

WINDSOR LOCKS PARK COMMISSION

Minutes of Regular Meeting

Monday, May 11, 2015, 7:00 p.m. Town Hall, Park Office

Commissioners present: Paul Ciarcia, Chairman Darren Netto, Bob Norris, Dan Squires and Director David Wrabel

Also Present: N/A

- 1) **Meeting Called to Order** – The meeting was called to order at 7:26 p.m.
- 2) **Minutes** – The minutes of the regular meeting on April 13, 2015 were read.
MOTION: To accept the minutes as read.
Dan Squires **Seconded by Bob Norris**
Motion passed unanimously.
- 3) **Public Input** – None.
- 4) **Old Business**
 - a) **Capital Improvements 2015-16** – Discussed logistics of new pool house.
 - b) **2015/16 Budget** – Town meeting may be held next week and there is a possibility the budget may go to referendum in three weeks.
 - c) **Travel Basketball Guidelines** – Commissioners reviewed draft document of “guidelines for playing time allotted to individual team members” and revised the document at this meeting. Document is included at the end of these minutes. Dave Wrabel will distribute guidelines to travel coaches.
MOTION: To implement guidelines for playing time for the Windsor Locks travel basketball program.
Paul Ciarcia **Seconded by Bob Norris**
Motion passed unanimously.
 - d) **Southwest Family Playscape** – The work to remove old playscape is done. Installation of new playscape should be fairly soon. Since there is a budget freeze, Dave Wrabel requested staff at Department of Public Works (DPW) to do this project. However, DPW is short staff. Therefore, project will be funded from park and recreation budget.
- 5) **New Business** – None.
- 6) **Correspondence** – Windsor Locks Fire Department communicating dates for annual Windsor Locks Fireman’s Carnival. It will be held July 9, 10, and 11 with Sunday July 12 designated cleanup day. Fireworks are Friday, July 10, 2015.
MOTION: To allow fire department to have annual fireman’s carnival on July 9 – July 11 with clean up date on July 12, 2015.
Dan Squires **Seconded by Bob Norris**
Motion passed unanimously
- 7) **Report From Recreation Director** – Dave Wrabel reported that day camp is almost completely booked with two weeks having 1 opening available and the first week having five openings available. Day camp starts Wednesday, June 24, 2015. The entire day camp staff is returning. Dave Wrabel completed the Certified Pool Operator (CPO) class. Hiring four to five life guards this summer.
- 8) **Report From Chairman** – Darren Netto reported that the meeting next month, June 8, 2015, will begin at 6:30 p.m. for an information session with Jennifer Rodriguez. Ms. Rodriguez will talk about ideas for better use of town parks (park conversions). The official Park Commission meeting will begin at 7:00 p.m. Also, college students will complete some projects on Park Commission project list.

- 9) **Report from Commissioners – (a) Projects for college students - Reed Park – scrape and paint kick board, Denslow Park – check all benches and paint, Bel Aire Park – paint bike rack with red or blue paint.** In addition (not for college students), behind 3rd base at dug out the ground is sinking. All parks need mowing. Denslow Park still has ruts on field. Reported by Darren Netto. **(b) Project for college students – Southwest Family Park – swings.** Here is a history of project request, September – November 2013 – two rusty swings need to be replaced. September, 2014 – still waiting for two swings to be installed. November, 2014 – Park and Rec has had new swings for public works to install. The frame needs to be painted. Consider switching the swing set with the one that is in better condition at Woodland Park. April, 2015 – swing set needs swings replaced and the frame needs to be cleaned. Reported by Paul Ciarcia. **(c) Projects for college students – Ahern Park – chip and paint hobby horse and see-saw.** In addition (not for college students), Veteran’s Park has been re-sodded and looks good.
- 10) Reported by Bob Norris. **(d) Projects for college students – Juniper Park – swings need replacing and paint and rustoleum, basketball court needs backboard painted and new net. Playscape animals need WD40 and paint.** In addition (not for college students), Juniper Park backstop still curled up. Pesci Park looks phenomenal. Reported by Dan Squires.

11) **Meeting Adjourned**

MOTION: To adjourn meeting at 8:12 p.m.

Paul Ciarcia

Seconded by Bob Norris

Motion passed unanimously.

Next meeting: Monday, June 8, 2015 at 7:00 p.m.

Respectfully submitted,

**Jennifer Dearborn
Recording Secretary**

Windsor Locks Park & Recreation Travel Basketball Program Guidelines for Playing Time

The Windsor Locks Park & Recreation objective is to provide a positive experience for all those individuals who take part in its programs. Our intent is for everyone to learn, have fun, develop confidence, and respect coaches, teammates, opponents, and referees. Accordingly, we want to inform all participants that:

Regarding team sports, a coach must allow each member of a team to play a minimum of 20% of the scheduled time for each game. If the team member has attendance or disciplinary issues, the coaches may use their discretion regarding appropriate playing time for the individual.

Parents are encouraged to request a conference with the coach whenever a dispute arises. If the issues are not settled, the parties should contact the Park & Recreation office for resolution by the Director.