

WINDSOR LOCKS INLAND WETLANDS WATER COURSES  
COMMISSION WEDNESDAY, NOVEMBER 5, 2014, 7:00 PM

*Rec'd  
11/12/14  
[Signature]*

**COMMISSION MEMBERS PRESENT:** Chair Ms. Dulka, Mr. Crocheffiere, Mr. Giaccone, Mr. Malone, Ms. Perrier, Mr. Seaha.

**ALSO PRESENT:** Ms. Maura Robie, Wetlands Agent, Attorney Tom Fahey, Mr. Ken Baldwin, Mr. Gerald Cohn, Mrs. Sandra Cohn, Mr. Steven Carr, Mr. Scott Carr.

**Approval of October 1, and September 3, 2014 Minutes:** Ms. Dulka asked for a motion for the September 3, 2014 Minutes. Mr. Malone made a motion to accept of the September 3, 2014 Minutes with a correction of Tom Fahey instead of Tim Fahey. Seconded by Mr. Giaccone. Motion carried. Ms. Dulka then asked for a motion for the October 1, 2014 Minutes. Ms. Perrier made a motion to accept the October 1, 2014 Minutes, seconded by Mr. Malone. Motion carried.

**Old Business:**

**75 Tracy Circle.** No update.

**Ct Water Company:** See Ms. Robie's Wetland Agent Report dated 11/5/14

**3 Industrial Road:** See Ms. Robie's Wetland Agent Report dated 11/5/14

**Seymour Brook ( UTC Aerospace)** No update

**Woodbridge:** No update.

**Chapman Chase:** See Ms. Robie's Wetland Agent Report dated 11/5/14. Ms. Robie said that some of the work that she had asked to be carried out by Matt of Keystone Properties in September 2014 had not been done. She discussed with Ms. Dulka whether a warning letter should be sent to him. Ms. Dulka advised Ms. Robie that enough time had passed with no action and a letter should be sent.

**UTAS- Seymour Brook erosion:** See Ms. Robie's Wetland Agent Report dated 11/5/14. Ms. Dulka asked Ms. Robie if the work was being done well, and was assured it was.

**Roncari-Detention pond breach:** See Ms. Robie's Wetland Agent Report dated 11/5/14.

**New Business:** none

**Public hearings:** none

**Agent Reviews:** none

**Permit Violations: Glenbrook Association:** See Ms. Robie's Wetland Agent Report dated 11/5/14. Attorney Fahey, and Mr. Baldwin came before the commission to answer a new violation on the part of the Glenbrook Association. Ms. Dulka said that a new violation order was issued on October 23, 2014 after conducting a recent visit to and reviewing a grading and erosion plan dated May 5, 2000 and revised February 28, 2002. Staff noticed that certain properties had been extended beyond the limits allowed. Mr. Fahey began by saying that in a previous meeting it had been suggested that the trees planted at the top of the stable slope would help stabilize it. Ms. Dulka stated that the mission of this commission was to protect the wetlands and watercourses of Windsor Locks and there were certain rules and regulation when the Condos were being built, and these conditions are not currently being met. Each unit would have a certain amount of back yard and buffer, this is not currently the case. Mr. Fahey continued insisting for a time that there was no reason to stick to the year 2000 rules. After a lot of discussion, Ms. Dulka spoke to Mr. Baldwin and suggested he come up with a plan to present to the commission for approval. She would like to see something in the bylaws and a newsletter to the tenants informing them that the wetlands were there and the restrictions. Ms. Dulka also asked that any new property Owners be giving the newsletter.

**Glenbrook Association -- Unit 6 Stairs violation:** Ms Dulka asked Mr. and Mrs. Cohn to come before the commission about a violation of adding stairs to their deck which is in violation of the original permit granted to the Condo Complex. Ms. Cohn said that there were stairs there before they bought the unit. They said they were the original owners. Ms. Dulka asked Mr. Gary Merrigan who put on the stairs, he said he didn't and didn't know who did.

# Town of Windsor Locks

Maura Robie  
Wetlands Agent  
Blight Officer



*Rec'd  
11/12/14  
[Signature]*

Building Department  
Town Hall  
50 Church Street  
Phone 860-627-1447  
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MEMO Wetland Agent Report  
To: Windsor Locks Inland Wetlands & Watercourses Commission  
From: Maura Robie, Wetlands Agent  
Date: 11/5/2014

## Update of Permit follow-up / old business

- 1) **75 Tracy Circle** – No update.
- 2) **CT Water Company** – 10/31 Emailed Dean Gustafson, All-Points Technology Corp. for a written update. Performed a site visit – observed all shrubs and trees planted.
- 3) **3 Industrial Rd** – 10/15 Received email from Kate Bednaz with update of plantings (see email handout). 10/20 I went to site and observed 10 *Clethra alnifolia* shrubs (4 looked like they were dying) and 4 original shrubs. 10/28 Spoke with Kate - due to fluctuating water conditions, they may not be able to get viability of all species listed in the original plan.
- 4) **Seymour Brook (UTC Aerospace)** – No update (postponed due to recent erosion repair).
- 5) **Woodridge** – No update yet.
- 6) **Chapman Chase** – 10/29 Spoke with Matt of Keystone Properties. Never added erosion control blanket as drainage pipe moved underground, in process of grading swale, and stockpile by unit 17 was moved. 11/3 Dana and I performed site visit. Dana to Call Matt: 1) Needs to see as-built, swale may need to be graded further 2) Have surveyer stake wetlands perimeter again, then add silt fence 3) Add 2 check dams in swale. 4) Backyards graded, being seeded this week?
- 7) **UTAS – Seymour Brook erosion** – 10/20 I performed a site visit and observed silt fence above and below exposed pipes and around eroded gully. Contractor was working on removing downed trees and backfilling the erosion gully from the top down for safety. Erosion controls are being checked daily. Contractor thinks timeframe is about 3 weeks.
- 8) **Roncari – Detention pond breach** – At the Oct. 1 IWWC meeting, it was agreed that there would be a maintenance schedule for the detention basin and monthly monitoring reports submitted. 10/31 I emailed Joe Calsetta to supply these in writing.