send letter to Director of Park Commission. (3) Discussion about state of Reed Park field. David Wrabel indicated that pump at Reed Park is not working and Public Works has not replaced it due to lack of funds. Project estimated cost is \$6,000 - \$10,000. Chairman suggested that President of Little League send letter to First Selectman, Director of Public Works and Director of Park Commission.
  
- 3) **Minutes** – The minutes of the special meeting on July 18, 2016 were read.  
**MOTION: To approve amended minutes with the reported meeting date revised from June 13, 2016 to July 18, 2016.**  
**Glenn Flanders** **Seconded by Scott Nolan**  
**Motion passed unanimously.**
  
- 4) **Old Business** –
  - a) **Capital Improvements Update** – The pool pump house flow meter needs to be installed. The capital project to refurbish basketball court at Southwest Family Park may be included with the street paving project; waiting for quote to move forward on that decision.
  - b) **River Road Boat Launch/Fishing Platform** – Glenn Flanders provided update following discussion with contact at DEEP. Grant applications will be sent out in September. Information on towns that completed similar projects will be provided. Also, suggested contacting National Park Service for technical and design advice.
  - c) **Special Olympics Bocce Court** – No update from Public Works about cost. Hope to install bocce court next year. Still considering construction of court using concrete (versus wood) which increases cost but lasts longer.
  - d) **Splash Park** – Need to research logistics of sizable site and amount of money to spend on project. Discussed possible locations in town. Project can be included in Capital Improvements for 2019.
  
- 5) **New Business** – Include discussed projects on Capital Improvement plan.
  
- 6) **Correspondence** – None.

- 7) **Report From Recreation Director** – This year October Fest will be combined with family festival and expecting to use Noden Reed for event. Police Chief responded to concerns and patrols are active. Pesci Park clean-up complete and event coordinated by Erin Most was held (included use of pool and other activities). Day Camp concluded last Friday and it was a good season. Life Guard staffing situations handled by Park Director. Fall soccer begins next week; Current enrollments for Pre-K through 3<sup>rd</sup> grade have good participation and 4<sup>th</sup>/5<sup>th</sup> grade enrollment decreased.
- 8) **Report From Chairman** – At Veteran's Park, work is in progress on baseball field. Cody Way mowed and looks fine. Ahern Park still needs equipment painted.
- 9) **Report From Commissioners** – Pesci Park – Courts lines painted and benches painted; Event coordinated by Erin Most was a success; There is an offer from someone who will donate motion lights for back fence and also willing to paint back fence; From two parents, received compliments about summer camp including their kids enjoyed experience and it was a terrific value (reported by Glenn Flanders). In response to follow-up procedures, for list of ongoing Park Commission maintenance projects, David Wrabel confirmed that Public Works' staff acknowledges receipt of Park Commission requests.
- 10) **Meeting Adjourned**  
**MOTION: To adjourn meeting at 8:03 p.m.**  
**Scott Nolan** **Seconded by Andrew Hebebrand**  
**Motion passed unanimously.**

**Next meeting: Monday, September 12, 2016 at 7:00 p.m.**

**Respectfully submitted,**

**Jennifer Dearborn**  
**Recording Secretary**