

## CHARTER REVISION COMMISSION

Minutes of Regular Meeting  
Tuesday, September 2, 2014

**Commissioners present:** Chairman Joseph Calsetta, George Austin, Bill Hamel, Shirley King, Sara LeMaster, Brian Levy, Elizabeth Gannuscio, Dave Ragon, Carl Schiessl, and Lucinda Van Gieson

**Commissioners absent:** Norman Boucher, Dave Vaicunas

- 1) **Call to Order** – Chairman Calsetta called the meeting to order at 6:30 pm.
- 2) **Pledge of Allegiance** – The Pledge of Allegiance was observed.
- 3) **Public Input** – None
- 4) **Approval of the minutes for the Meetings of June 17, 2014, July 1, 2014, and August 5, 2014.**

**MOTION: To approve the minutes of the June 17, 2014 regular meeting.**

**Bill Hamel**

**Seconded by Carl Schiessl**

**All in Favor with two abstentions (Brian Levy, Shirley King)**

**Motion Passed**

**MOTION: To approve the minutes of the July 1, 2014 regular meeting.**

**Sara LeMaster**

**Seconded by Bill Hamel**

**All in Favor with three abstentions (Shirley King, Carl Schiessl, Elizabeth Gannuscio)**

**Motion Passed**

**MOTION: To approve the minutes of the August 5, 2014 regular meeting.**

**Carl Schiessl**

**Seconded by Bill Hamel**

**All in Favor with threes abstentions (Lucinda Van Gieson, Dave Ragon, Elizabeth Gannuscio)**

**Motion Passed**

- 5) **Correspondence** – A letter from Mr. Peter Tomolonis with a request to abolish the Police Commission.
- 6) **New Business** –

a) **Review Charter Sections 1-5** –

Chapter I - V – Incorporation and General Powers

Section 101 – Incorporation – No change recommended

Section 102 – Rights and Obligations – No change recommended

Section 103 – General Grant of Powers – No change recommended

Section 104 – Effect of Charter – No change recommended

Chapter II – Elections

Section 201 – General – Add the words “after the First Monday” after “first Tuesday”.

Section 202 – Eligibility – No change recommended

Section 203 – Minority Representation – No change recommended

Section 204 – Breaking a Tie – No change recommended

Section 205 – Vacancies in Elective Offices - No major change recommended but will revisit for a second look to possibly clarify the text.

Section 206 – Board for Admission of Electors – No change recommended

Section 207 – Voting Districts – No change recommended for the Charter. Voting District increases/decreases can only be changed by the Town Ordinance. The Commission will recommend the Board of Selectmen address any proposed changes during the review of the Ordinances.

### Chapter III – Elected Officers, Boards and Commissions

Section 301 – General Powers and Duties – “to address issues before the body” suggests that Public Input at Commission Meetings is for Agenda Items only. The Commission will revisit this section to discuss the specifics of Public Input and determine whether it should be broad or for Agenda Items only.

Section 302 –

- A. Will revisit for further discussion
- B. Will revisit for further discussion
- C. No change recommended
- D. Brian Levy would like more members on the Board of Education – The Commission will revisit for further discussion
- E. No change recommended
- F. This section to be deleted –

**MOTION: To approve the deletion of Section 302F.**

**Bill Hamel**

**Seconded by Elizabeth Gannuscio**

**All in Favor with one abstention (BL), Motion Passed**

- G. No change recommended
- H. The Commission will revisit for further discussion
- I. The Commission will revisit for further discussion
- J. The Commission will revisit for further discussion
- K. The Commission will revisit for further discussion
- L. No change recommended
- M. No change recommended
- N. No change recommended

Section 303 – No change recommended

Section 304 –

- A. Add after the word commence, “as provided in the Connecticut General Statutes, as they may be amended from time to time.”

**MOTION: To approve the change to add the words “as provided in the Connecticut General Statutes, as they may be amended from time to time” to the end of the last sentence.**

**Bill Hamel**

**Seconded by Carl Schiessl**

**All in Favor, Motion Passed**

- B. Add the words “Tobacco Valley” prior to “Probate District of Windsor Locks”.

**MOTION: To approve the addition of the words “Tobacco Valley” prior to “Probate District of Windsor Locks”.**

**Bill Hamel**

**Seconded by Carl Schiessl**

**All in Favor, Motion Passed**

## Chapter IV – The Board of Selectmen

The Commission will revisit this entire Chapter for further discussion once the remainder of the Charter has been reviewed. The Commission expects there could be changes in governmental structure which could result in changes to these sections.

Notes: Sara LeMaster stated the Charter is gender specific. We will change “he” to “member” as the Charter is revised. Bill Hamel suggested a correction to a scrivener’s error in Section 409 – change the word “office” to “occur” in the last sentence in the paragraph.

## Chapter V – The First Selectman

The Commission will revisit this entire Chapter for further discussion once the remainder of the Charter has been reviewed. The Commission expects there could be changes in governmental structure which could result in changes to these sections.

7) **Old Business** – None

8) **Public Input (Agenda Items Only)** –

Bob Glamuzina – 108 Southwest Avenue – He suggested the Commission keep in mind that the Board of Selectmen are paid a stipend when discussing combining them with the Board of Finance.

Paul Harrington – 10 Meg Way – 1) He stated he likes the way Public Input is conducted at some Board and Commission meetings whereas they have one for general Public Input and a second for Agenda Items only, 2) He feels the contact information of elected officials, board members and commission members should be on the Town website; 3) He does not want any of the current elected positions to be changed to appointed positions.

9) **Commissioners Comments** – Chairman Calsetta stated that the next meeting will be September 16, 2014 at 6:30 pm.

10) **Adjournment** –

**MOTION: To adjourn at 8:14 pm.**

**Bill Hamel**

**Motion Passed Unanimously**

**Seconded by Carl Schiessl**

Respectfully Submitted,

Sharon Pfaffenbichler  
Recording Secretary

Charter Revision Commission Meeting Agenda’s and Minutes are available on the town website for downloading.