

MINUTES OF THE WINDSOR LOCKS HOUSING AUTHORITY

Monday, December 7, 2015
120/124 Southwest Avenue

6:30 P.M.
Windsor Locks, CT 06096

The Windsor Locks Housing Authority met in Regular Meeting Monday, December 7, 2015 at 120/124 Southwest Avenue, Windsor Locks, CT, 06096 at 6:30 P.M., the date, time and place duly established for the holding of such meeting. The meeting was called to order at 6:31 P.M. by Michael Jordan, Sr., Vice-Chairman, Commissioner.

ROLL CALL

The following were present: Michael Jordan, Sr., Vice-Chairman, Commissioner; William Hamilton, Commissioner; Jennise Matyskiela, Tenant Commissioner; and Jaimie Mantie, Executive Director.

Absent: Carl Philbrick, Chairman; and Joyce Welch, Tenant Commissioner.

PUBLIC

Beverly Balbi, 124 Southwest Ave. Apt. N-3, Windsor Locks, CT 06096

MINUTES

William Hamilton, Commissioner, made a motion to approve the minutes of the Monday, September 14, 2015 Meeting, seconded by Jennise Matyskiela, Tenant Commissioner, to approve the minutes as mailed, said minutes were approved.

William Hamilton, Commissioner, made a motion to approve the minutes of the Monday, September 21, 2015 Special Meeting, seconded by Jennise Matyskiela, Tenant Commissioner, to approve the minutes as mailed, said minutes were approved.

PUBLIC INPUT

Beverly Balbi, 124 Southwest Ave. Apt. N-3, Windsor Locks, CT 06096 asked about having security cameras installed in the hallways at Southwest Ave. She stated someone is knocking on the inside doors in the middle of the night. Michael Jordan, Sr., Vice-Chairman, Commissioner asked Jaimie Mantie, Executive Director to get Cost Estimates for security cameras for hallways at Southwest Ave.

UNFINISHED BUSINESS

- Open Board of Commissioner Democratic Position. No word, will contact the new First Selectman.

NEW BUSINESS

- Update on Solar Project for 124 Southwest Ave. Jaimie Mantie, Executive Director reported there was a delay in finalizing the paperwork; they are postponing the project until spring. William Hamilton, Commissioner asked about

- the generator. Jaimie Mantie, Executive Director stated it is a line item for future projects. The first project was to be the solar project, then push buttons for doors.
- Update on Chestnut Street Roofing Project. Jaimie Mantie, Executive Director reported there were no additional costs, came in on budget.
 - Audit July 1, 2014 - June 30, 2015. Jaimie Mantie, Executive Director reported she is waiting for the results of the annual audit. It was finished in October, then outside vendors, legal, and departments were done in the following months.
 - Update on Open Position for Administrative Assistant. Jaimie Mantie, Executive Director stated she has filled the position and the new hire is familiar with our computer system.
 - Town request for the use of HA land. Ms. Mantie reported the Park Commission has a Capital Improvement request for lighting the pathway in Veterans Memorial Park from the HA parking lot to South Elm Street. There would be a separate electric meter installed, so the Park Commission would pay for the lighting. The WLHA board stated it was a good idea and will not cost the HA. William Hamilton, Commissioner made a motion to allow the town to install lighting for the pathway at no cost to the WLHA, seconded by Jennise Matyskiela, Tenant Commissioner, the motion was accepted.
 - New HUD Rule on Smoke Free Housing. HUD Secretary Castro announces new rule making public housing smoke-free. Jaimie Mantie, Executive Director stated this has been a topic discussion for years. Years ago she sent out a survey to residents about a smoke free building, and it came back with positive results. William Hamilton, Commissioner asked her to send out a new notice to residents about new rules and tell them about their rights. Michael Jordan, Sr. Vice-Chairman, Commissioner stated the tenants should be notified and told we have to wait till the courts make the decision and we will have to do if mandated what the courts decide. Grove St. and Chestnut St. are HUD ruled, Southwest Ave. is state, which usually follows the same rules. Topic to be continued.
 - 2015 Annual Holiday Gathering. Possible date is Tuesday, December 22, 2015, at 6 PM at the Maine Fish Market.
 - Public Comment. Nothing to add.

ADJOURNMENT

There being no further business to come before the meeting, upon a motion by William Hamilton, Commissioner, and seconded by Jennise Matyskiela, Tenant Commissioner the meeting was adjourned at 7:01 P.M.

Respectfully Submitted,

Diane D. Allen, Recording Secretary

Attest: _____ (SEAL)
Jaimie Mantie, Executive Director