

WINDSOR LOCKS PARK COMMISSION

Minutes of Regular Meeting

Monday, June 9, 2014, 7:00 p.m. Town Hall, Park Office

Commissioners present:	Dan Squires, Paul Ciarcia, Rich Labbe, Chairman Darren Netto, Bob Norris and Director David Wrabel
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Also Present:	N/A
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- 1) **Meeting Called to Order** – The meeting was called to order at 7:05 p.m.
- 2) **Minutes** – The minutes of the regular meeting on May 12, 2014 were read.
MOTION: To accept the minutes as read.
Rich Labbe **Seconded by Bob Norris**
Motion passed unanimously
- 3) **Public Input** – None
- 4) **Old Business** –
 - a) **Budget 2014/15** – David Wrabel stated the budget had passed and will take effect July 1st.
 - b) **Capital Improvements** – The softball field lights project at Veteran’s Memorial Park is completed and came in under budget. The renovations at Pesci Park concession stand are ongoing. Items completed include the new windows are in, electrical work done, old wall removed and new walls up. The replacement playground for Southwest Family Park is included in this year’s budget. The playscape can be ordered now, which will take 6-8 weeks to be ready and invoice will come after July 1st.
 - c) **Park Conversion** – David Wrabel met with Jen Rodriguez (town planner) and visited parks that are being considered for alternate use. Ms. Rodriguez will make recommendations for park use after meeting with a new open space committee. Further discussion centered around Woodland Park and potential areas for a trailhead into Spring Park.
 - d) **Liability/Risk Transfer** – David Wrabel spoke to Scott Storms about program registration forms and it was decided to add a second signature line and to distinguish the registration portion from the liability waiver portion. It was also decided to incorporate a liability waiver for pavilion reservations, but not to require a personal insurance policy. A liability waiver will be drafted and sent to Scott Storms for his input.
- 5) **New Business** –
 - a) **Pesci Pool Structure** – The structure of the pool is good overall. The commission may want to consider putting a retaining wall on the western side of the pool to prevent erosion and shifting of the ground. The filtration system is over thirty years old and a replacement should be looked into. Rich Labbe suggested a salt water system opposed to chlorine to save on future costs.
 - b) **Codey Way Park** – The new park is close to becoming town land. Discussion ensued on where to put the play equipment. It was decided to put the play equipment to the north of the parking lot, leaving the south side of the parking lot open for sports fields depending on the need of the town. Youth soccer and lacrosse fields would both fit in the area.
- 6) **Correspondence** – David Wrabel received a letter from the Fire Department requesting to hold the Fireman’s Carnival on July 10th-12th with the 13th as a clean-up date.
MOTION: To allow the Fire Department to hold the Fireman’s Carnival on the dates specified.
Bob Norris **Seconded by: Dan Squires**
Motion passed unanimously
- 7) **Report From Recreation Director** – The Summer Day Camp is full with a waiting list between 10-20 kids waiting to get in. The Park Commission should consider adding onto the existing building or adding an additional building in the park so that Day Camp can be expanded both in enrollment and the ages the program is offered to. Currently, the camp is limited to children in 2nd-7th grade, but

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8) David Wrabel would like to expand it younger as a half day camp. Pesci Pool had its inspection and passed. The pool is currently open on weekends and week nights. It will open full time after school is released for the summer. The concert series is fully booked and will begin later this month.

9) **Report from Chairman** – Bel-Aire Park- Play equipment needs a new paint job.

10) **Report From Commissioners** –

Juniper Park – Basketball backboard needs to be painted and a new net needed. (Reported by Dan Squires)

Pesci Park – Looks great after field repairs. (Reported by Dan Squires)

Ahern Park – Hobby horses and swings are rusty. (Reported by Bob Norris)

Veteran's Memorial – Softball field looks good, but baseball field still having drainage issues. (Reported by Bob Norris)

Southwest Family – The broken bench has been removed. Given the location, it shouldn't be replaced. (Reported by Paul Ciarcia)

11) **Meeting Adjourned**

MOTION: To adjourn meeting at 7:55 p.m.

Paul Ciarcia

Seconded by Rich Labbe

Motion passed unanimously.

Next meeting: Monday, July 14, 2014 at 7:00 p.m.

Respectfully submitted,

**David Wrabel
Director, Park and Recreation**