

## WINDSOR LOCKS PARK COMMISSION

Minutes of Regular Meeting

Monday, December 8, 2014, 7:00 p.m. Town Hall, Park Office

<b>Commissioners present:</b>	Todd Annis, Paul Ciarcia, Chairman Darren Netto, Bob Norris, and Director David Wrabel
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<b>Also Present:</b>	N/A
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- 1) **Meeting Called to Order** – The meeting was called to order at 7:04 p.m.
- 2) **Minutes** – The minutes of the regular meeting on November 10, 2014 were read.  
**MOTION: To accept the minutes as read.**  
**Bob Norris** **Seconded by Paul Ciarcia**  
**Motion passed unanimously**
- 3) **Public Input** – None.
- 4) **Old Business**
  - a) **Southwest Family Park Playscape** – David Wrabel reported we are waiting on two more written quotes for installation of the new play system. If the lowest quote comes in below \$10,000, we are not required to put it out to bid.
  - b) **Capital Improvements 2015-16** – David Wrabel is in the process of collecting the necessary written quotes for the projects for next year. In regards to the Pesci Pool Filtration System and Pump House, it was decided to present two options to the CIAC committee. Option #1 will be replacing it with the same type of sand filter system and would be cheaper. Option #2 will be more expensive up front, but will save more money over time and be environmentally friendly. The Department Ranks for each project will be the same as last year except for Park Lighting being moved into the Safety category. The Capital Improvement requests are due by December 19<sup>th</sup>.
- 5) **New Business**
  - a) **2015-16 Budget** – The department budget packet for next fiscal year was delivered over the weekend. The Board of Finance has asked for a 0% increase again, however with the continued rise in minimum wage, we may need to ask for an increase in some Salary & Wages account.
- 6) **Correspondence** – A letter was received from Steve Wawruck, First Selectman, to all departments about changing the protocol for seeking opinions from the Town Attorney. Departments will now submit requests through the Board of Selectmen, who will determine if it needs to go to the Town Attorney.
- 7) **Report From Recreation Director** – Basketball season is underway. Overall numbers are within the normal range, but are varied by the different age divisions. Park and Rec. staff was on hand for the Tree Lighting Ceremony this past Saturday doing Arts and Crafts. The rainy weather brought in a smaller crowd than expected. The House Decorating Contest will take place on Dec. 19-20. Chairman Netto offered to be a judge again this year.
- 8) **Report from Chairman** – Chairman Netto gave his report during Capital Improvements.
- 9) **Report From Commissioners** – The commissioners spoke on the standing condition of all parks and items that need to be taken care of. With the early winter storms, it isn't expected for items to be fixed before spring. The commission will create a master list in the spring with the hopes that the Public Works part time summer help can complete the bulk of the list next year.

10) **Meeting Adjourned**

**MOTION: To adjourn meeting at 8:11 p.m.**

**Bob Norris**

**Motion passed unanimously.**

**Seconded by Todd Annis**

**Next meeting: Monday, January 12, 2015 at 7:00 p.m.**

**Respectfully submitted,**

**David Wrabel**

**Park and Recreation, Director**