

IWWINDSOR LOCKS INLAND WETLANDS WATER COURSES COMMISSION
Wednesday, September 7, 2016, 7:00 PM

COMMISSION MEMBERS PRESENT: Robert Crochetiere, Chairman; Maryjane Perrier, Vice Chair; Nicholas Giaccone, James Guthrie, Richard Pease, Lucinda Van Gieson, John Seaha.

ALSO PRESENT: Dan Malo, Wetlands Agent, Ms. Jennifer Rodriguez, Town Planner, Mr. Dana Steele, Town Engineer; Mr. Josh Wilson and Mr. Joseph Lenahan, of Fuss and O' Neill, representing Beacon Communities Services LLC.

Call to Order: Mr. Crochetiere called the meeting to order at 7: 08 PM.

Approval of August 3, 2016 Minutes: Ms. Perrier made a motion to accept the minutes, seconded by Mr. Seaha. Approved.

Scheduled Reviews:

Permit Application: 25 Canal Bank Road: IW16-17-01: Mr. Wilson, Soil Scientist for the applicant, spoke about the extent and nature of the wetlands on site. Mr. Lenahan, Professional Engineer for the applicant, presented modifications to the application, as requested by the Commission and town staff; to include as follows:

Utilities: Coordination will occur with WPCA to design and install a new Pump Station.

Landscaping: Large existing trees may be preserved where possible.

Snow Removal: A salt shed is to be erected. A snow removal plan was presented

Drainage: Water quality treatment has been consolidated into two bio retention basins.

According to Dana Steele, Town Engineer, the Applicant has reasonably maximized the water treatment for this site.

Mr. Giaccone inquired about the need for hay bales and riprap around the garage removal, and it was stated by Mr. Lenahan that the current retaining wall would be kept for erosion and sediment control at that location. Mr. Pease inquired about the design and location of the proposed salt shed, suggesting that it be built to DEEP specifications.

After a lengthy discussion, Mr. Seaha made a motion to accept the Application IW16-17-01 with the following conditions, offered by the Town Planner, Town Engineer, and Wetlands Agent:

Town Planner/Wetland Agent combined comments from their report dated September 5, 2016 (Number 8):

- a. Prior to the start of any site work, all erosion and sediment control be installed. The Wetland Agent will be notified 72 hours prior to the start of work to inspect completed installation. The Wetland Agent will be notified 24 hours after completion of all work to inspect for stabilization.
- b. Erosion Control Measures shall be inspected after rainfall events of a half inch or more and cleaned / repaired as necessary in accordance with DEEP construction permit requirement.
- c. The Applicants Engineer shall submit monthly progress reports to the Wetlands Agent indicating compliance with the approved plan throughout the duration of the project.
- d. The Applicant shall follow the operation and maintenance as proposed on sheet GI-002
- e. Applicant is responsible for any other permit required by State or Federal Agencies.
- f. A copy of the approval letter shall be printed on the cover sheet of the final plan (paper sets and mylar) used for filing in the clerk's office.

Town Engineer Report, dated September 9, 2016:

1. Provide spot grades to direct surface runoff away from the salt shed.
2. Provide hooded deep sump catch basins at CB1, 15 and 16.

The Commission also requested the following condition:

1. No vehicle maintenance shall occur on site.

Motion seconded by Mr. Pease. Motion carried; Application approved, with the above conditions.

Other Business:

Erosion and Sediment Inspection: 523 Halfway House Road: Ms. Rodriguez and Mr. Malo visited the site to inspect the sediment control around the site. The best reinforced silt fence and sediment control they had ever seen. Contractors stated that they were able save more of the large trees than was expected.

New Business:

Permit Application: 196 Montemerlo Avenue above-ground pool. Ms. Rodriguez and Mr. Malo visited the site to determine if a Wetlands permit was required as Kettle Brook straddles the rear property line. The location falls within the IWWC review area. The Commission made the determination that no permit was required.

Violation: 99 River Road Addition, clearing within regulated area. Ms. Rodriguez, the Building Official, a representative from the Health Department and Mr. Malo visited the site to inspect multiple violations of building and zoning codes. An upstairs addition, two driveways, porches, and an accessory tiny house were built without permits. Land was also cleared. In consultation with the Building Official, Mr. Malo expressed that the IWWC will require a wetlands permit application to correct or remediate the pertinent issues

Public Input: A member of the public thanked the Commission for volunteering their time.

Bills and Correspondence: A bill was received from Adkins Printing for the Archive Ten Minutes Book and Paper. Mr. Giaccone made a motion to pay the bill, seconded by Ms. Perrier. Motion carried

Other concerns:

Minor Activities in Review/Regulated Areas: Statewide municipal wetlands agencies treat above ground pools, gazebos, and fences as minor structures. The majority of agencies handle minor structures through the process of 'agent or staff review'. Some agencies issue a 'wetlands agent's permit' for items with no direct wetlands impact. In an effort to improve customer service and application wait times for minor structures and insignificant activities within regulated areas, Mr. Malo and Ms. Rodriguez asked the Commission to consider this policy approach for tree maintenance and minor structures with difficult cases brought to the IWWC for the Commission's review. Mr. Malo asked the Commissioners to forward any regulation language or draft a version of their own for the Commission to review.

POCD workshop: Postponed until to the October meeting

Adjournment: At 9:25 PM, Mr. Seaha made a motion to adjourn the meeting, seconded by Mr. Guthrie. Motion carried.

Respectfully Submitted: Pauline G. Taylor Recording Secretary