

WINDSOR LOCKS PARK COMMISSION

Minutes of Regular Meeting

Monday, March 14, 2016, 7:00 p.m. Town Hall, Park Office

Commissioners present: Paul Ciarcia, Glenn Flanders, Andrew Hebebrand, Scott Nolan, Chairman Bob Norris, and Director David Wrabel

Also Present: N/A

- 1) **Meeting Called to Order** – The meeting was called to order at 7:05:27 p.m.
- 2) **Minutes** – The minutes of the special meeting on February 1, 2016 were read.
MOTION: To accept the minutes as read.
Paul Ciarcia **Seconded by Scott Nolan**
Motion passed unanimously.
- 3) **Public Input** – None.
- 4) **Old Business**
 - a) **Capital Improvements Update** – no new information.
 - b) **2016/17 Park Budget** – The unofficial report is budget approved as presented. Discussion about Board of Finance (BOF) request to take out \$25,000 from revolving account and use for balancing budget; also commissioners reviewed use of revolving account over past four years.
Action: Get on BOF agenda for March 22, 2016 meeting. Consult with town attorney.
MOTION: To appeal anticipated \$25,000 reduction to revolving account.
Glenn Flanders **Seconded by Scott Nolan**
Motion passed unanimously.
- 5) **New Business**
 - a) **River Road Boat Launch** – Table until next meeting.
- 6) **Correspondence** – (1) Letter from Dave Farr, Former Park and Rec Director, addressing revolving fund. (2) Letter to Girl Scout Troop 10586 thanking them for their letter about bike rack and informing them that Commissioners are acting upon their request.
- 7) **Report From Recreation Director** – The 7th grade boys basketball team won their division; basketball season ended and it was a good season; A Canton coach's actions toward a referee were reported to CIAC; Planning concert series with four out of eight bands scheduled so far and may need to delay further schedules pending BOF decisions; Discussed 2011 audit risk assessment; Discussed Veteran's Park scoreboard and ongoing process to try to get the scoreboard repaired.
- 8) **Report From Chairman** – Veteran's Park – a tree near softball field, 1st base side needs to be removed (Public Works Department) due to safety concerns. No report on fields due to winter conditions.
- 9) **Report from Commissioners** – Little League starts in two weeks. Discussion about procedure for reporting and follow-up on park repairs as well as suggestion to keep running list of park requests and status of completion. **(a) Reed Park** – trees trimmed, reported by Glenn Flanders. **(b) Southwest Family Park** – swing broken and needs to be replaced, reported by Paul Ciarcia.
- 10) **Meeting Adjourned**
MOTION: To adjourn meeting at 8:32 p.m.
Andrew Hebebrand **Seconded by Glenn Flanders**
Motion passed unanimously.

Next meeting: Monday, April 11, 2016 at 7:00 p.m.

Respectfully submitted,

**Jennifer Dearborn
Recording Secretary**