

**TOWN OF WINDSOR LOCKS, CONNECTICUT
CAPITAL IMPROVEMENT ADVISORY COMMITTEE (CIAC)
Regular Meeting**

January 30, 2017 at 6:30 p.m.

Present: Chairman Neal Cunningham, Citizen at Large; Dennis Gragnolati, Board of Finance; Chris Kervick, First Selectman; Pat King, Board of Education; Les Koziara, Windsor Locks Public Schools; Amanda Moore, Director of Finance;

Also in Attendance: Susie Bell, Barry Bernabe, Paul Harrington.

- 1) **Call meeting to order** – Neal Cunningham called the meeting to order at 6:32 pm.
- 2) **Public input** – None
- 3) **Approval of Minutes for January 9, 2017 and January 23, 2017** – Tabled.
- 4) **Barry Bernabe, Presentation regarding town debt and mill impact of CIAC recommendations** – Distributed report “Town of Windsor Locks, Connecticut, Credit Overview & Debt Analysis CIAC Presentation, January 24, 2017”. Mr. Bernabe will update report with current town debt, from CIAC recommended fiscal year 2017-18. Overall, interest rates are very low and bond rating for Windsor Locks is strong, indicating that town can borrow at favorable rate. Discussed department requests.
- 5) **Review mill impact of 2017-2018 capitals** – Proposed issuance would not make bonded debt amount increase.
- 6) **Make any changes following review** – For CIAC Recommendations Fiscal Year 2017-18, Board of Education changing department ranking priorities for “dump truck” to 1 and department ranking for “replace front riding lawn mower” to 2; reinstating \$75,000 for “remove 3 oil tanks/replace 1 oil tank”; anticipating Alliance Building Improvement Grant will cover \$45,243 for Middle School (MS) gym lockers/shower stalls (boys), \$19,552 for MS/South Elementary (SE) School/North Street (NS) School kitchen install 3 sinks, and \$25,446 for NS replace cafeteria tables. Public Works reinstating \$7,500 for Library roof evaluation and minor repairs.
- 7) **Vote to approve 2017-2018 capital budget recommendations**
MOTION: For the Fiscal Year 2017-18, Town of Windsor Locks, CIAC Five Year Capital Plan, amend page one Board of Education department priority for dump truck to 1 and department ranking for replace front riding lawn mower to 2; eliminate 3 projects of MS-gym lockers/shower stalls (boys), MS/SE/NS Kitchen install 3 sinks, and NS replace cafeteria tables. Add \$75,000 back into this year’s plan for remove 3 oil tanks/replace 1 oil tank. If receive word from Board of Education that MS Auditorium video & audio upgrade is covered under Alliance Building Improvement Grant, then remove that project from CIAC plan. Add in \$7,500 for library roof evaluation and minor repairs.
Chris Kervick **Seconded by Pat King**
Motion passed unanimously
- 8) **Adjournment** – Motion to adjourn by Pat King and seconded by Chris Kervick. Motion passed unanimously. Meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Jennifer Dearborn
Recording Secretary