

WINDSOR LOCKS INLAND WETLANDS WATERCOURSES
COMMISSION MEETING: WEDNESDAY, February 1, 2017, 7:00 PM

COMMISSION MEMBERS PRESENT:

Robert Crochetiere, Chairman; Maryjane Perrier, Vice Chair; Nicholas Giaccone, Richard Pease, and Lacinda VanGieson.

ALSO PRESENT: Dan Malo, Wetlands Agent

Mr. Crochetiere called the meeting to order at 7:03 PM. Mr. Crochetiere asked for a motion to accept the January 4, 2017 Minutes. Ms. Perrier made a motion to accept the January 4, 2016 Minutes, seconded by Mr. Pease. Motion carried.

Old Business: none

New Business: none

Public Input: none

Bills and Correspondence: The Connecticut Bar Association Seminar on Land Use Law will take place on Saturday, March 25th from 8:30 to 4:30 PM. Topics to be covered pertain to enforcement and other Commission responsibilities. Lunch will be served. If members interested in attending, they are encouraged to inform Mr. Crochetiere or Mr. Malo.

Other Member Concerns:

Scheduling Hearing for Amendments re. Minor Structures & Tree Removal, sheds and above ground pools:

The Commission discussed previously mentioned amendments to Section 4 of our IWWC Regulations. The changes proposed would allow the Wetlands Agent to review smaller proposals ("Minor Structures") for impact and approve these projects if they are not likely to negatively impact the upland, wetland, or watercourse according to the 7 criteria for "Significant Impact Activities." Applicants for Minor Structures with a likely negative impact will be instructed to apply to the Commission. All Agent determinations will be reported to the Commission in writing. The proposed amendments generated discussion on the board for other changes to the regulations. Mr. Malo suggested that the town should adopt the current amendments, as applications for these types of activities will soon be on the horizon. Further overhaul of the regulations will be conducted over the remainder of the year. The Commission was sent a final draft of the current proposed amendments. The Town Attorney will receive the amendments after a comment period by the Commission. A Public Hearing was scheduled for March 1st, 2017 and will be noticed in the Journal Inquirer February 15th, and again, one week prior to the Hearing.

Viewpoint Cloud permitting software:

The Building Office has begun using a new software program to receive permit applications. Eventually, Wetlands applications will be received through this program. It is a new and unproven software, and much of the customization has had to occur in-house. No other towns currently operate with this version of software. Implementation with Wetlands applications has not occurred due to problems encountered by other departments and lack of new Wetlands business. The next applications that the Commission receives will be tested with the program after an Online Form has been finalized

Adjournment: At 9:03 PM, Ms. Perrier made a motion to adjourn the meeting, seconded by Mr. Giaccone. Motion carried.

Respectfully Submitted: Pauline G. Taylor Recording Secretary