

## CHARTER REVISION COMMISSION

Minutes of Regular Meeting

Tuesday, January 20, 2015

**Commissioners present:** Chairman Joseph Calsetta, Norman Boucher, Bill Hamel, Elizabeth Gannuscio, Dave Ragon, Bob Glamuzina, Sara LeMaster, Shirley King, George Austin and Lacinda Van Gieson

**Commissioners absent:** Brian Levy, Carl Schiessl and Dave Vaicunas

- 1) **Call to Order** – Chairman Calsetta called the meeting to order at 6:33 pm.
- 2) **Pledge of Allegiance** – The Pledge of Allegiance was observed.
- 3) **Public Input** – None
- 4) **Approval of the minutes for the January 6, 2015 regular meeting.**

**MOTION: To approve the minutes of the January 6, 2015 regular meeting.**

**Bill Hamel**

**Seconded by Norman Boucher**

**All in Favor**

**Motion Passed**

- 5) **Correspondence** – Tabled.
- 6) **New Business** –
  - a) **Discuss Board of Education membership** –  
Chairman Calsetta stated that he spoke with Board of Education Chairman Pat King and she did not feel that additional members were needed. She told him that student expulsions and suspensions can be a lengthy process because of the steps required through State Statute but that they have plenty of paid professionals that assist them with the rest. Commissioner Hamel stated that he also spoke with Attorney Storms, another past Board of Education member, and he also felt no need for additional members.
  - b) **Discuss Fire Commission membership** –  
Fire Chief Ruggiero and Fire Commission Chairman Gagnolati both felt that they did not need additional members on the Commission. They have both been involved for many years and have not experienced any problems having only a four member Commission. It was also discussed whether or not having Firefighters on the Commission was an issue. After a lengthy discussion, it was agreed to by most that as long as the Department remains volunteer, there is no reason to exclude firefighters from being members on the Commission. The Fire Commission sets policy but does not negotiate employee contracts.
  - c) **Discuss Police Commission membership** –  
Chairman Calsetta started the discussion by reading a memo sent by the Police Commission Chairman, Kevin Brace. In the memo Mr. Brace referenced State Statutes that may or may not conflict with today's Charter. Commissioner Rachele stated that, in his opinion, they did not need additional members on the Police Commission. Commissioner Rachele also stated that there is a Special Act of the legislature of the Windsor Locks Police Department that states WL Police Officers cannot sit on the Police Commission. Commissioner Hamel was asked to get some clarification from Attorney Storms regarding the State Statutes referenced in Mr. Brace's memo.
  - d) **Revisit Chapters IV and V tabled from last meeting** –  
Chairman Calsetta stated that no changes have been made that affect Chapters IV and V so there is no reason to revisit them.

e) **Discuss 805 A, B, and C –**

Board of Finance Chairman Glazier read aloud a proposal he wrote that would clarify 805C – Supplementary Appropriations and add an 805D – Additional Appropriations. Chairman Calsetta complimented Chairman Glazier on what he was proposing but added that it may need to be tweaked a bit more for additional clarification. Selectman Russo made suggestions as to what clarifications he felt would be beneficial to everyone involved.

Commissioner Hamel read aloud the proposed new 805 A, B and C that he put together with Commissioner Schissl. He pointed out that they clarified the differences between transfers and supplementary appropriations. They addressed how supplementary appropriations are addressed in the first 10 months of the fiscal year and how they are addressed in the last two months. They also added verbiage regarding what should be done if and when the contingency fund is exhausted.

After further discussion, Chairman Calsetta asked Board of Finance Chairman Glazier to tweak what he wrote for further clarification and it would be discussed at the next meeting.

f) **Discuss section 808 for the purpose of clarifying the approval of contracts -**

Chairman Calsetta asked for a volunteer to review section 808. He feels that there needs to be some clarification because there was some disagreements over how the Police Chief's contract was extended by the Police Commission without going to the Board of Finance first. Commissioner Hamel also asked that 808 be clarified to determine if it includes all contracts for services or just labor contracts. Commissioner Glamuzina volunteered to review this section for discussion at our next meeting.

7) **New Business – None**

8) **Public Input (Agenda Items Only) – None**

9) **Commissioners Comments –** Chairman Calsetta stated that our next meeting will be on February 3<sup>rd</sup>. We will then have a meeting on February 17<sup>th</sup> which will be a Public Hearing.

10) **Adjournment –**

**MOTION: To adjourn at 8:30 pm.**  
**Bob Glamuzina**  
**Motion Passed Unanimously**

**Seconded by George Austin**

Respectfully Submitted,

Sharon Pfaffenbichler  
Recording Secretary

Charter Revision Commission Meeting Agenda's and Minutes are available on the town website for downloading.