

WINDSOR LOCKS PARK COMMISSION

Minutes of Regular Meeting

Monday, November 9, 2015, 7:00 p.m. Town Hall, Park Office

Commissioners present: Todd Annis, Paul Ciarcia, Andrew Hebebrand, Scott Nolan, Vice Chairman
Bob Norris, Dan Squires and Director David Wrabel

Also Present: N/A

- 1) **Meeting Called to Order** – The meeting was called to order at 7:07 p.m. The commissioners welcomed Andrew Hebebrand and Scott Nolan, two new park commissioners, elected November 3, 2015.
- 2) **Minutes** – The minutes of the regular meeting on October 5, 2015 were read.
MOTION: To accept the minutes as read.
Paul Ciarcia **Seconded by Dan Squires**
Motion passed unanimously.
- 3) **Public Input** – None.
- 4) **Old Business**
 - a) **Capital Improvements Update** – The new Pumphouse for the pool at Pesci Park is built. Money left over from project will be used to construct a retaining wall near the Pumphouse.
 - b) **Park Conversion** – Discussion about status of Woodland Park, to introduce new commissioners to project, as well as follow-up discussion from last month’s meeting. Commissioners will visit Woodland Street residents on Saturday, November 14, to survey thoughts on future use of Woodland Park.
 - c) **Capital Improvements 2016-2021** – Discussion about Park Commission 5 Year Plan, including ideas to adjust budget to support Southwest Park basketball court refurbishment next year and continue with plans for park lighting. Also plans to inquire with town personnel about working on the entrance to the water works area. Plans for years 2020-2021 deferred to next month’s meeting.
MOTION: To adjust 5 Year Plan by moving the project Refurbishment of Southwest Basketball Court to 2016-17 and Codey Way Park Well and Irrigation to 2017-18.
Dan Squires **Seconded by Scott Nolan**
Motion passed unanimously.
- 5) **New Business**
 - a) **Election of Park Commission Chairman and Vice Chairman**
MOTION: To elect Bob Norris to Chairman.
Paul Ciarcia **Seconded by Todd Annis**
Motion passed unanimously.

MOTION: To elect Todd Annis to Vice Chairman.
Paul Ciarcia **Seconded by Dan Squires**
Motion passed unanimously.
- 6) **Correspondence** – Dave Wrabel received a letter from Boy Scouts about the Special Court of Honor for two boys achieving Eagle Scout. One project was planting apple trees in Reed Park and the other project was the on-going book swap with shelves at North Street School, South Elementary School and Town Hall. Commissioner Dan Squires will attend ceremony, representing Park Commission.
- 7) **Report From Recreation Director** – Responsibility for town parks was distributed amongst commissioners- Todd Annis (Circle Drive, Spring), Paul Ciarcia (Woodland, Southwest Family),

Andrew Hebebrand (Denslow, Green Manor), Scott Nolan (Bel Aire, Juniper, Noden Reed), Bob Norris (Veteran's Memorial, Ahern, Codey Way), Dan Squires (Pesci, Reed). Halloween Fun Night, held October 30th, had more than 200 kids participate. Travel basketball starts now with 4 teams and no 8th grade boy's team. There are 12 basketball teams sponsored by Park and Recreation. Update on picnic area, at beginning of Canal path, includes a \$19,000 grant to complete project, with Public Works clearing some of the area, and goal to finish this Fall. The holiday decorating contest will be held on December 18th, with details at next month's meeting.

- 8) **Report From Chairman** – None.
- 9) **Report from Commissioners** – (a) **Veteran's Park** - Baseball field needs to be reseeded. **Ahern Park** – Still need to paint equipment in spring, reported by Bob Norris. (b) **Spring Park** – Needs upkeep on barrels and fences and also picnic tables under pavilion. **Circle Drive Park** – No report. Reported by Todd Annis. (c) **Woodland Park and Southwest Family Park** – No changes. Significant changes expected to report in next month's update. Reported by Paul Ciarcia.

10) **Meeting Adjourned**

MOTION: To adjourn meeting at 7:52 p.m.

Paul Ciarcia

Seconded by Todd Annis

Motion passed unanimously.

Next meeting: Monday, December 14, 2015 at 7:00 p.m.

Respectfully submitted,

**Jennifer Dearborn
Recording Secretary**