

THE TOWN OF WINDSOR LOCKS - PARK COMMISSION

Minutes of Special Meeting

Monday, February 1, 2016, 7:00 p.m. Town Hall, Park Office

Commissioners present: Todd Annis, Paul Ciarcia, Glenn Flanders, Andrew Hebebrand, Scott Nolan, Chairman Bob Norris, and Director David Wrabel

Also Present: Kayla Daley, Town Clerk Bill Hamel

- 1) **Meeting Called to Order** – The meeting was called to order at 7:00 p.m.
MOTION: To move agenda item 5a to follow “meeting called to order”.
Todd Annis **Seconded by Paul Ciarcia**
Motion passed unanimously

- 5a) **Vacant Park Commission Position Vote** – Glenn Flanders was nominated, elected and sworn in as Park Commissioner, by Town Clerk Bill Hamel.
MOTION: To Nominate Glenn Flanders to position of Park Commissioner.
Scott Nolan **Seconded by Andrew Hebebrand**
Motion passed unanimously

MOTION: To move agenda item 5b to follow nomination of Park Commissioner.
Todd Annis **Seconded by Paul Ciarcia**
Motion passed unanimously

- 5b) **Community Garden Update – Kayla Daley** – Discussed update on the urban garden at Pesci Park on Grove Street. Miss Daley will contact Public Works Department to seek assistance with providing source of water for garden and information about rototilling garden plot.

- 2) **Minutes** – The minutes of the regular meeting on December 14, 2015 and January 11, 2016 were read.
MOTION: To accept the minutes as read.
Paul Ciarcia **Seconded by Andrew Hebebrand**
Motion passed unanimously.

- 3) **Public Input** – None.

- 4) **Old Business**
 - a) **Capital Improvements Update** – Waiting for CIAC decision.
MOTION: Appoint Glenn Flanders as Park Commission representative for CIAC.
Todd Annis **Seconded Paul Ciarcia**
Motion Passed unanimously.

- 5) **New Business**
 - a) **Vacant Park Commission Position Vote** – This agenda item moved to beginning of meeting.
 - b) **Community Garden Update – Kayla Daley** - This agenda item moved to beginning of meeting.
 - c) **Conservation Committee Request for Trails at Spring Park** – Discussion in response to public request to re-open trails at Spring Park.
MOTION: Conservation Committee to re-open trails at Spring Park with stipulation to include Boy Scouts, Girl Scouts and other volunteers.
Todd Annis **Seconded by Scott Nolan**
Motion passed unanimously.
 - d) **Girl Scout Project Request** – There was discussion about request to install bike rack. *Action:* Dave Wrabel will send letter to troop leader.
MOTION: Park Commission will purchase bike rack at a cost that does not exceed \$500, to be installed at Southwest Family Park.

Scott Nolan
Motion passed unanimously.

Seconded by Paul Ciarcia

e) **Lions Club Fun Run and Fishing Derby Requests** – There was discussion about events.

MOTION: To approve Fun Run plans and event on June 4, 2016

Glenn Flanders

Seconded by Andrew Hebebrand

Motion passed unanimously.

MOTION: To give permission to hold fishing derby at Spring Park on April 23, 2016.

Andrew Hebebrand

Seconded by Glenn Flanders

Motion passed unanimously

f) **2016/17 Park Budget** – Reviewed and discussed park budget. Presentation of budget to Board of Finance is February 16, 2016.

MOTION: To accept budget.

Scott Nolan

Seconded by Todd Annis

Motion passed unanimously.

6) **Correspondence** – None.

7) **Report From Recreation Director** – Basketball is good; Hot Shots contest held last weekend; Ski Club is good with two weeks left; Indoor soccer going well; Outdoor skating rink at Veteran's Park will not be open this season due to weather conditions are too warm.

8) **Report From Chairman** – Veteran's Park – need to remove pine tree near 1st base line of softball field. Updated Commissioners about logistics of "special meeting".

9) **Report from Commissioners** – (a) **Southwest Family Park** – in process of ordering bike rack; reported by Paul Ciarcia. (b) **Pesci Park** – Graffiti on pool house; reported by Glenn Flanders.

10) **Meeting Adjourned**

MOTION: To adjourn meeting at 8:20 p.m.

Scott Nolan

Seconded by Paul Ciarcia

Motion passed unanimously.

Next meeting: Monday, March 14, 2016 at 7:00 p.m.

Respectfully submitted,

Jennifer Dearborn
Recording Secretary